

MINUTES OF NOVEMBER 6, 2007 AGENDA MEETING

Commissioner Bassitt opened the meeting at 9:15 a.m. on the 6th day of November, 2007 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, Commissioner Sam Bassitt, and Clerk of the Board Kelli Singhaus

Chris Hardesty led the Pledge of Allegiance.

Commissioner Reiff moved for the approval of the October 30, 2007 Agenda Meeting minutes. Commissioner Sneary seconded the motion. The minutes were approved as submitted.

Action Items:

Resolution #786-07. Authorize training, seminar and travel related expenses for various departments.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #787-07. Approval of "Then and Now" purchase orders.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #788-07. Supplemental appropriation for the Title IV-E Fund 2869.

Dawn Daniel, Business Office Director, requested an increase in the appropriation of \$26,760.16 for a new appropriation of \$185,120.37. This supplemental is necessary to cover year end expenses.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #789-07. Supplemental appropriation for the Law Enforcement and Education Fund 2842.

Judy Ellison, Fiscal Manager, requested an increase in the appropriation of \$15,000 for a new appropriation of \$80,000. This supplemental is necessary to cover the cost of installation of mobile cameras in cruisers.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #790-07. Supplemental appropriation for the ABLE Grant – WORTH Center Fund 8105.

Peg Elmquist Fiscal Coordinator, requested a new appropriation of \$8,226.00 as a result of additional revenue received.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #791-07. Supplemental appropriation for the Title 1 Grant – WORTH Center Fund 8205.

Peg Elmquist, Fiscal Coordinator, requested a new appropriation of \$2,750.00 as a result of additional revenue received.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #792-07. *Supplemental appropriation for the Family Resource Services Fund 2075.*

Martha Nance, Director of Business, requested an increase in the appropriation of \$5,000 for a new appropriation of \$38,900. This was necessary due to higher utilization of respite services.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #793-07. *Approval of a five (5) year contract with Balestra, Harr, Scherer, CPA's, Inc.*

Ben Diepenbrock, Allen County Auditor, requested the Board enter into a five (5) year contract for the provision of annual audit services for Allen County. Said contract will be for a financial and compliance auditor of calendar years ending December 31, 2007 through December 31, 2011 at a fee of \$54,000 annually for a total cost of \$270,000.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #794-07. *Approval of a Child Abuse Prevention and Treatment Act Agreement with the Ohio Department of Health on behalf of the Allen County Family Children First Council.*

Mary Early, Family Children First Council, requested that an agreement be entered into with the Ohio Department of Health in order for the Allen County Family Children First Council to be reimbursed for developmental evaluations completed on infants or toddlers based on substantiated cases of abuse or neglect and referred to the Help Me Grow program based on the data reported for the first three quarters of SFY 2007 and prorated based on the amount of total funding available.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #795-07. *Authorize the employment of Charles Seeley as a part-time Kennel Technician in the Allen County Dog Warden's Office.*

Julie Shellhammer, Allen County Dog Warden, stated that Mr. Seeley has already volunteered many hours to the department, both in the kennel and on the road. Mr. Seeley is currently enrolled in the Apollo Law Enforcement program and upon his graduation; she hopes to promote him to the position of a deputy dog warden.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #796-07. *Approval of a Reimbursement Agreement with Mid-Valley Pipeline Company for the Thayer Road Improvement Project – Phase 2.*

David Louth, Roadway Engineer, requested approval of this agreement to enclose the protective casing of the additional 40 feet of new right-of-way in the amount of \$59,855.00 to be paid from the ODOD 629 Grant.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Discussion Items:

A. Lynn Shock, Department of Job and Family Services, presented the following:

1. Request to enter into contract with Necosha T. James dba All Together We Grow for day care services. Shock stated that this is a Type A daycare. This contract shall be effective November 11, 2007 through June 30, 2008 in an amount not to exceed \$75,000.

B. Julie Shellhammer, Allen County Dog Warden, presented the following:

1. Request the approval to purchase a vehicle. Shellhammer requested the approval to purchase a 2006 Chevrolet Uplander Van in the amount of \$12,675.00. This cost includes the transfer of animal cages and equipment from the old vehicle to the van. Shellhammer stated that an additional vehicle will be purchased next year to replace the other unit. She is hoping that within the next few years, the department will be able to afford the purchase of a new vehicle.

C. Chris Hardesty, Allen County Engineer's Office, presented the following:

1. Request to declare approximately ten (10) cubic yards of wood obsolete and of not value to the county and authorize disposal of same through private sale. This wood is a result of vegetation removal at the Metcalf Street Bridge Project site.

Announcements, Proclamations, Recognition and Commendations

Esther Baldrige, Allen County Board of MR/DD, presented Tim Piper and Steve Dunlap with a resolution of appreciation for their efforts in the soil remediation project at their site.

With no further business to come before the Board, Commissioner Sneary moved to adjourn. Commissioner Reiff seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

Kelli A. Singhaus
Clerk of the Board

Greg Sneary

W. Dan Reiff

Sam Bassitt