

MINUTES OF MAY 10, 2007 AGENDA MEETING

Commissioner Bassitt opened the meeting at 9:15 a.m. on the 10th day of May, 2007 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, Commissioner Sam Bassitt and Clerk of the Board Kelli Singhaus.

Heather Rutz led the Pledge of Allegiance.

Commissioner Reiff moved for the approval of the May 8, 2007 Agenda Meeting minutes. Commissioner Bassitt seconded the motion. The minutes were approved as submitted.

Action Items:

Resolution #323-07. *Intradepartmental transfers for various departments.*

Esther Baldrige, MR/DD Director, has requested to transfer funds within the MR/DD Salary Fund #2018 totaling \$1,000.00 and the MR/DD Reserve Fund #2018 totaling \$20,245.00 to cover a substitute receptionist/secretary due to resignation and to purchase child find materials, training HMG Staff and to purchase office supplies.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #324-07. *Authorize training, seminar and travel related expenses for various departments.*

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #325-07. *Supplemental appropriation for the Allen County Juvenile Court.*

Julie Norberg, Allen County Juvenile Court, has requested a supplemental for the Juvenile Court Status Offender Fund #2865 in the amount of \$31,255.75 and the Mentoring for Success Fund #2867 in the amount of \$9,022.33 to close out both funds and pay providers, initial appropriation for 2007.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #326-07. *Authorize a warrant to return an advance from the Dog & Kennel Fund #2005 to the General Fund #1001.*

Becky Saine, County Administrator, has requested a warrant to repay in full the 2006 advance of funds authorized by Resolution #434-06 in the amount of \$50,000.00.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #327-07. *Approve a one (1) day suspension of an employee at the Allen County Sanitary Engineer's Office.*

Stephen M. Kayatin, Sanitary Engineer, has requested to suspend an employee for one day due to violations of the Policies & Procedures of the department.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #328-07. *Adopt a Grant Application/Agreement Procedure Policy for Allen County Departments.*

Becky Saine, County Administrator, has advised the BOC that it is necessary to establish a grant procedure policy due to the fact that it is necessary for County Departments to apply for grants to assist in the daily operations and services that are offered and the BOC serves as grantee or sub-grantee.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Discussion Items:

A. Matt Treglia, Allen County Sheriff's Office, presented the following:

1. Request to adopt **Resolution #329-07**, authorize submission of a grant application to the Ohio Office of Criminal Justice Services for the West Central Ohio Crime Task Force Grant. The amount being requested in the application is \$10,000 with a cash match amount of \$3,333 for a total grant amount of \$13,333. The funds will enable the ACSO to work directly to target illegal drug traffickers in an effort to minimize supply of illegal drugs available in target areas of the Task Force and to prosecute the offenders. The cash match money will be paid from the drug task force fund.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

B. Allen County Children Services presented the following:

1. Request to adopt **Resolution #330-07**, accept Change Order #1 from Gast Plumbing & Heating, Inc. for the Allen County Children Services Additions and Renovations Project. Pam Meihls, ACCSB, is requesting that the BOC approve change order #1 to furnish and install all necessary labor and material for a thermostatic mixing valve on two water heaters as per state and local code. The contingency allowance currently has a credit of \$10,000 and this change order will result in an overall reduction to Gast's contract in the amount of \$9,671.00.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #331-07**, accept Change Order #6 from Tuttle Construction, Inc. for the Allen County Children Services Additions and Renovations Project. Pam Meihls, ACCSB, is requesting that the BOC approve change order #6, which will result in an increase to the contract by \$12,068.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

3. Request to adopt **Resolution #332-07**, accept Change Order #3 from Sidney Electric Co. for the Allen County Children Services Additions and Renovations Project. Pam Meihls, ACCSB, is requesting that the BOC approve change order #3 to furnish double gang duplex receptacles, furnish backbone cable and furnish control devices and wiring and additional horn/strobes per fire inspector's request. This change order will result in an overall reduction to the contract in the amount of \$2,757.60, which is a part of the contingency allowance from the original contract.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

4. Request to adopt **Resolution #333-07**, accept Change Order #1 from Dayton Fire Protection for the Allen County Children Services Additions and Renovations Project. Pam Meihls, ACCSB, is requesting that the BOC approve change order #1 to furnish a test valve to the Southeast corner below driveway on concrete foundation wall, which results in an increase to the total contract in the amount of \$340.00, which is part of the contingency allowance from the original contract amount.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

C. Allen County Engineer's Office presented the following:

1. Request authorization to establish a portion of Handel Road. The Allen County Engineer's Office has received a resolution by the Amanda Township Trustees and the Marion Township Trustees requesting the Allen County Engineer to establish a road right-of-way of Handel Road from Zion Church Road (CR-27) to Defiance Trail (CR-50). The Allen County Engineer's Office has researched this request and has found that no records exist for this section of Handel Road, except a 1320 foot portion which starts 150 feet South of Amanda-Marion Township line and runs North. Timothy J. Piper, County Engineer, is requesting the Allen County Commissioners establish the centerline and right-of-way width for Handel Road in the determined area per Section 5553.04 of the Ohio Revised Code. The view will be June 14, 2007 @ 1:30 p.m. at the said section of Handel Road and the hearing will be July 11, 2007 @ 10:30 a.m. at the Allen County Courthouse in the Commissioner's Office.

Announcements, Proclamations, Recognition and Commendations

The Allen County Sanitary Engineer's Office presented the BOC with information release concerning the Ten Year Capital Needs Assessment update. First, the department has delayed the second sanitary sewer billing rate increase by two (2) quarters. The second increase was scheduled to be in place for the fourth quarter 2006 (billed February 2007) increasing the quarterly sewer bill from \$94 per quarter to \$108 per quarter. The increase of \$14 per quarter will be applied to the second quarter (billed August 2007). The delay in the rate increase is due to delayed project scheduling, and a change with philosophy of eliminating the sanitary sewer overflows that have been ordered by the Ohio Environmental Protection Agency to be closed.

With no further business to come before the Board, Commissioner Sneary moved to adjourn. Commissioner Reiff seconded the motion. Meeting was adjourned.

Submitted by:

Amy Kahle
Assistant Clerk of the Board

Approved by:

Greg Sneary

W. Dan Reiff

Sam Bassitt