

MINUTES OF JUNE 14, 2007 AGENDA MEETING

Commissioner Bassitt opened the meeting at 9:15 a.m. on the 14th day of June, 2007 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, Commissioner Sam Bassitt, County Administrator Becky Saine, Clerk of the Board Kelli Singhaus and Administrative Assistant Nicole Ward.

Dana Sterling led the Pledge of Allegiance.

Commissioner Sneary moved for the approval of the June 7, 2007 Agenda Meeting minutes. Commissioner Reiff seconded the motion. The minutes were approved as submitted.

Action Items:

Resolution #407-07. *Authorize Change Order #1 from Brenneman Excavating, Inc. for the Taffy Dee Moening Petitioned Ditch #1233.*

This change order results in an increase to the contract of \$500.00 for a new contract amount of \$25,847.50.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #408-07. *Intradepartmental transfers for various departments.*

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #409-07. *Allocate funds from the Motor Vehicle Permissive Tax Fund to the City of Lima and the Village of Beaverdam for the 2007 Road Program.*

The Allen County Engineer recommended to the Board that \$195,690.31 be allocated to the City of Lima and \$2,257.49 be allocated to the Village of Beaverdam from the Motor Vehicle Permissive Tax monies to be used towards a portion of their 2007 Road Program.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #410-07. *Authorize a warrant to return funds advanced to the Innovative Education Grant Fund from the MR/DD Fund.*

Esther Baldrige, MR/DD Superintendent, requested a warrant to return funds to the Operating Funds in the amount of \$121.13 that were advanced in March to the Innovative Education Grant.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #411-07. *Supplemental appropriation for the Rotary/Ditch Maintenance Fund #2002.*

Tim Piper, Allen County Engineer, requested a supplemental appropriation be made to the Rotary/Ditch Maintenance Fund #2099 in the materials account. Said supplemental is an increase of \$50,000 for a new appropriation of \$145,000.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #412-07. Supplemental appropriation for the Motor Vehicle Gas Tax Fund #2002.

Tim Piper, Allen County Engineer, requested a supplemental appropriation be made to the MVGT Fund #2002 in the Worker Compensation account. Said supplemental is an increase of \$4,074.87 for a new appropriation of \$14,574.87.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #413-07. Supplemental appropriation for various ditch funds.

Tim Piper, Allen County Engineer, requested supplemental appropriations to various ditch accounts as follows:

Various Ditch Funds #4252, #4253, #4262

ORG	OBJECT And PROJECT	LATEST APPROPRIATION	NEW APPROPRIATION	INCREASE (DECREASE)	ACCOUNT NAME
42524131	360305	\$ 0.00	\$ 500.00	\$ 500.00	Ditch # 1252 Print & Advertising
42534131	360305	\$ 0.00	\$ 500.00	\$ 500.00	Ditch # 1253 Print & Advertising
42624131	360305	\$ 0.00	\$ 500.00	\$ 500.00	Ditch # 1262 Print & Advertising
TOTALS		\$ 0.00	\$ 1,500.00	\$ 1,500.00	

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #414-07. Amend Resolution #312-07, allocate funds from the Motor Vehicle Permissive Tax Fund to the City of Delphos for the 2007 Road Program.

The City of Delphos has requested that the allocation of \$138,353.00, previously approved by Resolution #312-07, be increased to the amount of \$158,353.00.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #415-07. Authorize training, seminar and travel related expenses for various departments.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #416-07. Approve a five (5) day suspension of an employee at the Allen County Sanitary Engineering Department.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #417-07. Supplemental appropriation for the Pre-Trial Release Fund.

Sherry Buettner, Chief Probation Officer/Administrative Director, requested a supplemental appropriation to the Pre-Trial Release Fund #2807 as follows:

ORG	OBJECT And PROJECT	LATEST APPROPRIATION	NEW APPROPRIATION	INCREASE (DECREASE)	ACCOUNT NAME
28071217	170005-80708	\$ 0.00	\$ 2,964.00	\$ 2,964.00	Salary
28071217	171001-80708	\$ 0.00	\$ 415.00	\$ 415.00	PERS
28071217	173001-80708	\$ 0.00	\$ 54.00	\$ 54.00	Workers Comp
28071217	172001-80708	\$ 0.00	\$ 50.00	\$ 50.00	Medicare
28071221	210002-80708	\$ 0.00	\$ 9,691.00	\$ 9,691.00	Operating Supplies
TOTALS		\$ 0.00	\$ 13,174.00	\$ 13,174.00	

REASON: New Fiscal Year

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #418-07. Supplemental appropriation for the Jail Diversion Fund 2804.

Sherry Buettner, Chief Probation Officer/Administrative Director, requested a supplemental appropriation to the Jail Diversion Fund #2804 as follows:

ORG	OBJECT And PROJECT	LATEST APPROPRIATION	NEW APPROPRIATION	INCREASE (DECREASE)	ACCOUNT NAME
28041217	170005-80408	\$ 0.00	\$ 20,000.00	\$ 20,000.00	Salary
28041217	171001-80408	\$ 0.00	\$ 2,600.00	\$ 2,600.00	PERS
28041217	173001-80408	\$ 0.00	\$ 350.00	\$ 350.00	Workers Comp
28041217	172001-80408	\$ 0.00	\$ 275.00	\$ 275.00	Medicare
28041217	175003-80408	\$ 0.00	\$ 50.00	\$ 50.00	Life Insurance
28041231	320099-80408	\$ 0.00	\$ 50.00	\$ 50.00	Insurance
28041231	370710-80408	\$ 0.00	\$ 625.00	\$ 625.00	Communications
28041231	330605-80408	\$ 0.00	\$ 130.00	\$ 130.00	Maint. & Repair
28041221	210002-80408	\$ 0.00	\$ 3,800.00	\$ 3,800.00	Operating Supplies
28041231	370399-80408	\$ 0.00	\$ 5,000.00	\$ 5,000.00	State Reimb.
TOTALS		\$ 0.00	\$ 32,880.00	\$ 32,880.00	

REASON: New Fiscal Year

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #419-07. Supplemental appropriation for the Prison Diversion Fund 2803.

Sherry Buettner, Chief Probation Officer/Administrative Director, requested a supplemental appropriation to the Prison Diversion Fund #2803 as follows:

ORG	OBJECT And PROJECT	LATEST APPROPRIATION	NEW APPROPRIATION	INCREASE (DECREASE)	ACCOUNT NAME
28031217	170005-80108	\$ 0.00	\$ 115,000.00	\$ 115,000.00	Salary
28031217	171001-80108	\$ 0.00	\$ 16,000.00	\$ 16,000.00	PERS
28031217	173001-80108	\$ 0.00	\$ 2,100.00	\$ 2,100.00	Workers Comp
28031217	172001-80108	\$ 0.00	\$ 1,700.00	\$ 1,700.00	Medicare
20801217	175001-80108	\$ 0.00	\$ 12,500.00	\$ 12,500.00	Health Insurance
28031217	175003-80108	\$ 0.00	\$ 260.00	\$ 260.00	Life Insurance
28031231	370710-80108	\$ 0.00	\$ 3,500.00	\$ 3,500.00	Communications
28031231	370780-80108	\$ 0.00	\$ 850.00	\$ 850.00	Transportation
28031221	210002-80108	\$ 0.00	\$ 5,000.00	\$ 5,000.00	Operating Supplies
28031231	320099-80108	\$ 0.00	\$ 1,210.00	\$ 1,210.00	Insurance
28031231	310001-80108	\$ 0.00	\$ 1,000.00	\$ 1,000.00	Utilities
28031231	330605-80108	\$ 0.00	\$ 900.00	\$ 900.00	Maint. & Repair
28031231	370399-80108	\$ 0.00	\$ 5,000.00	\$ 5,000.00	State Reimb.
TOTALS		\$ 0.00	\$ 165,020.00	\$ 165,020.00	

REASON: New Fiscal Year

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneydy seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #420-07. Supplemental appropriation for the WORTH Center Fund 8880.

Sandy Monfort, Executive Director, has requested a supplemental appropriation to the WORTH Center Fund 8880 as follows:

ORG	OBJECT And PROJECT	LATEST APPROPRIATION	NEW APPROPRIATION	INCREASE (DECREASE)	ACCOUNT NAME
88801217	170005-88008	\$ 0.00	\$ 717,262.54	\$ 717,262.54	Salary
88801217	173001-88008	\$ 0.00	\$ 18,361.97	\$ 18,361.97	Worker's Compensation
88801217	174001-88008	\$ 0.00	\$ 14,345.29	\$ 14,345.29	Unemployment Compensation
88801217	175001-88008	\$ 0.00	\$ 196,700.87	\$ 196,700.87	Group Hospitalization
88801217	175003-88008	\$ 0.00	\$ 2,940.00	\$ 2,940.00	Life Insurance
88801217	171001-88008	\$ 0.00	\$ 98,265.24	\$ 98,265.24	PERS
88801217	172001-88008	\$ 0.00	\$ 10,400.34	\$ 10,400.34	Medicare
88801221	211000-88008	\$ 0.00	\$ 7,500.00	\$ 7,500.00	Office Supplies
88801221	211002-88008	\$ 0.00	\$ 4,000.00	\$ 4,000.00	Copier Paper/Supplies
88801221	212001-88008	\$ 0.00	\$ 50,000.00	\$ 50,000.00	Food Supplies
88801221	216002-88008	\$ 0.00	\$ 11,000.00	\$ 11,000.00	Cleaning/Sanitation
88801221	211007-88008	\$ 0.00	\$ 2,000.00	\$ 2,000.00	Uniforms
88801221	213002-88008	\$ 0.00	\$ 750.00	\$ 750.00	Medical Supplies
88801221	216035-88008	\$ 0.00	\$ 4,500.00	\$ 4,500.00	Residential
88801231	370710-88008	\$ 0.00	\$ 10,602.14	\$ 10,602.14	Communications
88801231	360305-88008	\$ 0.00	\$ 1,500.00	\$ 1,500.00	Advertising/Printing
88801231	370304-88008	\$ 0.00	\$ 30,000.00	\$ 30,000.00	Administrative Costs

88801231	370763-88008	\$ 0.00	\$ 11,150.00	\$ 11,150.00	Program Transportation
88801231	360201-88008	\$ 0.00	\$ 1,500.00	\$ 1,500.00	Rentals
88801231	310001-88008	\$ 0.00	\$ 49,900.00	\$ 49,900.00	Utilities
88801231	330605-88008	\$ 0.00	\$ 40,089.50	\$ 40,089.50	Maintenance and Repair
88801231	380810-88008	\$ 0.00	\$ 13,339.50	\$ 13,339.50	Staff Recruitment/Retention/Training
88801231	370210-88008	\$ 0.00	\$ 5,150.00	\$ 5,150.00	Offender Drug Testing
88801231	340435-88008	\$ 0.00	\$ 57,600.00	\$ 57,600.00	Medical Services
88801221	217040-88008	\$ 0.00	\$ 11,804.12	\$ 11,804.12	Program Materials
88801221	211050-88008	\$ 0.00	\$ 2,000.00	\$ 2,000.00	Educational/Vocational
88801231	370719-88008	\$ 0.00	\$ 2,000.00	\$ 2,000.00	Assessments
88801241	410400-88008	\$ 0.00	\$ 6,750.00	\$ 6,750.00	Equipment
TOTALS		\$ 0.00	\$1,381,411.51	\$1,381,411.51	

REASON: New Fiscal Year

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #421-07. *Authorize the appointment of Jay Begg as the authorized representative of the county for the Board of Building Appeals hearing.*

The Allen County Cattlemen are proposing to add on to the main Show Arena at the Allen County Fairgrounds. Due to zoning issues, there is a hearing before the Board of Building Appeals. The Board of Allen County Commissioners wishes to appoint Jay Begg as their authorized representative at the hearing.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Discussion Items:

A. Mary Early, Allen County Family Children First Council, presented the following:

1. Request approval for submission of the FCFC Operational Capacity Building Funds Grant application – SFY’2008. Early stated that this grant application is in the amount of \$20,000 and will be used for administration costs within the agency.

B. David Louth, Allen County Engineer’s Office, presented the following:

1. Request authorization to advertise to receive bids for the County & Township Roads Resurfacing – 2007. Louth stated that 6.1 miles of roadway will be paved across the entire county, which is due to rising costs of asphalt. The engineer’s estimate for the project is \$384,441.19. Bids will be opened July 5, 2007 at 11:00 a.m.

C. Ben Diepenbrock, Allen County Auditor, presented the following:

1. Request to adopt **Resolution #422-07**, advertise to seek Request for Proposals for a Real Estate Tax Accounting, CAMA, Manufactured Homes and Personal Property System. Diepenbrock stated that their current system is as old as 20 years and the current software cannot be supported beyond 2008. Allen County is approximately 462 square miles and has approximately 54, 057 parcels. Estimated cost of said software is \$400,000. Bids will be received until July 6, 2007 at 11:00 a.m.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

D. Brad Niemever, Sanitary Engineer's Office, presented the following:

1. Request reclassification of an employee within the Sanitary Engineering Department. Mr. Wilson has demonstrated that he possess all of the skills necessary to perform the functions of a Wastewater Maintenance Worker II. This promotion will adjust his hourly rate from \$16.90 to \$17.32 per hour effective June 21, 2007.
2. Request to adopt **Resolution #423-07**, authorize employment of Ross Arnold, a summer engineering intern, within the Sanitary Engineering Department. This employee shall be used to maintain the GIS system as well as any backlog within the department. Mr. Arnold shall begin employment June 18, 2007 and end September 14, 2007 at an hourly rate of \$10.50 per hour.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

3. Request to adopt **Resolution #424-07**, accept permanent and temporary easements from property owners for the Jackson-Auglaize Township Sewer Sub-District #1 Improvement Area. These easements will allow construction, maintenance, repair and replacement of sanitary sewers for the purpose of conveying untreated waste and for all purposes incidental thereto. These three permanent easements and three temporary easements are a total cost of \$1,088.36.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

4. Request to adopt **Resolution #425-07**, request to advertise to receive bids for the Indianbrook Pump Station Upgrade. The main portion of this project is update the station as well as changing pumps, etc. The engineer's estimate of the project is approximately \$150,000 - \$160,000. Bids shall be opened July 11, 2007 at 10:00 a.m.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

5. Request certification of sewer connection charge to County Auditor. The ORC provides for the certification to the County Auditor for collection of sanitary sewer connection charges through installment payments billed through the tax duplicate. Mr. Greg Wannemacher, President of Wannemacher Enterprises, has made a request for allowing collection of the County Sanitary Sewer Capital Permit Fee to be placed on the tax duplicate of the property for a period of five years with a 5% carrying fee. This fee is being charges for the construction of the new facilities located along Harding Highway.

E. Dana Sterling, Building and Grounds, presented the following:

1. Request to accept proposal from T & D Interiors, Inc. to remove and replace drywall and ceramic tile in the women's restroom at the Civic Center. Cost for labor and material is \$1,596.00.
2. Request to accept proposal from Fritchie Asphalt & Paving Co. to seal and stripe the parking area on the corner of Spring and Main Streets. Cost for labor and material is \$8,983.00.
3. Request to accept proposal from Commercial Communications, Inc. for surveillance cameras at Allen County Juvenile Court. Cost for labor and material is \$4,201.00.
4. Request to accept proposals from All-Temp Refrigeration, Inc. All-Temp Refrigeration has submitted proposals for various work as follows:

2 nd Floor Courthouse HVAC System -	\$ 657.00
Savings Building Restroom Exhaust -	\$1,284.00
Jail Replacement of 2 Ton Trane Heat Pump -	\$2,855.00

F. **Lisa Merkle, Child Support Enforcement Agency**, presented the following:

1. Request to adopt **Resolution #426-07**, authorize the employment of Leann Hesseling as a temporary full-time employee. Ms. Hesseling does mission work and is out of the country approximately nine (9) months of the year. When Ms. Hesseling is back in the states, she works in the agency temporarily in the investigations unit assisting with backlog, etc. The agency wishes to re-hire Ms. Hesseling at the rate of \$12.45 per hour, effective June 18, 2007.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Announcements, Proclamations, Recognition and Commendations

With no further business to come before the Board, Commissioner Reiff moved to adjourn. Commissioner Sneary seconded the motion. Meeting was adjourned.

Submitted by:

Kelli A. Singhaus
Clerk of the Board

Approved by:

Greg Sneary

W. Dan Reiff

Sam Bassitt