

## **MINUTES OF DECEMBER 2, 2008. AGENDA MEETING**

Commissioner Reiff opened the meeting at 9:15 a.m. on the 2nd day of December, 2008 with the following members present: Commissioner W. Dan Reiff, Commissioner Greg Sneary, Commissioner Sam Bassitt (arrived later), County Administrator Becky Saine, and Clerk of the Board Becky Laman.

Lynn Shock led the Pledge of Allegiance.

Commissioner Reiff moved for the approval of the November 25, 2008 meeting minutes. Motion seconded by Commissioner Sneary. Minutes were approved unanimously.

### **Action Items:**

**Resolution #905-08. *Authorize training, seminar and travel related expenses for various departments.***

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #906-08. *Authorize intradepartmental transfers for various departments.***

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #907-08. *Approve a Supplemental Appropriation for the CDBG PI Fund 2412.***

Bruce Wells, Business Manager requested an increase supplemental in an amount of \$5,000.00 to cover two home repair projects.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #908-08. *Approve a Supplemental Appropriation for the Westminster Sewer Fund 4590.***

Bruce Wells, Business Manager requested an increase supplemental in an amount of \$100,000.00 to return advance made by Sanitary Engineer's Office.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #909-08. *Approve a Supplemental Appropriation for the Allentown Sewer Bond Fund 3888***

Bruce Wells, Business Manager requested an increase supplemental in an amount of \$40,000.00 to return a portion of a \$130,000.00 advance made by the Sanitary Engineer's Office to augment receipts for bond payments.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #910-08. *Approve a Supplemental Appropriation for the Handgun License Fund 2849.***

Judy Ellison, Fiscal Manager requested an increase supplemental in an amount of \$8,300.00 to purchase new printer, camera, and update software.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #911-08. *Authorize commitment of program funds for a property located at East Pearl, Beavertown.***

The property owners at East Pearl Street, Beavertown have requested assistance with a furnace repair for a unit installed under the Weatherization program. In order to restore heat to the home, a service call was arranged through the John P. Timmerman Company, the original installers of the furnace, temporary heat was restored and parts were ordered to complete the replacement of the heat exchanger and various electrical components at a cost not to exceed \$600. Bruce Wells, Community Development Coordinator, is requested and recommended that the Board authorize expenditure from Program Income to cover the repair cost.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #912-08. *Authorize a principal adjustment to a mortgage on a property located at East Twelfth Street, Lima, Ohio.***

Allen County is the holder of a mortgage on a property 404 East 12<sup>th</sup> Street, Perry Township, Lima, Ohio, originated in 1984 and renewed in 1996. At the time of the renewal, delinquent interest of \$2,824.26 from the initial mortgage and rehabilitation costs of \$3,863.00, a portion of the cost to address ongoing moisture and drainage issues, were added to the principal balance of \$33,162.23 for a new mortgage of \$39,849 to be paid at \$237.72 per month at an interest rate of 6%. The owner has requested that the Board consider granting relief from the portion of the principal balance related to the additional rehabilitation work completed in 1996 as being part of an issue with the original design and construction of the home. After review of the transactions and the request, Bruce Wells, Community Development Coordinator, has recommended that the Board considers the forgiveness of the amount added for rehabilitation work, \$3,863, and makes a principal adjustment to the mortgage effective January 1, 2009, with no further adjustments for interest paid or due.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #913-08. *Appoint Michael Siudzinski to the Workforce Investment Act Board.***

Lynn Shock, Director of the Allen County Job & Family Services has submitted a request to the Board of Allen County Commissioners to appoint Michael Siudzinski to the Workforce Investment Act Board for a term commencing December 2, 2008 and expiring December 1, 2011.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #914-08. *Approve the Engineer's Estimate of material and labor to repair the Truss Deck on Thayer Road Truss.***

The Allen County Engineer has submitted an estimate of material and labor necessary to repair deck truss on Thayer Road, No. BTH-173-2.34 in Bath Township in an amount of \$84,932.20, and the work is to be performed by the Allen County Engineering Department by Force Account. The materials will be purchased from the Ohio Bridge Corporation.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #915-08. *Approve one Easement for County road Purposes and one Work Agreement between Allen county and Janet L. Anthony.***

Brion Rhodes, Bridge Engineer, requested that the Board of County Commissioners of Allen County, Ohio approve one (1) Work Agreement and one (1) Easement for County Road Purposes between Allen County and Janet L Anthony; 5079 Twp Road 339, Millersburg, Ohio 44654 in the amount of \$176.00. These documents are necessary, so that the Allen County Engineer may construct a new culvert, No. AUG-015-1.17 on Hardin Road over an intermittent waterway in Auglaize Township

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #916-08. *Authorize modification to the existing Subsidy Agreement between the Ohio Department of Health and the Allen County Commissioners.***

On the 17<sup>th</sup> day of July, 2008, the Board of Allen County Commissioners adopted Resolution #510-08, entering into a Subsidy Agreement between the Ohio Department of Health and the Allen County Commissioners, Administrative Agent for the Family and Children First Council of Allen County in the amount of \$111,716.00 for the period beginning July 1, 2008 through June 30, 2009. Mary Early, Family and Children First Council, has received a notice reducing funding from \$111,716.00 to \$105,002.00.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #917-08. *Authorize waiver of employee Health Insurance Premium for the month of December, 2008.***

The Health Insurance Committee has made a recommendation to the Board not to waive the employee health insurance premiums for the month of December, 2008. The employee share of the premiums for the month of December, 2008 will be paid from the Health Insurance Fund. The Health Department Board has determined that their employee health insurance premiums **will not** be waived for the month of December, 2008.

Commissioner Sneary moved to adopt the Resolution with the option that he, along with the Health Department will not waive the Insurance Premium for December, 2008. Commissioner Reiff seconded the motion. The roll was called and the Resolution was not approved unanimously.

**Resolution #918-08. Acknowledge the assignment of Community Connection for Ohio Offenders, Inc to Alvis, Inc dba Alvis House.**

The Board of Allen County Commissioners has an existing lease and grants an annual appropriation to the Community Connection for Ohio Offenders. Written correspondence was received from Denise M. Robinson, President and CEO of Alvis, Inc and Janis K. Bobb, Chair, Board of Trustees, Community Connection for Ohio Offenders, Inc requesting that the Board acknowledge the assignment of Community Connection for Ohio Offenders (CCOO) to Alvis, Inc dba Alvis House. This is necessary to allow CCOO to honor all obligations and to continue to conduct business without interruption or change.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #919-08. Authorize a warrant of transfer from the Sanitary Engineering Department Surplus Fund 5035 to the R&I Fund 5405.**

Bruce Wells, Business Manager for the Sanitary Engineer, requested that the Board authorize to transfer \$110,000.00 to cover various repair and replacement needs for the department.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #920-08. Authorize to provide cash match monies upon acceptance of an Allen County Sex Offender Risk Reduction Court Grant from the State of Ohio.**

The Adult Probation has submitted an application to the State of Ohio, Office of Criminal Justice Services for an Allen County Sex Offender Risk Reduction Court Grant and has been recommended for funding in the amount of \$66,666.67. Jim Wingate, Adult Probation Department, has submitted to the Board a request for the county to provide a cash match of 25% in the amount of \$16,666.67, which is a condition of the award of said grant.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Discussion Items:**

**A. Allen County Engineer's Department, Douglass Degen: presented the following:**

1. Requested approval to enter into contract with Bacon & Associates for professional services for the Shawver & Goddard Petitioned Ditch #1276 for an amount not to exceed \$7,500.00.
2. Requested approval to declare equipment obsolete and sale of the same through internet auction.

**B. Allen County Juvenile Court, Cliff Dye: presented the following:**

1. Requested approval to enter into contract with Northwest Property Maintenance LLC for snow removal for 2008-2009 at an amount of \$60.00 per hour.

**C. Allen Soil & Water, Dan Ellerbrock: presented the following:**

1. Requested to send out cash notices for the landowners affected by the Merle Miller Group Project #1246. Dan discussed that he would like to give the parcel owners up to eight years to pay since some are very large parcels. He also verified amounts with Bruce Wells.
2. Request approval of Change Order #2 with Liebrecht Farm Drainage LLC for the Merle Miller Group Tile Project #1246.

3. Request approval of Change Order #3 with Liebrecht Farm Drainage LLC for the Merle Miller Group Tile Project #1246.

**D. Department of Job & Family Services, Lynn Shock:** presented the following:

1. Requested authorization to amend contract with Children Services Board in an amount of \$250,000.00 to an amount no to exceed \$550,000.00 effective December 5, 2008.

**Announcements, Proclamations, Recognition and Commendations: Announcement**

Becky Laman, Clerk announced that the Thursday, December 4, 2008 Agenda Meeting will now take place on Friday, December 5, 2008 @ 11:15 am. The Tuesday, December 9, 2008 meeting will be cancelled due to Commissioners attending Winter Conference.

With no further business to come before the Board, Commissioner Sneary moved to adjourn. Commissioner Bassitt seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

\_\_\_\_\_  
Becky Laman  
Clerk of the Board

\_\_\_\_\_  
Greg Sneary

\_\_\_\_\_  
W. Dan Reiff

\_\_\_\_\_  
Sam Bassitt