

MINUTES OF OCTOBER 16, 2008, AGENDA MEETING

Commissioner Reiff opened the meeting at 9:15 a.m. on the 16th day of October, 2008 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, Commissioner Sam Bassitt, and Assistant Clerk of the Board Kelli Singhaus.

Bart Mills led the Pledge of Allegiance.

Commissioner Sneary moved for the approval of the October 14, 2008 meeting minutes. Motion seconded by Commissioner Bassitt. Minutes were approved unanimously.

Action Items:

Resolution #797-08. *Authorize training, seminar and travel related expenses for various departments.*

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #798-08. *Authorize a warrant of transfer from the Sanitary Engineering Department Surplus Fund 5035 to the R & I Fund 5435.*

Bruce Wells, Business Manager, submitted a request for the transfer of \$100,000 to cover various repair and replacement needs of the department.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #799-08. *Authorize a warrant to advance funds from the Sanitary Engineering Department Surplus Fund 5035 to the Delmar Glenn Sewer Fund 4501.*

Bruce Wells, Business Manager, submitted a request for the advance of funds in the amount of \$5,000 to cover a portion of the December bond payment due to a timing shortfall on debt service collections from property owners.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #800-08. *Authorize a warrant of transfer from the Sanitary Engineering Department Operations Fund 5034 to the Surplus Fund 5035.*

Bruce Wells, Business Manager, submitted a request to transfer funds in the amount of \$100,000 to move revenue from operations to the Surplus Fund to fund various departmental projects and cover debt service.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #801-08. *Supplemental appropriation for the Merle Miller Group #1246 Fund 4262.*

Kelli Singhaus, Administrative Assistant, submitted a request for a supplemental appropriation to increase the appropriation by \$8,175.00 to cover payment of crop damage as a result of the construction.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #802-08. *Authorize the renewal of a maintenance agreement with Simplex Grinnell for services at the Allen County Justice Center.*

Dana Sterling, Building and Grounds Superintendent, submitted a request to renew a maintenance agreement for annual test and inspection of the fire sprinkler system and fire pump located at the Allen County Justice Center. Said contract is in an amount not to exceed \$1,658.00 for a period commencing September 1, 2008 and expiring August 31, 2009.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #803-08. *Authorize payment of an administrative fee to the Cooperative Purchasing Program.*

Said fee is in the amount of \$300 for Fiscal Year 2009 beginning July 1, 2008 through June 30, 2009.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Discussion Items: None

Announcements, Proclamations, Recognition and Commendations: Recognition

Kelli Singhaus, Assistant Clerk of the Board, announced the budget hearing for the Museum has been rescheduled. The Commissioners announced that presentation of the check for EMA equipment was not taking place as well.

With no further business to come before the Board, Commissioner Sneary moved to adjourn. Commissioner Bassitt seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

Kelli A. Singhaus
Asst. Clerk of the Board

Greg Sneary

W. Dan Reiff

Sam Bassitt