

MINUTES OF OCTOBER 25, 2007 AGENDA MEETING

Commissioner Bassitt opened the meeting at 9:15 a.m. on the 25th day of October, 2007 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, Commissioner Sam Bassitt, County Administrator Becky Saine and Clerk of the Board Kelli Singhaus.

John Leahy led the Pledge of Allegiance.

Commissioner Sneary moved for the approval of the October 23, 2007 Agenda Meeting minutes. Commissioner Reiff seconded the motion. The minutes were approved as submitted with Commissioner Reiff abstaining from the vote.

Action Items:

Resolution #762-07. *Authorize Change Order #1-Final with Ward Construction for the FY'06 Formula Grant – City of Delphos Street Improvements Project.*

Bruce Wells, Community Development Coordinator, requested approval of Change Order #1-Final for a decrease amount of (\$1,214.35) which results in a new contract amount of \$63,775.65.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #763-07. *Authorize intradepartmental transfers.*

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #764-07. *Accept Change Order #1-Final with R.D. Jones Excavating, Inc. for the Thayer Road Improvement Project – Phase I.*

David Louth, Roadway Engineer, requested approval of Change Order #1-Final in the amount of \$22,151.77 for a final contract amount of \$488,737.33.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #765-07. *Approve the employment of Annette McConnaha as a Janitor within the Building and Grounds Department.*

Dana Sterling, Superintendent, requested approval to employ Annette McConnaha as a Janitor for the Savings Building effective November 1, 2007 at the rate of \$10.50 per hour, subject to a 90 day probationary period.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #766-07. *Supplemental appropriation to the Birkemeier Ditch #1059 Fund.*

Laura Clark, Account Clerk, requested an increase in the appropriation of \$716.46 for a new appropriation of \$1,317.86. This increase is needed for reimbursement.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #767-07. Supplemental appropriation to the Worth Center Fund 8880.

Peg Elmquist, Fiscal Coordinator, requested a total increase in the appropriation of \$148,023.00 for a new appropriation of \$583,655.51. This increase is needed to meet year end expenses.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #768-07. Approve the promotion of Cindy Blank to the position of Income Maintenance Administrator within the Allen County Department of Job and Family Services.

Lynn Shock, Director, requested the promotion of Cindy Blank effective October 25, 2007 at the salary rate of \$51,084.80 and upon successful completion of a six month probationary period, Ms. Blank shall be compensated at the salary rate of \$53,643.20.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #769-07. Authorize the Allen County Department of Job and Family Services to enter into contract with Apollo Career Center.

Lynn Shock, Director, requested to enter into contract with Apollo Career Center for the provision of basic computer classes and basic math review classes for dislocated workers. Said contract shall be effective October 26, 2007 through June 30, 2008 in an amount not to exceed \$10,000.00.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #770-07. Authorize training, seminar and travel related expenses for various departments.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #771-07. Approve a one (1) day suspension of an employee at the Allen County Department of Job and Family Services.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #772-07. Adopt Contracting Procedure Policy for Allen County departments.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Discussion Items:

A. John Leahy Jr., Prosecutor's Office, presented the following:

1. Request to adopt **Resolution #773-07**, convey real property purchased by the Ohio Department of Transportation for the improvement of Allentown/SR 81. This is basically a housekeeping issue. It was found that five (5) parcels were inadvertently transferred to Allen County by ODOT and should have been transferred to the City of Lima for the above referenced improvement.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

B. Nathan Davis, Allen County Engineer's Office, presented the following:

1. Request to adopt **Resolution #774-07**, set the date, time and place of the reconvened final hearing for the Edwin "Rink" Warrington Petitioned Ditch #1236. The Allen County Engineer's Office has re-evaluated the assessment distribution and recalculated the tentative assessments for each parcel in this project. The reconvened final hearing has been set for November 19, 2007 at 10:00 a.m. at the Monroe Township House, 8500 Slabtown Road.

Announcements, Proclamations, Recognition and Commendations

With no further business to come before the Board, Commissioner Sneary moved to adjourn. Commissioner Reiff seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

Kelli A. Singhaus
Clerk of the Board

Greg Sneary

W. Dan Reiff

Sam Bassitt