

MINUTES OF JANUARY 24, 2008 AGENDA MEETING

Commissioner Reiff opened the meeting at 9:15 a.m. on the 24th day of January, 2008 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, Commissioner Sam Bassitt, Clerk of the Board Brian Cheney and Assistant Clerk of the Board Nicole Ward.

Lynn Shock led the Pledge of Allegiance.

Commissioner Bassitt moved for the approval of the January 22, 2008 Agenda Meeting minutes. Commissioner Sneary seconded the motion. The minutes were approved as submitted.

Action Items:

Resolution #53-08. *Authorize training, seminar and travel related expenses for various departments.*

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #54-08. *Declare personal property obsolete and unsuitable for county use and authorize trade of same.*

Julie Shellhammer, Allen County Dog Warden, requested the declaration of the Board of a 2001 Dodge Ram Van VIN #2B7KB31Z41K547404 obsolete and unsuitable for county use. The Board concurred with the request of the Resolution. Further the Board authorized the trade of same to Keith Jordan's Ten and Under in the amount of \$1000.00. As pursuant to the Resolution #815-07 dated November 15, 2007 did not reflect the trade-in of the said 2001 Dodge Ram Van.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and Resolution was approved unanimously.

Discussion Items:

A. Department of Job and Family Services

1. Lynn Shock, Director of Allen County Department of Job and Family Services, requested to enter into contract with the Communication Workers of America, Local 4319. It is to be a 3 year contract retroactively commencing January 1, 2008 and expiring on December 31, 2010. She mentioned moderate language changes, however nothing fundamentally different from the previous contract.

B. Allen County Sanitary Engineer's Office

1. Steve Kayatin, Sanitary Engineer, discussed the request to adopt the latest version of the Sanitary Engineer's Office Administrative and Personnel Policies and Procedures. He mentioned a sample of relative updates pertaining to such items as: electronic devices, fixed assets, and contractual policies. And further stated he has made this request to have a formal record of the policy before the Commissioners.

Announcements, Proclamations, Recognition and Commendations

With no further business to come before the Board, Commissioner Reiff moved to adjourn. Commissioner Bassitt seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

Brian K. Cheney
Clerk of the Board

Greg Sneary

W. Dan Reiff

Sam Bassitt