

MINUTES OF MAY 29, 2007 AGENDA MEETING

Commissioner Bassitt opened the meeting at 9:15 a.m. on the 29th day of May, 2007 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, Commissioner Sam Bassitt, County Administrator Becky Saine and Clerk of the Board Kelli Singhaus.

Jeff Gunther led the Pledge of Allegiance.

Commissioner Reiff moved for the approval of the May 24, 2007 Agenda Meeting minutes. Commissioner Sneary seconded the motion. The minutes were approved as submitted.

Action Items:

Resolution #368-07. *Authorize submission of an application to the State of Ohio, Office of Housing and Community Partnerships and execution of a Revolving Loan Fund to J & D Basement Systems.*

Allen County has agreed to make a Revolving Loan to J & D Basement Systems in the amount of \$45,000.00.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #369-07. *Authorize the time, date and place for the Second Public Hearing on the FY'07 CDBG Small Cities-Formula Projects.*

The second public hearing on the FY'07 CDBG Small Cities Formula Projects is set for Thursday, June 21, 2007 @ 10:00 a.m. in the Commissioner's Public Meeting Room.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #370-07. *Authorize the commitment of Program Income Funds for repairs to a property located in American Township.*

The home owner has experienced a problem with electrical service that is deemed to pose a safety hazard. Sidney Electric presented an estimate to replace the external 100-amp electrical connection and the breaker box at a cost of \$880.00.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #371-07. *Authorize training, seminar and travel related expenses for various departments.*

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #372-07. *Authorize the W.O.R.T.H. Center to purchase a 2007 Chevy Uplander.*

Sandra Monfort, Executive Director, is requesting that the BOC approve the purchase of a 2007 Chevy Uplander in the amount of \$11,315.00 from Kerns Chevy Olds in Celina and trade in a 2002 Ford Econoline.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #373-07. *Supplemental appropriation for the Building & Expansion Fund #4017.*

Becky Saine, County Administrator, has requested a supplemental for the said fund with an original amount of \$158,000.00 and a new appropriation amount of \$180,804.15 for an increase of \$22,804.15.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #374-07. *Authorize a warrant of transfer from the Sanitary Engineering Department Operations Fund #5034 to the Surplus Fund #5035.*

Bruce Wells, Business Manager for the Sanitary Engineer, is requesting to transfer \$500,000.00 to move revenue from operations to the surplus fund to fund various departmental projects and cover debt service.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #375-07. *Intradepartmental transfers for various departments.*

Bruce Wells, Sanitary Engineering Department, has requested to transfer \$4,415.00 within the Sanitary Engineering Fund #5034 from the transfer out account to the worker's compensation account to get the appropriation out of the negative.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Discussion Items:

A. Lisa Merkle, Child Support Enforcement Agency, presented the following:

1. Request authorization to renew a Maintenance Agreement with Maximus, Inc. The agreement with Maximus for program updates, phone support, user group meetings and bulletins for quarterly information consolidations system (QUIC) and random moment sampling system (RMS). The cost of the agreement is \$2,100 with a renewal date of July 1, 2007 through June 30, 2008.
2. Request authorization to amend the contract with Downes, Hurst & Fishel for Labor Relations Services. The renewal period for this contract is June 1, 2007 through May 30, 2008, at an hourly rate of \$160.00/hr with a total contract amount not to exceed \$25,000.
3. Request authorization to renew a contract with Martin Investigation Services. This contract is for private investigations to monitor and/or locate clients for addresses and employers. Services are also obtained when the CSEA is in need of proof for Court of the physical ability of a client who states they are unable to work but have been seen working. The renewal date of this contract is \$June 16, 2007 through June 15, 2008 at an hourly rate of \$43.00 with the total contract amount not to exceed \$15,000.

Announcements, Proclamations, Recognition and Commendations

With no further business to come before the Board, Commissioner Reiff moved to adjourn. Commissioner Sneary seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

Amy K. Kahle
Assistant Clerk of the Board

Greg Sneary

W. Dan Reiff

Sam Bassitt