

## MINUTES OF AUGUST 16, 2007 AGENDA MEETING

Commissioner Bassitt opened the meeting at 9:15 a.m. on the 16th day of August, 2007 with the following members present: Commissioner Greg Sneary, Commissioner Dan Reiff, Commissioner Sam Bassitt, County Administrator Becky Saine and Clerk of the Board Kelli Singhaus.

Major Gene King led the Pledge of Allegiance.

Commissioner Sneary moved for the approval of the August 14, 2007 Agenda Meeting minutes. Commissioner Reiff seconded the motion. The minutes were approved as submitted.

### Action Items:

**Resolution #585-07. *Authorize training, seminar and travel related expenses for various departments.***

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #586-07. *Authorize Clerk of Board to post notice and advertise to receive bids for the purchase of a 2007 Trailer-Mounted Generator Set for the Allen County Sanitary Engineering Department.***

Bids shall be received until 10:00 a.m. on September 5, 2007.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #587-07. *Accept Change Order #3 from Beaverdam Contracting, Inc. for the Early Avenue/Lutz Road Sewer Improvement Area Project.***

The Change Order is an increase in the contract of \$3,843.71 for a new contract amount of \$1,318,987.38. Said change order is for additional seeding to cover areas within the subdivision where additional topsoil is needed.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #588-07. *Approve submission of a request to amend and authorize the acceptance of the amendments to the FY'2006 Formula Grant Agreement.***

Bruce Wells, Community Development Coordinator, requested to submit to the Ohio Department of Development, a request for the balance of grant funds for the Camp Avenue Waterline Project to be redistributed to the Cairo Flood & Drainage Project and the Samaritan House Rehab Project

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #589-07. *Accept proposal and enter into contract with H & K Construction Services LTD and County Electric LLC for completion of project work for the Indianbrook Pump Station Upgrade Project.***

Brad Niemeyer, Assistant Sanitary Engineer, stated that a total of six (6) bids were received. Niemeyer recommended H & K Construction Services LTD be awarded the general project work in the amount of \$107,585.00 and recommended County Electric LLC be awarded the electrical project work in the amount of \$34,775.00.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #590-07. *Approve one (1) Permanent Right-of-Way Easement and three (3) Temporary Right-of-Way Easements for the Thayer Road Improvement Project – Phase 2.***

This easement is being granted by Jack E. and Bonnie S. Parker in the amount of \$8,676.00.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #591-07. *Approve the promotion of Caryn Strayer to the position of Deputy Director for Income Maintenance within the Allen County Department of Job and Family Services.***

Lynn Shock, Director, requested the promotion of Caryn Strayer to the position of Deputy Director for Income Maintenance effective September 1, 2007. Ms. Strayer shall be compensated at a salary rate of \$58,385.60 and upon successful completion of a six-month probationary period; Ms. Strayer shall be compensated at a rate of \$61,297.60.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #592-07. *Authorize a warrant of transfer from the Sanitary Engineering Department Surplus Fund 5035 to the R & I Fund 5435.***

Bruce Wells, Business Manager, requested the transfer of \$100,000 to fund budgeted equipment replacements and improvements.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #593-07. *Approve presentation of a duty weapon to Deputy A. Greg Bailey upon his retirement.***

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #594-07. *Approve presentation of a duty weapon to Lt. Larry Garlock upon retirement.***

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #595-07. *Authorize the encumbrance of funds to the Village of Cairo from the Motor Vehicle Permissive Tax Fund.***

The Village of Cairo requested encumbrance of funds in the amount of \$10,544.34 from the Motor Vehicle Permissive Tax monies to be used for a portion of their 2007 road program expenses.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #596-07. *Consideration of an Allen County Courthouse and County Grounds Use Permit submitted by Kurt Bishop.***

The Board received a requested from Kurt Bishop for the use of county property at the corner of Wayne and Elizabeth Streets to hold a benefit on August 25, 2007 from 12:00 p.m. to 7:00 p.m.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #597-07. *Accept payment from County Risk Sharing Authority for lightning damage at the Allen County Jail and Allen County Children Services.***

Said claim is in the amount of \$6,209.82 less a \$2,500 deductible for an insured loss of \$3,709.82.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #598-07. *Authorize a warrant to return an advance to the General Fund 1001 from the Siefker Ditch Fund 4197.***

Becky Saine, County Administrator, requested the transfer of \$2,504.44 as the final repayment of the advance made in 2001.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #599-07. *Authorize a warrant to return an advance to the General Fund 1001 from the Bath Township Trustees Ditch Fund 4191.***

Becky Saine, County Administrator, requested the transfer of \$66,673.01 as a partial repayment of the advance for construction made in 1996.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #600-07. *Authorize the renewal of a contract with Grampy's House.***

Lisa Merkle, Director, requested that a contract be renewed with Grampy's House in an amount not to exceed \$52,750.00. This contract will be 90% federally funded and 10% locally funded.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Discussion Items:**

**A. Dan Beck, Allen County Sheriff,** presented the following:

1. Request to declare firearms obsolete and authorize sale/trade of same. Sheriff Beck stated that the department has confiscated 77 firearms over the last 3 to 4 years. Two (2) bids were received with the best bid being Ottawa Ordinance. Ottawa Ordinance's bid was approximately \$700 more and was predicated in the agreement that the department would take trade allowances from departmental purchases of needed weapons and equipment in lieu of a direct purchase. The department determined to retain one (1) Remington 870 Shotgun for use by the Dog Warden's Office.

**Announcements, Proclamations, Recognition and Commendations**

With no further business to come before the Board, Commissioner Sneary moved to adjourn. Commissioner Reiff seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

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Kelli A. Singhaus  
Clerk of the Board

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Greg Sneary

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W. Dan Reiff

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Sam Bassitt