

## **MINUTES OF FEBRUARY 7, 2008 AGENDA MEETING**

Commissioner Reiff opened the meeting at 9:15 a.m. on the 7<sup>th</sup> day of February, 2008 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, Commissioner Sam Bassitt, County Administrator Becky Saine and Clerk of the Board Brian Cheney.

Chris Hardesty led the Pledge of Allegiance.

### **Action Items:**

#### **Resolution #82-08. *Authorize training, seminar and travel related expenses for various departments.***

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #83-08. *Authorization of the Allen County Department of Job and Family Services to enter into a contract with Kids Kastle, LLC. dba Kids Kastle Day Care and Learning Center.***

Lynn Shock, Director, requested the authorization of the Board to enter into contract with Kids Kastle, LLC. dba Kids Kastle Day Care and Learning Center, for the purpose of child care services. The contract is to effective February 10, 2008 and commencing June 30, 2008. The amount of the contract is not to exceed \$12,000.00.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #84-08. *Approval of an intradepartmental transfer.***

Barbara L. Showalter, Allen County Commissioners' Office, requested a transfer in the General Fund #1001 in the amount of \$135,000.00 of the Court House Building and Grounds Fund – Repairs into the Court House Building and Grounds Fund - Services. This was for the Appropriation Correction.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #85-08. *Authorization of an agreement between the Allen County Engineer's Office and John Deere Credit, Inc. for the lease of equipment.***

Before the resolution was addressed, Chris Hardesty, Traffic Safety Manager, spoke concerning the request and added a description of the earth-moving machinery. The lease terms for the John Deere Wheel Loader are for a period of three years at the amount of \$6,000.00 per year. The contract is to be effective December 10, 2007 through December 10, 2010.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #86-08. *Approval of the Board of County Commissioners to enter into a Memorandum of Understanding with the Lima/Allen County Regional Planning Commission for Planning and Program Services.***

The purpose of the Memorandum is to establish roles and responsibilities of the LACRPC and to establish the basis in which the BOC financially supports the LACRPC. The agreement begins January 1, 2008 and expires on December 31, 2008.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #87-08. Approval of Suspension of an Employee.**

Lynn Shock, Director, Allen County Department of Job and Family Services requested the approval of a ten (10) day suspension, without pay, for Christy Shaw. The suspension is due to failure of good behavior, nonfeasance, neglect of duty, and unprofessional conduct. It is to be served the working days of February 12, 14, 19, 21, 26, 28 and March 4, 6, 11, and 13, 2008.

**Discussion Items:**

A. **Allen County Sanitary Engineer's Office**, presented the following:

1. Brad Niemeyer spoke on the behalf of Rick Boerger to request the acceptance of the Siemens Process Warranty for the waste water project in American Township, American II WWTP Improvement Project. This pertains to the bid requirement of warranty protection in place for equipment involved in sludge process. Thus, the county would receive money should the plant be required to treat more sludge than necessary or expected. The penalty of the warranty increases as the amount of sludge treated would increase, as well.
2. Brad Niemeyer also requested the approval of the promotion of Melanie Marshall from the position of Lab Chemist I to Lab Chemist II. She has passed all of the EPA coursework successfully. Her current position pays out at \$19.50 per hour and the promotion would increase that to \$21.45 per hour. The promotion is to be effective February 14, 2008.

B. West Central Development Corporation, presented the following:

1. Julie Jurasic, spoke on behalf of Beth Granger to request the approval for submission of a CDBG grant in the amount of \$500,000.00 to loan to the Colonial Surface Solutions, Inc. as a revolving loan fund. They will be creating 25 full-time jobs and furthering the creation of economic development in the area.

**Announcements, Proclamations, Recognition and Commendations** – None

With no further business to come before the Board, Commissioner Reiff moved to adjourn. Commissioner Sneary seconded the motion. Meeting was adjourned.

Submitted by:

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Brian K. Cheney  
Clerk of the Board

Approved by:

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Greg Sneary

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W. Dan Reiff

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Sam Bassitt