

MINUTES OF DECEMBER 5, 2008. AGENDA MEETING

Commissioner Reiff opened the meeting at 9:15 a.m. on the 5th day of December, 2008 with the following members present: Commissioner W. Dan Reiff, Commissioner Greg Sneary, Commissioner Sam Bassitt, and Clerk of the Board Becky Laman.

Douglass Degen led the Pledge of Allegiance.

Commissioner Bassitt moved for the approval of the November 25, 2008 meeting minutes. Motion seconded by Commissioner Sneary. Minutes were approved unanimously.

Action Items:

Resolution #921-08. *Authorize training, seminar and travel related expenses for various departments.*

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #922-08. *Approve a Supplemental Appropriation for the Sheriff Rotary Fund 1860.*

Rhonda Eddy, Auditor requested an increase supplemental in an amount of \$1,526.98 to cover overtime and additional workers compensation costs.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #923-08. *Approve a Supplemental Appropriation for the Storm Water Fund 5037*

Laura Clark, Account Clerk requested a new supplemental in an amount of \$15,000.00 to enter into a contract with Woolpert Inc.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #924-08. *Approve a Supplemental Appropriation for the Lammers Watershed #1235 Fund 4235.*

Laura Clark, Account Clerk requested an increase supplemental in an amount of \$12,000.00 for additional appropriations for the project.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #925-08. *Approve a Supplemental Appropriation for the Shawver & Goddard Ditch #1276.*

Laura Clark, Account Clerk requested an increase supplemental in an amount of \$15,000.00 for additional appropriations to complete the project.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #926-08. *Approve a Supplemental Appropriation for the Merle Miller Group #1246.*

Kelli Singhaus, Administrative Assistant requested an increase supplemental in an amount of \$4,403.71 for Change Order #3 of the project.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #927-08. *Approve a Supplemental Appropriation for the General Fund 1001.*

Becky Saine, County Administrator requested a new supplemental in an amount of \$200,000.00 to fund additional deficit in the General Fund.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #928-08. *Approve a Supplemental Appropriation for the Dog & Kennel Fund 2005.*

Becky Saine, County Administrator requested an increase supplemental in an amount of \$11,290.54 for several employees left employment this year and payoffs needed to be made.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #929-08. *Approve a Supplemental Appropriation for the Handgun license Fund 2849.*

Judy Ellison, Fiscal Manager requested a new supplemental in an amount of \$25,000.00 to reimburse payroll account for additional payroll expense of processing CCW applications and fingerprints.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #930-08. *Approve a Supplemental Appropriation for the Bridges Fund 8076.*

Mary Early, FCFC Coordinator requested an increase supplemental in an amount of \$3,000.00 to pay year end invoices.

Commissioner Reef moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #931-08. *Approve a Supplemental Appropriation for the Jennings Creek #1088.*

Tony Stechschulte, Director of Accounting, requested an increase supplemental in an amount of \$18,848.10 for additional appropriations to complete project.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #932-08. *Approve a Supplemental Appropriation for the Hotel lodging Tax Fund 8095.*

Tony Stechschulte, Director of Accounting, requested an increase supplemental in an amount of \$36,410.00 for new Hotels in 2008.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #933-08. *Approve a Supplemental Appropriation for the Mental Health Fund 8009.*

Chris Karcz, CFO, requested an increase supplemental in an amount of \$3,615,122.00 to cover bills from December 2007 not paid until January 2008.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #934-08. *Authorize intradepartmental transfers for various departments.*

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #935-08. *Approve a ten day suspension for an employee of the Allen County Department of Job and Family Services.*

A request from Lynn Shock, Director, Allen County Department of Job and Family Services, requesting that the Board approve a ten (10) day suspension, without pay due to unprofessional conduct and failure of good behavior. The Board also received a request from Lynn Shock, Director, Allen County Department of Job and Family Services requesting a Last Chance Agreement between the employee and the Allen County Department of Job and Family Services must be followed.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #936-08. *Authorize amendment No 1 to a contract between the Department of Job & Family Services and Allen County Children Services Board.*

On June 10, 2008, the Board of County Commissioners approved a contract with the Allen County Children Services Board in an amount not to exceed \$300,000.00. Lynn Shock, Director of the Department of Job and Family Services, has submitted a request to amend the said contract, increasing the value of the contract by \$250,000.00 to an amount not to exceed \$550,000.00, effective December 5, 2008.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #937-08. *Declare various county properties at the Allen County Engineer's Office obsolete and authorize the sale of the same.*

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #938-08. *Establish a cellular phone policy for the Allen County Dog Warden's Office.*

Julie Shellhammer, Dog Warden requested that a policy be put in place for employees responding to emergency calls or "on-call" for the Allen County Dog Wardens Office.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #939-08. *Rescind Resolution #908-08, supplemental appropriation for the Westminster Sewer Fund.*

A request was received by Bruce Wells, Business Manager to rescind Resolution #908-08, which authorized a supplemental appropriation for the Westminster Sewer Fund 4590 in an increased amount of \$100,000.00 due to the appropriation was not needed.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #940-08. *Authorize and direct County Auditor to issue notices of cash assessments for the Merle Miller Group Project #1247.*

Daniel Ellerbrock, Drainage Coordinator, is requesting that the Board authorize and direct the county auditor to issue notices of cash assessments for the Merle Miller Group Project #1246. Assessments in the amount of \$25.00 or less are to be paid in full within thirty days, and assessments over \$25.00 that are not paid in full within thirty days, the County Auditor is authorized and directed to place the unpaid balance with interest upon the 2009 tax duplicate to be collected in 2010, payable over a period of eight (8) years.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #941-08. *Enters into contract with Kohli & Kaliher Associates Inc for engineering services for the Emergency backup generator.*

The Sanitary Engineer's Administrative Office was chosen to be the location for the Emergency Management Association (EMA) Recovery Site. Brad Niemeyer, Assistant Sanitary Engineer, has submitted written communication requesting the Board of County Commissioners enter into contract with Kohli & Kaliher Associates, Inc., for professional engineering services for the Emergency Backup Generator for EMA Recovery Site project.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #942-08. *Approve a Supplemental Appropriation for the Wireless Surcharge Fund 2096.*

Russ Decker, EMA Director, requested an increase supplemental in an amount of \$25,000.00 for a PSIC Radio Grant project.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #943-08. *Approve a Supplemental Appropriation for the EMA Fund 2091.*

Russ Decker, EMA Director, requested an increase supplemental in an amount of \$2,300,000.00 for a PSIC Radio Grant project.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Discussion Items:

A. Allen County Engineer's Department, Douglass Degen: presented the following:

1. Requested approval of **Resolution #944-08.** Joint Board of County Commissioners of Allen, Putnam, And Van Wert Counties approves Change Order # 2 with Sand Ridge Excavating for the Flat Fork Creek Ditch #1224.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

B. Allen County Sanitary Engineer's Department, Bruce Wells: presented the following:

1. Requested certification of the delinquent Sanitary Sewer billings. Bruce explained these billings were for the third and fourth quarter of 2007 and the first and second quarter of 2008.

C. Community Development, Bruce Wells: presented the following:

1. Requested authorization for publication of a "Combined Notice" related to environmental review of the FY'08 Formula Grant.

D. Buildings and Grounds, Dana Sterling: presented the following:

1. Requested approval of Change Order #2 with Sidney Electric to furnish and install heat detectors for the exterior canopies at the Title and License Services Building.

E. Allen County Commissioner Sam Bassitt: presented the following:

1. Commissioner Sam Bassitt discussed a letter to legislators on the 9-1-1 Funding and the importance of continuing the current funding to better enable people experiencing emergencies.

Announcements, Proclamations, Recognition and Commendations:

With no further business to come before the Board, Commissioner Sneary moved to adjourn. Commissioner Bassitt seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

Becky Laman
Clerk of the Board

Greg Sneary

W. Dan Reiff

Sam Bassitt