

## **MINUTES OF JUNE 5, 2007 AGENDA MEETING**

Commissioner Bassitt opened the meeting at 9:15 a.m. on the 5<sup>th</sup> day of June, 2007 with the following members present: Commissioner W. Dan Reiff, Commissioner Sam Bassitt, County Administrator Becky Saine and Clerk of the Board Kelli Singhaus.

Becky Saine led the Pledge of Allegiance.

Commissioner Reiff moved for the approval of the May 31, 2007 Agenda Meeting minutes. Commissioner Bassitt seconded the motion. The minutes were approved as submitted.

### **Action Items:**

#### ***Resolution #384-07. Authorize a contract with R.D. Jones Excavating for the FY'06 Formula Grant – Village of Harrod – Flood & Drainage Project/***

The said contract is for an amount not to exceed \$48,202.00 for the completion of the Village of Harrod Drainage Project.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

#### ***Resolution #385-07. Authorization to grant a Subordination Agreement to the Citizens National Bank for a CHIP mortgage on a property in Harrod, Ohio.***

The Citizens National Bank, NA intends to loan the property owners the sum of \$16,400 at an interest rate of approximately 6.75% on an equity line of credit, in which the Allen County BOC is the holder of their mortgage.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

#### ***Resolution #386-07. Declare it necessary to replace a Tax Levy in excess of Three Tenths of a Mill Limitation for the purpose of providing Senior Citizens Services.***

The Allen County Council on Aging, Inc., Senior Citizens Services, Inc. of Allen County, Senior Citizen Services, Inc. of Bluffton and Delphos Senior Citizens, Inc. are requesting a five (5) year replacement levy of 0.3 mills be placed on the ballot for the November 6, 2007 election.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

#### ***Resolution #387-07. Authorize training, seminar and travel related expenses for various departments.***

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

#### ***Resolution #388-07. Intradepartmental transfers for various departments.***

Becky Saine, County Administrator, has requested to transfer \$50,000.00 from the General Fund to the Civic Center Building & Grounds Natural Gas Utility Account.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #389-07. *Approve the renewal of seven (7) Crafts Educational Fund Scholarships for 2007-2008.***

The following students will be granted the renewal of the Crafts Education Scholarship Award in the amount of \$500.00 each per semester for the school year 2007-2008: Bradley J. Rode – Ohio University, Andrew Yoakam – Cedarville University, Mark Mueller – University of Toledo, Megan Unterbrink – Ohio Dominican University, Rachel Clum – Bluffton University, Katie Haver – Ohio University and Stephanie Campbell – Otterbein College.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #390-07. *Authorize “Then and Now” purchase orders for various departments.***

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #391-07. *Authorize a warrant of transfer from the General Fund to the Coroner Grant Fund.***

Becky Saine, County Administrator, has requested to transfer \$1,796.71 to cover the cash match amount for the Coroner’s Grant.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #392-07. *Authorize a warrant to advance funds the General Fund to the Coroner Grant Fund.***

Becky Saine, County Administrator, has requested to advance \$16,170.37 to advance funds for the Coroner’s Grant.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Discussion Items:**

**A. Community Development presented the following:**

1. Request authorization to approve Change Order #1 – Final for the FY’06 Formula, Camp Avenue Waterline Project. A contract was awarded to H & K Construction for the installation of the said project in the amount of \$43,376.00. The project has been completed and the contractor has presented a request for approval of the change order for an increase of \$648.46. The new contract amount is \$44,024.46. The increase is primarily related to stone and asphalt for driveway repairs. The grant amount was \$54,400 and only \$2,700 in other expenses can be paid from the grant, so the funding is available to cover the increase.

**B. Allen County Engineer’s Office, Mark Stockman, presented the following:**

1. Request authorization to encumber funds for the Village of Cairo for the 2007 Road Program Expenses. The Village of Spencerville has requested that funds be encumbered from the motor vehicle permissive tax fund in the amount of \$12,056.26 to pay apportion of their road program expenses.

**C. Allen County Department of Job & Family Services, Lynn Shock,** presented the following:

1. Request authorization to enter into various contracts. The following contracts are effective from July 1, 2007 through June 30, 2008: Delphos Senior Citizens, Inc. for transportation services not to exceed \$8,300. Lima/Allen Council on Community Affairs for employability skills training, job development and job search not to exceed \$109,179. Apollo Career Center for ABLE/GED classes not to exceed \$44,242.24. Northwood/Maplewood Learning Center for youth literacy program not to exceed \$98,341.05. Transportation Services Corporation dba Black & White Cab Company for transportation services not to exceed \$335,000. Allen County Regional Transit Authority for providing 7 trips per day to the DJFS facility not to exceed \$21,393.58. Lima Community Health Partners to extend the existing contract for one year from 7/1/107 through 6/30/2008 for an amount not to exceed \$30,663.36 at a rate of \$16.38 per hour.

**D. Allen Soil & Water Conservation District. Dan Ellerbrock** presented the following:

1. Request approval of assessments for the proposed Sandusky Road Group #1249. Dan asked to postpone this project as the only two property owners affected by the proposed are going to settle amongst themselves. The estimate for this project is \$6,202.
2. Request to approve the "Herron Group Hollenbacher" Ditch #1247, located in Section 5, Bath Township. The SWCD Board of Supervisors held a legal hearing on the said project on March 14, 2007. After hearing all evidence for or against the project, they decided that the project is necessary to the public welfare.

**Announcements, Proclamations, Recognition and Commendations**

With no further business to come before the Board, Commissioner Reiff moved to adjourn. Commissioner Bassitt seconded the motion. Meeting was adjourned.

Submitted by:

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Amy K. Kahle  
Assistant Clerk of the Board

Approved by:

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Greg Sneary

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W. Dan Reiff

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Sam Bassitt