

MINUTES OF OCTOBER 2, 2008, AGENDA MEETING

Commissioner Reiff opened the meeting at 9:15 a.m. on the 2nd day of October, 2008 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, Commissioner Sam Bassitt, County Administrator Becky Saine, and Clerk of the Board Becky Laman.

Dan Ellerbrock led the Pledge of Allegiance.

Commissioner Bassitt moved for the approval of the September 23, 2008 meeting minutes. Motion seconded by Commissioner Sneary. Minutes were approved unanimously.

Action Items:

Resolution #745-08. *Authorize training, seminar and travel related expenses for various departments.*

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #746-08. *Approve a Supplemental Appropriation for the Eastown Rd 2 Fund 4710.*

Laura Clark, Account Clerk for MRDD, is requesting an increase in the amount of \$95,000.00 for a new appropriation amount of \$195,000.00.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #747-08. *Authorize the Allen County Department of Job and Family Services to enter into contract with Northwoods Consulting Partners Inc.*

A written Correspondence was received from Lynn Shock, Director, requesting that the Board of Allen County Commissioners authorize the Allen County Department of Job and Family Services to enter into a contract with Northwoods Consulting Partners Inc, located at 6315 Emerald Parkway, Dublin, Ohio, 43016 to purchase software, hardware, and related services for an integrated scanning and forms preparation system in an amount not to exceed \$555,684.40.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #748-08. *Enter into contract with Blauvelt Roofing for roof work on building #1 at the Allen County Board of Education.*

Dana Sterling, Buildings and Grounds Superintendent, has submitted written communication requesting the Board of County Commissioners enter into contract with Blauvelt Roofing for roof work on building #1 located at Allen County Board of Education in an amount not to exceed \$12,375.00.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #749-08. *Approve a lease agreement with Steve Chamberlain for Suite 503 in the City Loan building and one parking space.*

Steve Chamberlain requested to enter into a lease agreement with the Board of County Commissioners, Allen County, Ohio for the office Suite 503 located in the "City Loan Building", containing 295 sq. ft., situated on the Northwest corner of Elizabeth and Market Streets in Lima, Allen County, Ohio, together with one (1) parking space at the Market Street Parking Garage, for a period of two (2) years commencing October 1, 2008 and ending on September 30, 2010 at a sum of Three Thousand Nine Hundred Twelve (\$3,912.00) Dollars, payable in equal monthly installments of Three Hundred Twenty-Six (\$326.00) Dollars in advance on the first day of each month commencing on the 1st day of October, 2008.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #750-08. *Approve a Supplemental Appropriation for the Springhill & Oakwoods #1272 Fund 4272.*

A request for a new Supplemental Appropriation has been received from Laura Clark, Account Clerk, for the Springhill & Oakwoods #1272 Fund 4272 in the amount of \$500.00 for printing and advertising cost.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #751-08. *Enter into contract with Northwestern Security Systems to tie in sprinkler system at the Allen County Educational Center.*

Dana Sterling, Superintendent of Building and Grounds requested that the Board of Commissioners authorize and enter into a contract with Northwestern Ohio Security Systems, Inc. to tie in sprinkler system to the fire panel at the Allen County Educational Center for an amount not to exceed \$1,432.62.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #752-08. *Approve a Supplemental Appropriation for the Welty Improvement #1281 Fund 4281.*

A request for a new Supplemental Appropriation for \$584.00 was received from Laura Clark, Account Clerk, for the Welty Improvement #1281 Fund 4281 for printing and advertising for the project.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #753-08. *Approve a Partial Release and Restriction of Pipeline easement and agreement with Buckeye Pipeline Company.*

Brion Rhodes, P.E., P.S., requested a Partial Release and Restriction of Pipeline Easement and Agreement with Buckeye Pipeline for the construction of Eastown Road, Phase 4 Right of Way Extension Project, from Elm to SR 117. The Partial Release and Restriction of Pipeline Easement and Agreement are necessary to remove the existing easement from the current location and define a new easement in the location of the relocated utilities.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #754-08. *Enter into a Pipeline Relocation Reimbursement Agreement with buckeye Pipeline Company.*

As part of the Eastown Road Improvement Project – Phase 4, utilities owned by the Buckeye Pipeline Company must be relocated prior to construction of the project. The utilities occupy an easement established prior to Allen County; Buckeye has senior rights meaning Allen County must pay for the relocation of the utilities. The Reimbursement Agreement specifies the method and amounts of said relocation. Previously granted federal funds through the Ohio Department of transportation can not be used for relocation of utilities, the Allen County Engineer will be utilizing Motor Vehicle and Gasoline taxes along with State I funding to cover costs. correspondence has been received by Brion Rhodes, Bridge Engineer, requested that the Board of Allen County Commissioners enters into an agreement with Buckeye Pipeline Company to perform this work in the amount of \$58,925.00.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #755-08. *Approve a Supplemental Appropriation for the Building & Expansion Fund 4017.*

Becky Saine, County Administrator, requested an increase in an amount of \$75,850.00 for a new appropriation amount of \$94,970.00.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Discussion Items:

A. Allen Soil & Water Dan Ellerbrock: presented the following:

1. Requested approval of Resolution **# 756-08.** Approve proceeding with the construction of the Shawnee Road Group Project #1277 as presented by the Soil & Water Conservation District Board.

B. Community Development, Bruce Wells: presented the following:

1. Requested authorization to enter into a contract with LACCA for the FY'08 Formula and general Fair housing activities. After reviewing qualifications and proposals, Bruce determined that LACCA offers the familiarity and the capacity to provide Fair Housing services for the FY'08 Formula Grant activities as well as to continue the provision of general Fair Housing activities for the County.

The Formula Grant activities will commence September 1st, 2008 and run through August 31st 2009 as described in the contract exhibits. General Fair Housing activities have the same commencement date and run through December 31, 2009. The total cost is not to exceed \$7,000 and is to be funded from FY'08 Formula funds.

C. Allen County Sanitary Engineer's Department Court, Bruce Wells: presented the following:

1. Requested certification of the Capital Permit Fee for water service at a Dean Ave. Location to the County Auditor. The owner of the Panera Bread East, 708 Dean Avenue, has contacted our office, in writing, to request the collection of the County Water Capital Permit Fee (CPF) to be placed on the tax duplicate of the property located at 708 Dean Avenue for a period of five years with a 1% per year carrying charge.
2. Requested certification of the Capital Permit Fee for sanitary sewer service at an Elida Road location to the County Auditor. The owner of the Panera Bread West, 2330 Elida Road, has contacted our office, in writing, to request the collection of the County Sanitary Sewer Capital Permit Fee (CPF) to be placed on the tax duplicate of the property located at 2330 Elida Road for a period of five years with a 1% per year carrying charge.

Announcements, Proclamations, Recognition and Commendations:

With no further business to come before the Board, Commissioner Sneary moved to adjourn. Commissioner Bassitt seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

Becky Laman
Clerk of the Board

Greg Sneary

W. Dan Reiff

Sam Bassitt