

## **MINUTES OF SEPTEMBER 18, 2007 AGENDA MEETING**

Commissioner Bassitt opened the meeting at 9:15 a.m. on the 18<sup>th</sup> day of September, 2007 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, Commissioner Sam Bassitt and Clerk of the Board Kelli Singhaus.

Julie Jurosic led the Pledge of Allegiance.

Commissioner Reiff moved for the approval of the September 11, 2007 Agenda Meeting minutes. Commissioner Bassitt seconded the motion. The minutes were approved as submitted with Commissioner Sneary abstaining from the vote.

### **Action Items:**

#### ***Resolution #671-07. Authorize training, seminar and travel related expenses for various departments.***

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

#### ***Resolution #672-07. Accept Putnam County's resolution for collection of maintenance for Cranberry Creek Phase 1 Ditch.***

Putnam County Commissioners requested concurrence with their resolution for collection of maintenance on the above referenced project at a cost of \$4.00 per benefiting parcel.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

#### ***Resolution #673-07. Accept payment from County Risk Sharing Authority for flood damage repairs to a vehicle in the Allen County Sheriff's Office.***

The total claim is in the amount of \$4,306.44 less a \$2,500 deductible for an insured loss of \$1,806.44.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

#### ***Resolution #674-07. Accept Putnam County's resolution for collection of maintenance for William Fuerst (Plum Creek) Ditch.***

Putnam County Commissioners requested concurrence with their resolution for collection of maintenance on the above referenced project.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

#### ***Resolution #675-07. Authorize intradepartmental transfers.***

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

#### ***Resolution #676-07. Supplemental appropriation for the American Bath CIP Fund 5402.***

Bruce Wells, Business Manager, requested an increase in the appropriation of \$6,000 for payment of the preliminary study of the American Bath WWTP Improvements.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #677-07. *Approve the probationary removal of an employee at the Allen County Department of Job and Family Services.***

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Discussion Items:**

**A. Sanitary Engineer's Office,** presented the following:

1. Request to enter into contract with Kohli & Kaliher Associates, Inc. for professional engineering services for the Woodbriar Wastewater Treatment Plant. Rick Boerger stated that the existing tanks are beginning to deteriorate and need replaced. Boerger requested that the Board consider entering into contract with Kohli & Kaliher Associates, Inc., in order for a study to be conducted as to whether the plant can be renovated or the plant be abandoned and pumped to the Findlay Road Sewer System. Said cost of services is in the amount of \$6,000.
2. Request the approval of Change Order #1 for the Perry High School Sewer Improvement Area. Steve Kayatin, Sanitary Engineer, stated that these changes are a result of an extra manhole and a change in the operation and maintenance of the pump station force main as well as additional concrete/asphalt. The total increase to the contract is \$1,657.00 for a total project cost of \$396,925.00.

**B. Gwen Bailey, Department of Job and Family Services,** presented the following:

1. Request to enter into and amend contracts for daycare services. Ms. Bailey requested the following:
  - a. Enter into contract with Golden Bridge Academy for day care services in an amount not to exceed \$20,000, effective September 23, 2007 through June 30, 2008.
  - b. Enter into contract with Grace Church Worldwide Ministries, Inc. in an amount not to exceed \$65,000, effective September 23, 2007 through June 30, 2008.
  - c. Amend a contract with Papagranny, Inc. to increase the contract by \$10,000, changing the amount from \$15,000 to \$25,000, effective October 1, 2007.
2. Request to approve the Prevention, Retention and Contingency Plan. Every two (2) years, the department is required to submit the plan for approval to the Board of Allen County Commissioners.

**C. Mary Early, Family Children First Council,** presented the following:

1. Request authorization to submit to the Ohio Department of Health an extension request for submission of quarterly and financial grant reports. Early stated that information is not available to submit the reports by the scheduled deadline, therefore is requesting a revised schedule by the Ohio Department of Health for submitting reports.
2. Request to enter into a Subsidy Agreement with the Ohio Department of Health. Early stated that this agreement provides \$94,751.00 from the Ohio general fund to FCFC for the Help Me Grow program.

**D. Julie Jurosic, West Central Development Corporation**, presented the following:

1. Request the Board of Allen County Commissioners to subordinate a CDBG loan for the Plus Management Services, Inc. project. Jurosic stated that on February 1, 2007, a CDBG loan in the amount of \$368,000 was granted to Plus Management Services, Inc. for the original project. The original project was approved \$4.7 million for construction and \$680,000 for furniture and fixtures. Jurosic requested the Board of Commissioners subordinate the \$368,000 CDBG loan to \$400,000 in cost overruns on the project. The final costs of construction were exceeded by \$400,000 in which \$200,000 will be financed by the private lender and \$200,000 by U.S. SBA 504.

**Announcements, Proclamations, Recognition and Commendations**

With no further business to come before the Board, Commissioner Sneary moved to adjourn. Commissioner Reiff seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

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Kelli A. Singhaus  
Clerk of the Board

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Greg Sneary

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W. Dan Reiff

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Sam Bassitt