

MINUTES OF AUGUST 7, 2007 AGENDA MEETING

Commissioner Bassitt opened the meeting at 9:15 a.m. on the 7th day of August, 2007 with the following members present: Commissioner Greg Sneary, Commissioner Dan Reiff, Commissioner Sam Bassitt and Clerk of the Board Kelli Singhaus.

Julie Shellhammer led the Pledge of Allegiance.

Commissioner Reiff moved for the approval of the August 2, 2007 Agenda Meeting minutes. Commissioner Sneary seconded the motion. The minutes were approved as submitted.

Action Items:

Resolution #546-07. *Authorize training, seminar and travel related expenses for various departments.*

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #547-07. *Supplemental appropriation to the FEMA Grant Fund 2094.*

Laura Clark, Account Clerk for the Allen County Engineer's Office, submitted a request for an increase in the appropriation of \$290.00 to contracts-repair for a new appropriation of \$2,100.00. This is necessary to reimburse entities for the 2005 Ice Storm (ditches).

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #548-07. *Approve three (3) permanent right-of-way easements and three (3) temporary right-of-way easements for the Thayer Road Improvement Project – Phase 2.*

David Louth, Roadway Engineer, submitted a request for the approval of three easements totaling \$11,759.00.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #549-07. *Accept bid and enter into contract with The Shelly Co. for the County & Township Roads Resurfacing Project-07 for the Allen County Engineer's Office.*

Two (2) bids were received with the low bid being The Shelly Co. in the amount of \$343,409.33.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #550-07. *Authorize the increase of dog and kennel registration fees for Allen County, Ohio.*

Julie Shellhammer, Allen County Dog Warden, requested to increase the dog tag fee from \$14.00 to \$16.00 and increase the kennel fee from \$70.00 to \$80.00. This shall be effective December 1, 2007. These monies are used for the operation of the Dog & Kennel department.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #551-07. *Authorize a service agreement with BI, Incorporated for the GPS Monitoring Equipment in the Allen County Sheriff's Office.*

Jerry Morris, Allen County Sheriff's Office, submitted a requested to enter into a service agreement for the GPS Monitoring Equipment at a cost of #3.61 per day per unit.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #552-07. *Approve the employment of Jill Presser as a Caseworker in the Investigations Unit at the Allen County Child Support Enforcement Agency.*

Lisa Merkle, Director, submitted a request to employ Jill Presser at the rate of \$14.57 per hour effective August 20, 2007.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #553-07. *Authorize intradepartmental transfers.*

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #554-07. *Accept the resignation of Amanda Leugers as Kennel Technician in the Allen County Dog Warden's Office.*

Ms. Leugers resignation shall be effective August 17, 2007.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #555-07. *Resolution to establish a Dog Park and authorize Auditor to create a fund for same.*

Julie Shellhammer, Allen County Dog Warden, submitted a requested to create a 40' x 80' fenced area that would contain a walking track, obstacles, park benches, etc. This dog park would be funded through donations/volunteers.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #556-07. *Supplemental appropriation for the MR/DD Unspecified Fund 2930.*

Esther Baldrige, Superintendent, requested a new appropriation of \$4,000, which is the Dominion Educational Partnership Grant.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #557-07. *Supplemental appropriation for the Early Childhood Special Education IDEA Fund 2460.*

Esther Baldrige, Superintendent, requested a supplemental appropriation as follows:

ORG	OBJECT	LATEST	NEW	INCREASE	ACCOUNT
	And PROJECT	APPROPRIATION	APPROPRIATION	(DECREASE)	NAME
24601517	170005-46008	\$ 0.00	\$ 25,762.64	\$ 25,762.64	Salary – Regular Employees
24601517	171001-46008	\$ 0.00	\$ 3,576.20	\$ 3,576.20	PERS
24601517	172001-46008	\$ 0.00	\$ 284.20	\$ 284.20	Medicare
24601517	173001-46008	\$ 0.00	\$ 173.51	\$ 173.51	Workers Comp
24601517	175003-46008	\$ 0.00	\$ 72.00	\$ 72.00	Group Insurance-Life
24601517	175004-46008	\$ 0.00	\$ 1,170.75	\$ 1,170.75	Group Insurance - Dental
TOTALS		\$ 0.00	\$ 31,039.30	\$ 31,039.30	

REASON: Appropriation of FY'08 grant funds.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #558-07. Supplemental appropriation for the Special Education, Part B-IDEA Fund 2469.

Esther Baldrige, Superintendent, requested a supplemental appropriation as follows:

ORG	OBJECT	LATEST	NEW	INCREASE	ACCOUNT
	And PROJECT	APPROPRIATION	APPROPRIATION	(DECREASE)	NAME
24691517	170005-46908	\$ 0.00	\$ 86,654.80	\$ 86,654.80	Salary – Regular Employees
24691517	171001-46908	\$ 0.00	\$ 12,012.21	\$ 12,012.21	PERS
24691517	172001-46908	\$ 0.00	\$ 885.82	\$ 885.82	Medicare
24691517	173001-46908	\$ 0.00	\$ 505.50	\$ 505.50	Workers Comp
24691517	175003-46908	\$ 0.00	\$ 216.00	\$ 216.00	Group Insurance-Life
24691517	175004-46908	\$ 0.00	\$ 1,672.50	\$ 1,672.50	Group Insurance - Dental
TOTALS		\$ 0.00	\$ 101,946.83	\$ 101,946.83	

REASON: Appropriation of FY'08 grant funds.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #559-07. Supplemental appropriation for the Innovative Education, Title V Fund 2078.

Esther Baldrige, Superintendent, requested a new appropriation to supplies in the amount of \$247.90.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #560-07. Supplemental appropriation for the Merle Miller Project 1246 Fund.

Becky Saine, County Administrator, requested a supplemental appropriation as follows:

ORG	OBJECT	LATEST	NEW	INCREASE	ACCOUNT
	And PROJECT	APPROPRIATION	APPROPRIATION	(DECREASE)	NAME
42464141	410200	\$ 0.00	\$ 242,551.61	\$ 242,551.61	Contracts-Projects
42464153	800100	\$ 0.00	\$ 13,677.09	\$ 13,677.09	Interest and Fiscal Charges
42464121	219099	\$ 0.00	\$ 35,990.10	\$ 35,990.10	Sundry
TOTALS		\$ 0.00	\$ 292,218.80	\$ 292,218.80	

REASON: Appropriation of funds necessary for construction.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #561-07. Supplemental appropriation for the Herron Group 1247 Fund.

Becky Saine, County Administrator, requested a supplemental appropriation as follows:

ORG	OBJECT	LATEST	NEW	INCREASE	ACCOUNT
	And PROJECT	APPROPRIATION	APPROPRIATION	(DECREASE)	NAME
42474141	410200	\$ 0.00	\$ 15,797.30	\$ 15,797.30	Contracts-Projects
42474153	800100	\$ 0.00	\$ 1,230.39	\$ 1,230.39	Interest and Fiscal Charges
42474121	219099	\$ 0.00	\$ 5,541.21	\$ 5,541.21	Sundry
TOTALS		\$ 0.00	\$ 22,568.90	\$ 22,568.90	

REASON: Appropriation of funds necessary for construction.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #562-07. Authorize a warrant to return an advance to the MR/DD Fund 2018 from the Early Childhood Special Education Grant Fund 2460.

Esther Baldrige, MR/DD Superintendent, submitted a request to return funds in the amount of \$3,887.31 from the ODE Grant.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #563-07. Authorize a warrant to return an advance to the MR/DD Fund 2018 from the Special Education – Part B IDEA Grant Fund 2469.

Esther Baldrige, MR/DD Superintendent, submitted a request to return funds in the amount of \$10,993.14 from the ODE Grant.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #564-07. Authorize the appointment of Scott G. Koenig to the Allen County Port Authority Board.

Written communication was received from Julie Jurosic, West Central Development Corporation, requesting the appointment of Mr. Koenig to the Port Authority Board of Allen County. Mr. Koenig will fill the unexpired term of Jerry Good. Mr. Koenig's term shall commence immediately and expire September 14, 2008.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Discussion Items:

A. Scott Ferris, Allen County Children Services, presented the following:

1. Request to adopt **Resolution #565-07**, accept Change Order #2 with Dayton Fire Protection for the Allen County Children Services Additions and Renovations Project. Ferris stated that this is decrease in the contract of \$3,870.00, for a new contract amount of \$65,320.00.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

B. Dan Ellerbrock, Allen County Soil & Water, presented the following:

1. Request to adopt **Resolution #566-07**, set date, time and place for the objection hearing on the Merle Miller Group Project #1246. Ellerbrock requested to set August 21, 2007 at 10:00 a.m. in the Commissioner's meeting room to conduct the objection hearing.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #567-07**, authorize the Clerk of Board to post notice and advertise to receive bids for the construction of the Merle Miller Project #1246. Ellerbrock requested to set the bid opening date for the project for August 27, 2007 at 10:30 a.m.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

3. Request to adopt **Resolution #568-07**, authorize and direct the County Auditor to issue notices of cash assessments for the George "Mike" Ramser Project #1245. Ellerbrock recommended that 1 landowners be allowed thirty (30) days to pay assessments in cash with the balance being placed on the tax duplicate to be collected over a two (2) year period.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

C. Greg Bailey, Allen County Sheriff's Office, presented the following:

1. Request to adopt **Resolution #569-07**, authorize submission of a D.A.R.E. Law Enforcement Grant application to the Attorney General's Office for 2007-2008. Bailey stated that the department is requesting \$25,494.40 in funding for the D.A.R.E. program. If approved, the department is considering expanding the program by offering more classes. Sgt. Michael White has received the proper training and will be taking over the program.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

D. Julie Norberg, Allen County Juvenile Court, presented the following:

1. Request authorization to submit a Sub-Grant Agreement to the Ohio Department of Job and Family Services for 2008-2009. Norberg stated that the department has received IV-E reimbursement program certification. The department received approximately \$172,000 in reimbursements for 2007.

E. **Dana Sterling, Building and Grounds**, presented the following:

1. Request to authorize the Clerk of Board to post notice and advertise to receive bids for the MR/DD Site Clean-Up. The County received an extension date of October 11, 2007 from BUSTR for the MR/DD site clean-up. The bid will consist of the removal of 500 tons of soil from the tank cavity. There will also be alternate to the specifications in the event there is additional soil to be removed. Estimated cost is between \$85,000 and \$100,000. Bids will be received until August 30, 2007 at 10:30 a.m.
2. Request to renew fire alarm contract with Siemens. This contract is to provide services to the jail at a cost of \$4,825.00 for 2007/2008.

Announcements, Proclamations, Recognition and Commendations

With no further business to come before the Board, Commissioner Sneary moved to adjourn. Commissioner Reiff seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

Kelli A. Singhaus
Clerk of the Board

Greg Sneary

W. Dan Reiff

Sam Bassitt