

## MINUTES OF SEPTEMBER 9, 2008, AGENDA MEETING

Commissioner Reiff opened the meeting at 9:15 a.m. on the 9th day of September, 2008 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, Commissioner Sam Bassitt, County Administrator Becky Saine, and Clerk of the Board Becky Laman.

Rhonda Eddy led the Pledge of Allegiance.

Commissioner Sneary moved for the approval of the September 2, 2008 meeting minutes. Motion seconded by Commissioner Bassitt. Minutes were approved unanimously.

### Action Items:

**Resolution #654-08.** (Previously removed from September 2, 2008 Agenda meeting) *Authorize Change Order #1 to the contract with Westerheide Developers, Inc. for the Allen County Title and License Building.*

An authorization was awarded by Resolution #320-08, dated May 1, 2008 to Westerheide Developers, Inc in an amount not to exceed \$1,152,840.00 for services. Westerheide Developers, Inc has presented Change Order #1, increasing the contract by \$55,260.00 as follows:

1. Furnish and install all necessary labor and materials to remove uncontaminated soils, install controlled density fill and pour lean concrete fill. Add \$57,760.00
2. Credit from contingency allowance. Deduct (\$2,500.00)
3. Total \$55,260.00

Garmann-Miller & Associates, Inc, Architect has reviewed the above change order and recommends that Change Order #1 be accepted.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #661-08.** *Authorize training, seminar and travel related expenses for various departments.*

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #662-08.** *Authorize intradepartmental transfers for various departments.*

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #663-08.** *Approve a Supplemental Appropriation for the Special Ed, Part B, IDEA FY 09 Fund 2469.*

A written request from Martha Nance, Business Director, for the Special Ed, Part B, IDEA FY 09 Fund 2469, for a new appropriation in the amount of \$5494.36 to close fund.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #664-08. *Approve a Supplemental Appropriation for the Innovative Ed-Title V Fund 2078.***

A written request from Martha Nance, Business Director, for the Innovative Ed-Title V Fund 2078, for an increase in the amount of \$127.32 in the Supplemental Appropriation making the new appropriation amount \$350.32 to close fund.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #665-08. *Approve a Supplemental Appropriation for the Eastown Rd 2 fund 4710.***

A written request from Laura Clark, Account Clerk, for the Eastown Rd 2 Fund 4710, for an increase in the amount of \$22,691.27 in the Supplemental Appropriation making the new appropriation amount \$1,181,697.27 for additional appropriation for retainage.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #666-08. *Approve a Supplemental Appropriation for the Hollenbacher #1247 Fund 4247.***

A written request from Kelli Singhaus, Administrative Assistant, for the Hollenbacher #1247 Fund 4247, for a new appropriation in the amount of \$3,555.75 for extra work on the Heron (Hollenbacher) Group Project.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #667-08. *Approve a Supplemental Appropriation for the Building & Expansion Fund 4017.***

A written request from Becky Saine, County administrator, for the Building & Expansion Fund 4017, for a new appropriation in the amount of \$100,000.00 for various capital expenditures.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #668-08. *Approve a Supplemental Appropriation for Various Ditch Funds.***

A written request from Laura Clark, Account Clerk, for the Various Ditch Funds, for a new appropriation in an amount of \$2,900.00 for bond return for various ditches.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #669-08. *Authorize the execution of a Memorandum of Understanding between the Allen County Sheriff's Department and the Allen County Prosecutor's Office.***

It was requested that the Board of Allen County Commissioners authorize the execution of a Memorandum of Understanding between the Allen County Sheriff's Department and the Allen County Prosecutor's Office. The purpose of this agreement is to establish the placement and reimbursement of a full-time investigator/court security officer employed by the Allen County Sheriff's Department who will be assigned on a full-time basis to the Allen County Prosecutor's Office. It is further the intention and agreement of the parties that the salary and benefits associated with said position shall be reimbursed to the Allen County Sheriff's Office by Allen County Prosecutor's Office.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #670-08.** *Declare five vehicles located at the Allen County Board of MR/DD and Marimor Industries, Inc obsolete and unsuitable for county use and authorize sale of the same by internet auction.*

Esther Baldrige, Superintendent, is requesting that the Board declare the following five vehicles obsolete and authorize the sale of the same by Internet Auction:

|                    |     |                         |
|--------------------|-----|-------------------------|
| 1995 Ford          | Bus | Vin # 1FDXB80C8SVA32987 |
| 1992 International | Bus | Vin # 1HVBBNKM9NH403557 |
| 1985 Dodge         | PT  | Vin # 1B7GD14TXFS611275 |
| 2000 Ford          | SW  | Vin # 1FAFP5823YG170418 |
| 1994 Dodge         | Van | Vin # 2B7KB31Z0RK136447 |

The above vehicles are not needed for public use, obsolete, and unfit for use in accordance with 307.12(E) O.R.C.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #671-08.** *Enter into contract with Kohli and Kaliher Associates, Inc., for the professional services to provide bidding documents for the construction of a Maintenance building for the Sanitary Engineer's Department.*

The Sanitary Engineer's department has the need to build a maintenance building, approximately 3600 square feet in size, to store seasonal equipment, fittings, pipe, and vehicles. Bradley T. Niemeyer, Assistant Sanitary Engineer has submitted written communication requesting the Board of County Commissioners to enter into contract with Kohli and Kaliher Associates, Inc for professional services to prepare bidding documents to secure bids for a Design/Build project to provide a Maintenance Building for the Sanitary Engineer's Department at a cost not to exceed an amount of \$22,500.00

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #672-08.** *Set date, time and place for the Final Hearing of the Crites Petitioned Ditch #1244.*

At a public hearing held on January 30, 2007, the Board of County Commissioners, by Resolution #41-07 resolved that the Allen County Engineer make the necessary survey, plans, profiles, and an estimate of the cost of the proposed improvement of Crites Petitioned Ditch #1244. Nathan Davis, Assistant Drainage Engineer, requested that the Board of Allen County Commissioners set September 30, 2008 at 1.30 p.m. at the Amanda Township House, 690 South Conant Road, Lima, Ohio, as the date, time and place for a final hearing of the Crites Petitioned Ditch #1244

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #673-08.** *Accept proposal and enter into contract with Gast Plumbing and Heating, Inc. to furnish and install additional HVAC equipment for the IT-Room within the Sanitary Engineer's Department's Administrative Office.*

The Board of County Commissioners received written communication from Brad Niemeyer, Assistant Sanitary Engineer, requesting to purchase additional HVAC equipment to enhance the climate control for the IT-ROOM to support the needs of the new high-speed T-1 lines and related equipment within the Sanitary Engineer's Administrative Office. Gast Plumbing and Heating, Inc., submitted a proposal to furnish and install said equipment for a fee not to exceed \$5,639.00.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #674-08. *Enter into a new contract with AEP Ohio, to provide electric services for the Allen County Justice Center.***

Dana Sterling, Buildings and Grounds Superintendent, submitted written communication requesting the Board of County Commissioners to enter into a new contract with AEP Ohio to provide electric services to the Allen County Justice Center which is required for customers over 500kw. This contract replaces the original taken in 1996 and will not change or affect the current billing

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #675-08. *Amend Resolution #534-08 and authorize issuance of payment to the Village of Spencerville from the Motor Vehicle Permissive Tax Fund.***

pursuant to Resolution #534-08 dated July 15, 2008, the Board of Allen County Commissioners approved to encumber funds to the Village of Spencerville from the Motor Vehicles Permissive Tax Fund in the amount of \$19,438.75, for a portion of their 2008 road program expenses. correspondence has been received by from Mark Stockman, Chief Deputy Engineer requesting to amend Resolution #534-08 decreasing the amount to be encumbered by \$2,889.58 from \$19,438.75 to \$16,549.20. It was further requested that the Board of Commissioners authorize the issuance of payment in the amount of \$16,549.20 from the Motor Vehicle Permissive Tax Fund to the Village of Spencerville. The Village of Spencerville attached a request for payment in which payment shall be paid to the appropriate vendor performing the work and the Auditor was authorized to process a check to the appropriate vendor.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #676-08. *Authorize the encumbrance of funds to the Village of Elida from the Motor Vehicle Permissive Tax Fund.***

Pursuant to Resolution #585-08 dated August 5, 2008, the Board of Allen County Commissioners approved the allocation of \$8,806.36 to the Village of Elida from the Motor Vehicles Permissive Tax Fund for a portion of their 2008 road program expenses. Pursuant to Section 4504.04 of the Ohio Revised Code, the

Allen County Engineer has advised that the Village of Elida submitted a request for the encumbrance of funds in the amount of \$8,806.36. The Allen County Engineer approved this request and recommended the encumbrance of \$8,806.36 from the Motor Vehicle Permissive Tax Fund.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Discussion Items:**

**A. Data Processing , Mark Braun :** presented the following:

1. Requested approval of **Resolution # 677-08.** Declare various county properties obsolete and unsuitable for county use and authorize the sale of the same by internet auction.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**B. County Administrator, Becky Saine:** presented the following:

1. Requested approval of **Resolution # 678-08.** Transfer of property to the Allen County Port Authority for Economic Development purposes pursuant to Section 4582.38 Ohio Revised Code. Becky explained that the property is not needed for the purposes of this Board pursuant to Section 4582.38 of the Revised Code, and the Board wishes to transfer the property to the Allen County Port Authority, whose authorized statutory purposed is to foster and enhance economic development within its Allen County jurisdiction.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Requested approval of **Resolution # 679-08.** Authorize a maintenance agreement between the Allen County Child Support Enforcement Agency and the MAXIMUS Financial Services, Inc. Lisa Merkle, CSEA Director, is requesting the Board of Commissioners approve to enter into a maintenance agreement between the Allen County Child Support Enforcement Agency and MAXIMUS Financial Services, Inc to provide software maintenance services effective July 1, 2008 through June 30, 2009 at a cost not to exceed \$2,150.00.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Requested approval of **Resolution # 680-08.** Enters into an IV-D Service Provider Contract between the Allen County Child Support Enforcement Agency and Martin Investigative Services.

The Allen County Child Support Enforcement Agency wishes to enter into a contract with Martin Investigative Services for private investigations of IV-D related clients, which includes completion of time sheets for a total amount not to exceed \$15,000.00. Effective date of the contract shall be June 16, 2008 through June 15, 2009.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Announcements, Proclamations, Recognition and Commendations:**

With no further business to come before the Board, Commissioner Sneary moved to adjourn. Commissioner Bassitt seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

\_\_\_\_\_  
Becky Laman  
Clerk of the Board

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Greg Sneary

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W. Dan Reiff

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Sam Bassitt