

## **MINUTES OF OCTOBER 21, 2008, AGENDA MEETING**

Commissioner Reiff opened the meeting at 9:15 a.m. on the 21st day of October, 2008 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, Commissioner Sam Bassitt, County Administrator Becky Saine and Clerk of the Board Becky Laman.

Tim Piper led the Pledge of Allegiance.

Commissioner Sneary moved for the approval of the October 16, 2008 meeting minutes. Motion seconded by Commissioner Bassitt. Minutes were approved unanimously.

### **Action Items:**

**Resolution #804-08.** *Authorize training, seminar and travel related expenses for various departments.*

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #805-08.** *Authorize an intradepartmental transfer.*

Martha Nance, Director of Business, submitted a request for the transfer of \$200.00 for Provider Screenings this exceeded the budget.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #806-08.** *Enter into contract with Master Maintenance for floor services for the Allen County Justice Center and the Allen County Child Support Enforcement Agency.*

Dana Sterling, Building and Grounds Superintendent, submitted a written communication requesting the Board of County Commissioners to enter into contract with Master Maintenance for floor services for the Allen County Justice Center and the Allen County Child Support Enforcement Agency at a cost not to exceed amount of \$15,719.00.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #807-08.** *Joint Board of Commissioners of Allen, Putnam, and Van Wert Counties approve Change Order #1 with Sand Ridge Excavating for the Construction of the Joint County Flat Fork Creek Ditch #1224.*

Douglass Degen, Drainage Engineer/Project Manager for the Allen County Engineer's Office, has submitted a written request for approval of Change Order #1 with Sand Ridge Construction in an amount of \$44,303.15 increasing the original contract amount to \$327,672.75.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #808-08. *Supplemental appropriation for the Eastown Rd 2 Fund 4710.***

Laura Clark, Account Clerk, submitted a request for a supplemental appropriation to increase the appropriation by \$100,000.00 for contract projects.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #809-08. *Supplemental appropriation for the CDBG-Other Comm Development Fund 2413.***

Bruce Wells, Business Manager, submitted a request for a supplemental appropriation to increase the appropriation by \$4,025.00 to cover part of the invoice form one of their program income funds.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #810-08. *Accept resignation of Robert Kondas from the position of Deputy Dog Warden for Allen County.***

Robert Kondas, Allen County Deputy Dog Warden, has submitted a letter of resignation to the Board effective December 1, 2008 at 5:00 p.m.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #811-08. *Authorize a Memorandum of Understanding between the Board of Allen County Commissioners and the Historical Society.***

Pursuant to Resolution # 218-08 the Allen County Historical Society submitted a Letter of Agreement to the Board of Allen County Commissioners for consideration to build a needed storage and assembly building on county property located on North Cole Street. The Historical Society and the Board of Commissioners shall enter into a five year lease agreement with four five year renewal terms effective October 21, 2008.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Discussion Items:**

**A. Allen County Engineer's Office, Douglass Degen: presented the following:**

1. Requested approval to enter into an agreement for Professional Services between the County Engineer Kohli & Kaliher for the Colucci Petitioned ditch #1243.

**B. Department of Job and Family Services, Lynn Shock: presented the following:**

1. Requested approval to amend the contract with Network Employability Training, Inc. to increase the contract by \$100,000.00 effective October 24, 2008.

**C. Allen Soil & Water, Dan Ellerbrock: presented the following:**

1. Requested authorization to pay for crop loss damage due to construction of the Merle Miller Project #1246.

**D. Buildings and Grounds, Dana Sterling:** presented the following:

1. Dana requested approval to enter contract with Siemens Building Technologies, Inc. to provide Fire Alarm and Life Safety services for the Allen County Corrections.
2. Dana requested approval to enter contract with Siemens Building Technologies, Inc. to provide Fire Alarm and Life Safety services for the Veterans Memorial Civic Center
3. Dana requested approval to enter contract with Siemens Building Technologies, Inc. to provide Fire Alarm and Life Safety services for the Allen County Courthouse and Annex.

**Announcements, Proclamations, Recognition and Commendations:** Announcement

Becky Laman, Clerk of the Board, announced the budget hearing for the Museum has been rescheduled for Tuesday, October 21, 2008 @ 11:00 am. She also announced that meetings on the Agenda for the week of October 27-31, 2008 are off by one hour due to computer problems.

With no further business to come before the Board, Commissioner Sneary moved to adjourn. Commissioner Bassitt seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

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Becky Laman  
Clerk of the Board

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Greg Sneary

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W. Dan Reiff

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Sam Bassitt