

## **MINUTES OF MAY 24, 2007 AGENDA MEETING**

Commissioner Bassitt opened the meeting at 9:15 a.m. on the 24<sup>th</sup> day of May, 2007 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, Commissioner Sam Bassitt and Assistant Clerk of the Board Amy Kahle.

Mike Nolte led the Pledge of Allegiance.

Commissioner Sneary moved for the approval of the May 22, 2007 Agenda Meeting minutes. Commissioner Reiff seconded the motion. The minutes were approved as submitted.

### **Action Items:**

**Resolution #354-07. *Authorize acceptance of the 2007 Emergency Management Performance Grant from the Federal Emergency Management Agency.***

Russ Decker, EMA Director, has requested that the BOC accept a grant in the amount of \$57,448.00, for a period commencing October 1, 2006 through June 30, 2008, which will be used for reimbursement for general operational expenses for the Allen County EMA.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #355-07. *Enter into contract with Professional Service Industries, Inc. for the American II Wastewater Treatment Plant Improvements project.***

Brad Niemeyer, Assistant Sanitary Engineer, has requested that the BOC enter into contract with Professional Service Industries, Inc. for geo-technical services for the American II Wastewater Treatment Plant at an estimated cost of \$25,695.00.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #356-07. *Approve the employment of Mike Caprella, Justin Smith and Steve Downey as summer help within the Allen County Sanitary Engineer's Office.***

The Sanitary Engineer's Office would like to employ three individuals for summer help from June through the end of November.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #357-07. *Authorization to commit Program Income funds for repairs to a property in Auglaize Township.***

The home owners of the said property have been found to qualify and had assistance for roof and gutter replacement for their home under the CHIP-Home Repair Grant. Additional repairs to replace a stand pipe and repair damages from the faulty pipe were excluded from the initial specifications for the roof gutter replacement but have now been accomplished by Home Maintenance Support in the amount of \$765.00.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #358-07. *Authorize an amendment to the contract between the Allen County Department of Job & Family Services and Heir Force Academy.***

Lynn Shock, DJFS Director, has requested that the BOC approve an amendment to the original contract increasing the total contract amount by \$12,000.00 for a new total contract amount not to exceed \$94,000.00 effective May 27, 2007.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #359-07. *Authorize a warrant to advance funds to various projects from the Sanitary Engineering Department Surplus Fund #5035.***

Bruce Wells, Business Manager for the Sanitary Engineer's Office, has requested to advance \$35,000 to the Early Lutz Sewer Fund #4400, \$20,000 to the Findlay Road II Sewer Fund #4594 and \$25,000 to the 4<sup>th</sup> Street Bowman Sewer Fund #4003. All three sewer projects are in the process of debt service collection or assessment and funds are needed to cover the principal and interest costs.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #360-07. *Supplemental appropriation for the MR/DD Improvement Fund #4018.***

Esther Baldrige, MR/DD Superintendent, has requested a supplemental with a total original amount of \$192,471.20 and a new appropriation amount of \$272,471.20 for a total increase of \$80,000.00 which is necessary to cover expenditures planned and approved for the summer that were not anticipated when the budget was approved.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #361-07. *Supplemental appropriation for the Lost Creek Fund #4251.***

Tim Piper, County Engineer, has requested a supplemental appropriation with a total new amount of \$6,008.00 for a total increase of \$6,008.00 to cover expense incurred for the Lost Creel Ditch Project.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #362-07. *Authorize training, seminar and travel related expenses for various departments.***

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #363-07. *Intradepartmental transfers for various departments.***

Becky Saine, County Administrator, has requested to transfer a total of \$1,796.71 from various coroner funds for appropriations to the new grant fund to provide 10% cash Match Money. Also, \$16,170.37 was transferred from the coroner-autopsies fund to the miscellaneous fund for the reimbursable grant.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Discussion Items:**

**A. Sherry Buettner, Adult Probation Department**, presented the following:

1. Request to adopt **Resolution #364-07**, enter into a grant agreement with the Ohio Department of Rehabilitation and Correction for the Community Based Corrections Programs 407 Non-Residential Felony Grant. This grant is for an amount not to exceed \$325,352.00 for a period beginning May 24, 2007 through June 30, 2008.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #365-07**, enter into a grant agreement with the Ohio Department of Rehabilitation and Correction for the Community Based Corrections Programs 408 Non-Residential Misdemeanor Grant. This grant is for an amount not to exceed \$64,959 for a period beginning May 24, 2007 through June 30, 2008.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**B. Julie Jurosic, West Central Development Corporation** presented the following:

1. Request authorization of submission of an application to the State of Ohio, Office of Housing and Community Partnerships and execution of a Revolving Loan Fund to J & D Basement Systems. The Ohio Department of Development provides financial assistance to local governments for the purpose of addressing local needs. Allen County has agreed to make a revolving loan to J & D Basement Systems in the maximum amount of \$45,000.00. The BOC has appointed the Port Authority of Allen County to act in connection with the application and to provide additional information as required.

**C. Mike Nolte, Veteran's Office**, presented the following:

1. Request to adopt **Resolution #366-07**, authorize the Clerk of the Board to advertise to receive bids for a 2007 Turtle Top VanTerra. Bids for this 2007 Turtle Top VanTerra, E-350, 9 passenger & 2 wheelchair, 5.4L DRW Gas, will be received until **11:00 a.m. on June 13, 2007.**

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**D. Brad Niemeier, on behalf of Community Development**, presented the following:

1. Request authorization to pay for a home repair in American Township from Program Income funds. The home owner is experiencing electrical service problems with the exterior service connection and breaker box. Sidney Electric quoted \$880.00 to install new 100-amp service and a new breaker panel.
2. Request authorization to establish and advertise the date for the second public hearing on the FY'07 Formula Grant. The County was awarded \$226,000 from the Ohio Department of Development's Small Cities FY'07 Formula grant Program. It is being requested to hold the second hearing Thursday, June 21, @ 10:00 a.m. in the Commissioner's Public Meeting Room.

E. **Sandra Monfort, W.O.R.T.H. Center**, presented the following:

1. Request to enter into a FY'2008 Community Based Corrections Program Subsidy Grant Agreement. This grant is in the amount of \$2,762,827.00 for Fiscal Year 2008 (July 1, 2007 to June 30, 2008).
2. Request to purchase a 2007 Chevy Uplander and trade in a 2002 Ford Econoline. The W.O.R.T.H. Center transports several inmates to and from work and other various engagements from 5am until sometimes 8 or 9pm on a daily basis. This vehicle is necessary for the transportation of inmates.

F. **Mark Smith, IT Department**, presented the following:

1. Request to adopt **Resolution #367-07**, declare various County owned property obsolete and authorization to sell the same via internet auction. Mark has submitted several county owned items that are obsolete and unsuitable for the County which will be sold via internet auction on GOVDEALS.com.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Announcements, Proclamations, Recognition and Commendations**

With no further business to come before the Board, Commissioner Sneary moved to adjourn. Commissioner Reiff seconded the motion. Meeting was adjourned.

Submitted by:

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Amy K. Kahle  
Assistant Clerk of the Board

Approved by:

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Greg Sneary

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W. Dan Reiff

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Sam Bassitt