

MINUTES OF OCTOBER 23, 2008, AGENDA MEETING

Commissioner Reiff opened the meeting at 9:15 a.m. on the 23rd day of October, 2008 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, Commissioner Sam Bassitt, and Clerk of the Board Becky Laman.

Cliff Dye led the Pledge of Allegiance.

Commissioner Bassitt moved for the approval of the October 21, 2008 meeting minutes. Motion seconded by Commissioner Sneary. Minutes were approved unanimously.

Action Items:

Resolution #813-08. *Authorize training, seminar and travel related expenses for various departments.*

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #814-08. *Authorize intradepartmental transfers*

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #815-08. *Authorize a warrant to advance funds from the General Fund 1001 to the CSEA Fund 2012.*

Becky Saine, County Administrator, requested \$100,000.00 to make a partial repayment on a 1996 advance.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #816-08. *Authorize an amendment to a contract between Job & Family Services and Network Employability Training.*

Lynn Shock, Director of the Department of Job and Family Services, submitted a request to amend said contract, increasing the value of the contract by \$100,000.00 to an amount not to exceed \$200,000.00 effective October 24, 2008.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #817-08. *Rescind Resolution #805-08, Intradepartmental transfer from the Family Resource Fund to the MRDD Fund.*

On the 21st day of October, 2008, the Board of Commissioners approved Resolution #805-08 for a transfer of funds in an amount of \$200.00 from the Family Resource Fund to the MR/DD Fund; however this was not a valid transfer and needed to be rescinded.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #818-08. *Authorize a warrant of transfer from the Family Resource Fund 2075 to the MR/DD Fund 2018.*

Becky Saine, County Administrator, submitted a request to transfer \$200.00 to cover Provider Screenings which exceeded the budget.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #819-08. *Authorize a warrant of transfer from the Sanitary Engineering Department Surplus Fund 5035 to the SE Admin Facilities Fund 5409.*

Bruce Wells, Business Manager, submitted a request to transfer \$50,000.00 to fund engineering costs associated with the construction of a cold storage building on the SE Admin Facilities grounds.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Discussion Items:

A. Allen County Sanitary Engineer's Office, Bruce Wells: presented the following:

1. 1. Requested authorization for Allen County Children Services to designate the Sanitary Engineer's Admin facility as a disaster recovery location. In conjunction with disaster preparedness planning, Scott Ferris, Executive Director of the Allen County Children Services (agency), has requested that the Sanitary Engineer's Admin Facility at 3230 North Cole Street be designated as a backup location for the agency.

The Allen County Dept. of Job & Family Services would be the primary relocation facility for the Sanitary Engineers facility:

Space to relocate up to twelve staff (mostly fiscal) on a temporary basis. Computer equipment would be purchased or rented by the agency while the relocation facility would provide internet access, work space, desks and chairs and, in the event that wireless communication is out of service, phone service.

B. Community Development, Bruce Wells: presented the following:

1. Request for authorization to subordinate a mortgage taken as part of the FY'04 CDBG Rehab Grant. Bruce explained that the requested subordination agreement would not negatively impact the County's position and would be beneficial to the homeowner.
2. Requested the release and cancellation of a CDBG Rehab mortgage. The homeowners at a McClure Rd., Jackson Township, Lima, entered notes and a mortgage agreement with the County in 2002 for an FY'2000 CDBG Rehab project. The total rehab project was \$24,956 with a payment schedule established for monthly payments on the interest only; ten years to repay a balance of \$9,981.60. Monthly payments have been made regularly and on October 20, 2008 the homeowners delivered a check for the \$3,909.86 balance.
3. Requested the additional use of program income for a sanitary sewer connection. The Board previously approved the expenditure of Program Income funds not to exceed \$2,000 of the connection to the sanitary sewer of a property at 3407 Shearin Ave., Lima, Bath Township (Resolution 689-08 dated September 11, 2008).

The initial quote for the work exceeds that amount and I'd like to be in a position to move forward with a contract as soon as the necessary historical clearances are received. In the event that we don't have a lower estimate, I'd request that the not to exceed amount for this project be increased to \$2,600.

4. Requested approval of Change Order #1 for Ward Construction for the FY'07 Formula –Delphos decreasing to anew amount of \$27,600.00.

C. **Allen County Juvenile Court, Cliff Dye**: presented the following:

1. Requested approval of **Resolution #820-08**. Declare various properties located at Juvenile court obsolete and authorize the disposal of the same.

Announcements, Proclamations, Recognition and Commendations: Announcement

Greg Sneary announced that the Allen County/ Lima Public Officials Monthly Dialogue Luncheon was held on Wednesday, October 22, 2008 and not Thursday, October 23, 2008.

With no further business to come before the Board, Commissioner Bassitt moved to adjourn. Commissioner Sneary seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

Becky Laman
Clerk of the Board

Greg Sneary

W. Dan Reiff

Sam Bassitt