

MINUTES OF JUNE 19, 2007 AGENDA MEETING

Commissioner Bassitt opened the meeting at 9:15 a.m. on the 19th day of June, 2007 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, Commissioner Sam Bassitt, County Administrator Becky Saine, Clerk of the Board Kelli Singhaus and Administrative Assistant Nicole Ward.

Bart Mills led the Pledge of Allegiance.

Commissioner Sneary moved for the approval of the June 14, 2007 Agenda Meeting minutes. Commissioner Reiff seconded the motion. The minutes were approved as submitted.

Action Items:

Resolution #427-07. *Authorize training, seminar and travel related expenses for various departments.*

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #428-07. *Intradepartmental transfers for various departments.*

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #429-07. *Supplemental appropriation to the Dog and Kennel Fund 2005.*

This is a request from Becky Saine, County Administrator, for an increase in the appropriation of \$16,571.00, new appropriation of \$18,071.00. This supplemental is to pay the county's indirect cost allocation.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #430-07. *Accept Putnam County's resolution for extra work on the Duke's Run Drainage Improvement #901.*

Putnam County is requesting approval of extra work in the amount of \$16,029.00 be completed on Duke's Run Drainage Improvement #901. Additional clearing is needed as well as a second low-water crossing.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #431-07. *Authorize submission of a grant application for an Operational Capacity Building Funds Grant SFY'2008 for the Allen County Family Children First Council.*

This grant application is in the amount of \$20,000 and will be used for FCFC salary, parent involvement administrative support and technical assistance.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #432-07. *Authorize Clerk of Board to post notice and advertise to receive bids for the County & Township Roads Resurfacing Project 2007.*

Bids will be received until 11:00 a.m. on July 5, 2007 in the Commissioner's Office.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #433-07. *Authorize the reclassification of Chris Wilson as a Wastewater Maintenance Worker II in the Sanitary Engineering Department.*

This reclassification shall be effective June 21, 2007 at the rate of \$17.32 per hour.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #434-07. *Authorize the certification to the Allen County Auditor of sanitary sewer connection charges.*

Steve Kayatin, Sanitary Engineer, requested that the property of Mr. Greg Wannemacher, 3202 Harding Highway, be certified to the County Auditor for the collection of connection charges plus carrying fees at the rate of \$4,092.46 per year, not to exceed five years.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #435-07. *Accept proposal from T & D Interiors, Inc. for work at the Civic Center.*

T & D Interiors, Inc. submitted a proposal for labor and material to remove and replace the drywall and ceramic base at a cost not to exceed \$1,596.00.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #436-07. *Accept proposal from Fritchie Asphalt & Paving Co. for the Allen County Children Services parking lot.*

This is for the paving and striping of the parking lot located at 123 W. Spring Street. Said proposal is in the amount of \$8,983.00.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #437-07. *Accept proposal from Commercial Communications, Inc. for the installation of two (2) security cameras at the Allen County Juvenile Court.*

Commercial Communications, Inc. submitted a proposal in the amount of \$4,201.00 for labor and material to install two (2) additional security cameras at Allen County Juvenile Court.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #438-07. *Accept proposals from All-Temp Refrigeration, Inc. to complete work at various county buildings.*

All Temp Refrigeration, Inc. has submitted proposals for various county buildings as follows:

2 nd Floor Courthouse HVAC System	\$ 657.00
Savings Building Restroom Exhaust	\$ 1,284.00
Jail Replacement of 2 Ton Trane Heat Pump	\$ 2,855.00

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #439-07. *Authorize the termination of an employee within the Allen County Commissioner's Office.*

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Discussion Items:

A. Nathan Davis, Allen County Engineer's Office, presented the following:

1. Request to set date, time and place for the final hearing of Warrington Petitioned Ditch #1236. A first hearing was held in 2006 for said ditch. The Engineer's Office has completed the necessary survey, plans, profiles and estimated the cost of the proposed improvement and is ready to proceed to a final hearing. The final hearing is scheduled for July 19, 2007 at 10:30 a.m., Monroe Township House, 8500 Slabtown Road, Columbus Grove. The final cost estimate is \$126,313.00, which is slightly higher than the preliminary estimate.

B. Lynn Shock, Department of Job and Family Services, presented the following:

1. Request authorization to enter into and amend various contracts. The various contracts are as follows:

- *Allen County Board of MR/DD for Help Me Grow services-not to exceed \$439,944
- *Lima Community Church of the Nazarene dba Noah's Ark Child Care Center-not to exceed \$150,000
- *Lima/Allen Council on Community Affairs dba Central Head Start-not to exceed \$40,000
- *G. Patricia Labauve dba It Takes a Village Child Care-not to exceed \$35,000
- *Kendra Johnson dba Kendra's Kinder Care Center-not to exceed \$150,000
- *Bluffton Community Day Care dba Bluffton Child Development Center-not to exceed \$40,000
- *First Baptist Day Care-not to exceed \$100,000
- *Renew the contract with Downes, Hurst and Fishel for labor relations services-not to exceed \$10,000
- * James A. Rhodes State College dba James A Rhodes State College Child Care-not to exceed \$100,000
- * Kim Parks-Butterfield dba ABC 123 Day Care-not to exceed \$150,000
- * St. Rose Church dba St. Rose Children's Center-not to exceed \$10,000

**Contracts shall be effective July 1, 2007 through June 30, 2008

*NET, Inc. for a number of services to support our Youth program-not to exceed \$50,000 for a contract that is effective from July 1, 2007 through December 31, 2007

C. Mary Early, Family and Children First Council, presented the following:

1. Request to enter into a Cost Share Agreement with the Allen County Board of MR/DD, Allen County Children Services and Mental Health and Recovery Services Board of Allen, Auglaize and Hardin Counties. This agreement shall serve children who are multi-system involved with severe needs.
2. Request to enter into an agreement with the Allen County Board of MR/DD for the provision of Help Me Grow Services. RFP's were received and MR/DD was selected to administer the Help Me Grow Services program utilizing monies in excess \$600,000, the majority being TANF monies.

D. **Jim Wingate, Adult Probation**, presented the following:

1. Request to submit application to the Office of Criminal Justice Services for the ASORRC grant. This is request of \$164,564.71, 25% being match monies of \$41,141.18. Wingate stated that from 2003 to 2007, there has been an overall reduction of 61.37% in Allen County.

Announcements, Proclamations, Recognition and Commendations

Scott Stephenson, Allen County Regional Transit Authority, updated the Board on the agency for 2nd quarter of 2007. The ACRTA faced a significant budget deficit for the 2007 calendar year. The agency reduced its service by 30% on May 1, which included eliminating Saturday service, reducing Zone 2 Uplift area, going from 6 peak buses to 4 during the week, and changing some of the 30 minutes runs to 60 minute runs. In addition, staff was reduced by four employees. The reduction in service has had a negative impact on the overall ridership, decreasing 19% the month of May. A new bus has been purchased. Most of the buses date back to 1993. Currently, there is a big push by the State of Ohio for coordinated transportation.

With no further business to come before the Board, Commissioner Reiff moved to adjourn. Commissioner Sneary seconded the motion. Meeting was adjourned.

Submitted by:

Kelli A. Singhaus
Clerk of the Board

Approved by:

Greg Sneary

W. Dan Reiff

Sam Bassitt