

MINUTES OF OCTOBER 23, 2007 AGENDA MEETING

Commissioner Bassitt opened the meeting at 9:15 a.m. on the 23rd day of October, 2007 with the following members present: Commissioner Greg Sneary, Commissioner Sam Bassitt and Clerk of the Board Kelli Singhaus.

Lynn Shock led the Pledge of Allegiance.

Commissioner Sneary moved for the approval of the October 18, 2007 Agenda Meeting minutes. Commissioner Bassitt seconded the motion. The minutes were approved as submitted.

Action Items:

Resolution #752-07. *Authorize training, seminar and travel related expenses for various departments.*

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #753-07. *Authorize intradepartmental transfers.*

Lynn Shock, Department of Job and Family Services, requested a transfer in the amount of \$45,100 from the 2066 WIA Fund and \$1,000 from the 2006 DJFS Fund.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #754-07. *Authorize submission of a grant application to the Ohio Department of Youth Services for a Juvenile Accountability Incentive Block Grant.*

Cathy Follett, Allen County Juvenile Court, is requesting submission of a grant application in the amount of \$11,033 with a cash match of \$1,226 for a total grant application request of \$12,259. Said grant will be used to provide counseling for children detained in treatment.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #755-07. *Authorize the employment of Ross Arnold as a Temporary Engineering Assistant in the Sanitary Engineering Department.*

Brad Niemeyer, Assistant Sanitary Engineer, submitted a request to employ Ross Arnold as a Temporary Engineering Assistant at the rate of \$10.50 per hour effective October 23, 2007 through January 11, 2008.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #756-07. *Authorize the certification of delinquent sewer service charges to the Allen County Auditor's Office for collection.*

Bruce Wells, Business Manager, submitted a request to certify a total of \$384,621.04 in delinquent sewer service charges to the Allen County Auditor for collection on the 2007 real estate taxes.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #757-07. *Authorize the certification of delinquent debt service charges for the Village of Cairo to the Allen County Auditor's Office for collection.*

Bruce Wells, Business Manager, submitted a request to certify a total of \$8,787.00 in delinquent debt service charges to the Allen County Auditor for collection on the 2007 real estate taxes.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #758-07. *Approve a contract for cell phone service with Verizon Wireless for the Allen County Dog Warden's Office.*

Said contract is for cellular phone service beginning January 12, 2007 through January 11, 2009 with a base monthly cost of \$164.95 plus any applicable taxes, fees and phone insurance.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #759-07. *Accept payment from County Risk Sharing Authority for replacement of a Zodiac boat in the Allen County Sheriff's Office.*

Commissioner Sneary stated that the boat sustained damage when assisting with the flooding in Putnam County. Said claim was in the amount of \$15,292.04 less a \$2,500 deductible for an insured loss of \$12,792.04. It was noted that the deductible portion of \$2,500 has been submitted to FEMA by Putnam County for said loss.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Discussion Items:

A. David Louth, Allen County Engineer's Office, presented the following:

1. Request to adopt **Resolution #760-07**, authorize Clerk of Board to advertise to receive bids for the Thayer Road Improvement Project – Phase 2. This project is located from the railroad track north to SR 81. This project will include widening of the road from 20' to 24' and increasing the right-of-way width from 40' to 60'. This project also includes a right hand turn land onto SR81 from Thayer Road. The engineer's estimate for the project is \$1.25 million. Bids will be received and opened on November 15, 2007 at 11:00 a.m. Construction is estimated to begin December, 2007 and completed the first of August, 2008.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request approval of Change Order #1 – Final with R.D. Jones Excavating for the Thayer Road Improvement Project. This phase of the project is complete and the project has come in under budget. The engineer's estimate for the project was \$603,000. The final contract amount, including the change order, with R.D. Jones Excavating is \$188,737.33.

B. Bruce Wells, Community Development Coordinator, present the following:

1. Request approval of Change Order #1-Final with Ward Construction for the Delphos FY'06 Improvement Project. By Resolution #346-07, the Board authorized a contract with Ward Construction in the amount of \$64,990 for paving work in the City of Delphos. Of that amount, \$37,850 was for the completion of the Delphos FY'06 Formula Street Improvement Project. Ward Construction has presented a Change Order #1-Final for a decrease in the amount of \$1,214.35 for a new contract amount of \$63,775.65. The total amount of the decrease was related to the Formula Project reducing that portion of the contract to \$36,635.65. The City of Delphos

is responsible for payment of the non-formula portion of the contract and any amount of the formula portion that exceeds the \$30,000 allocation.

C. Dana Sterling, Building and Grounds, presented the following:

1. Request to employ Annette McConnaha. Sterling requested to employ Annette McConnaha as a janitor for the Savings Building. Ms. McConnaha's shall begin employment on November 1, 2007 at the rate of \$10.50 per hour with a six (6) month probationary period.

D. Lynn Shock, Department of Job and Family Services, presented the following:

1. Request authorization to promote Cindy Blank to the position of Income Maintenance Administrator. This promotion shall take effect October 25, 2007.
2. Request to enter into contract with Apollo Career Center. This contract is for the provision of basic computer classes and basic math review classes for dislocated workers. Said contract is effective October 26, 2007 and shall not exceed \$10,000.

Announcements, Proclamations, Recognition and Commendations

With no further business to come before the Board, Commissioner Sneary moved to adjourn. Commissioner Bassitt seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

Kelli A. Singhaus
Clerk of the Board

Greg Sneary

W. Dan Reiff

Sam Bassitt