

MINUTES OF DECEMBER 11, 2008, AGENDA MEETING

Commissioner Reiff opened the meeting at 9:15 a.m. on the 11th day of December, 2008 with the following members present: Commissioner W. Dan Reiff, Commissioner Greg Sneary, Commissioner Sam Bassitt, County Administrator Becky Saine and Clerk of the Board Becky Laman.

Lynn shock led the Pledge of Allegiance.

Commissioner Bassitt moved for the approval of the December 11, 2008 meeting minutes. Motion seconded by Commissioner Sneary. Minutes were approved unanimously.

Action Items:

Resolution #945-08. *Authorize training, seminar and travel related expenses for various departments.*

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #946-08. *Authorize intradepartmental transfers for various departments.*

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #947-08. *Approve a warrant of transfer from MRDD Fund 2018 the Early Childhood Fund 2460.*

Martha Nance, Director of Business requested a transfer in an amount of \$1,401.20 to get fund back to zero so it can be closed.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #948-08. *Approve Then and Now Purchase Orders for various departments.*

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #949-08. *Approve a warrant of transfer from the Water Fund 5036 to the Apollo Water Bond Fund 3800.*

Bruce Wells, Business Manager requested a transfer in an amount of \$58,000.00 to resolve a negative balance in the Apollo Water Bond Fund.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #950-08. *Approve a warrant to return advances from the Allentown Road Sewer Fund 3888 to the Sanitary Engineer's Surplus Fund 5035.*

Bruce Wells, Business Manager requested to return advances in an amount of \$40,000.00 to return a portion of advances.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #951-08. *Enter into contract with Northwest Property Maintenance for snow removal services for the Allen County Juvenile Court.*

Cliff Dye, Building Superintendent, has submitted written communication requesting the Board of County Commissioners to enter into contract with Northwest Property Maintenance for snow removal services for the Allen County Juvenile Court at a cost not to exceed amount of \$16,000.00.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #952-08. *Enter into contract with W.W. Williams for preventative maintenance and operational inspection services.*

Dana Sterling, Buildings and Grounds Superintendent, has submitted written communication requesting the Board of County Commissioners to enter into contract with W.W. Williams for preventative maintenance and operational inspection services for the emergency generators at the following Allen County Buildings:

Jail	Not to exceed \$959.00
Civic & Convention Center	Not to exceed \$929.00
Allen County Juvenile Center	Not to exceed \$909.00
Allen County Garage	Not to exceed \$869.00

This contract is effective December 1, 2008 through December 31, 2011.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #953-08. *Enter into contract with Bacon & associates LLC for professional services for the Shawver & Goddard Petitioned ditch #1276.*

By Resolution #204-08 dated March 27, 2008, the Board approved to set the first hearing for the Shawver & Goddard Petitioned Ditch #1276. Douglass Degen, Drainage Engineer, has submitted written communication requesting the Board of County Commissioners to enter into contract with Bacon & Associates LTD for professional services necessary to complete the design of the Shawver & Goddard Petitioned Ditch #1276 for an amount not to exceed an amount of \$7,500.00.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #954-08. *Renew a contract with Infinisource Cobra Compliance Systems, Inc for Cobra Administrative Services.*

Infinisource Cobra Compliance Systems, Inc. has submitted a proposal for the administration of COBRA services at a cost of \$3,830.00 for a period commencing January 1, 2009 through December 31, 2009. Nicole Ward, Benefits Coordinator, has reviewed the proposal and is requesting the Board of Allen County Commissioners to accept same.

Commissioner Reef moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #955-08. *Authorize the posting of a "Public Notice of a Finding of No Significant Impact on the Environment-Combined Notice"*

The Board of County Commissioners has received verbal and written communication from Bruce Wells, Community Development Coordinator, seeking permission to post a "Public Notice of a Finding of No Significant Impact on the Environment – Combined Notice" in the Lima News on December 15, 2008 in conjunction with funding activities for the Allen County FY'08 CDBG Formula Grant (B-F-08-002-1).

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #956-08. Request County Auditor to certify monthly monies received from additional tax imposed .

The County Auditor, upon receipt of funds derived from this additional tax, is and hereby is requested to deposit the sum of:

\$ 32,208.00	to	00040201-500001 – 911 Systems fund (#2004)
\$ 33,333.00	to	40174101-500001 - Capital Improvement fund (#4017)

and the remainder to the general fund (#1001) - 00100001-500001. This schedule of deposits is effective January 1, 2009 and replaces the schedule previously certified by Resolution #65-08 dated January 29, 2008.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #957-08. Determined that it is fiscally prudent to increase the employee contribution share of the Allen County Health Insurance and Vision from 17.5% to 20%.

The Board has determined that it is fiscally prudent to change the employee contribution share of the Allen County Health Insurance and Vision back to 20% from 17.5% for all employees participating in CEBCO health insurance and VSP vision insurance effective January 1, 2009.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #958-08. Authorize the renewal of the Allen County Employee Optical Care with Vision Service Plan.

per Resolution #348-98 dated May 12, 1998, an agreement was entered into for optical care services for eligible county employees between Vision Service Plan and the Board of Allen County Commissioners. pursuant to Resolution #957-08, dated December 11, 2008, the Board approved to increase the employee contribution share for Vision from 17.5% to 20%. coverage remains the same according to contract for a period beginning January 1, 2009 through December 31, 2009.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #959-08. Approve a Supplemental Appropriation for the MI Cases Fund 1992.

Tim Hamman, Court Administrator requested an increase in the supplemental in the amount of \$351.00 for additional appropriations for end of the year.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #960-08. Approve a Supplemental Appropriation for the Help Me Grow Fund 8075.

Mary Early, FCFC Coordinator requested an increase in the supplemental in the amount of \$3,251.64 to pay year end invoices.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #961-08. Amend Resolution #848-08, Authorize the Allen County Health Insurance rates for 2009.

On the 4th day of November, 2008, the Board of Allen County Commissioners adopted Resolution #848-08, authorizing the Allen County Health Insurance rates for 2009 and pursuant to Resolution # 957-08, dated December 11, 2008, the Board approved to increase the employee contribution share for Health Insurance from 17.5% to 20%.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Discussion Items:

A. Allen County Engineer's Department, Mark Stockman, Douglass Degen: presented the following:

1. Requested approval to advertise to receive bids for the Eastown Road Phase 4 contingent upon Federal Authorization.
2. Request approval to enter into contract with Woolpert Inc. to provide assistance to update the Allen county Stormwater & Sediment Control regulations at an amount not to exceed \$23,926.00.

B. Data Processing, Mark Braun: presented the following:

1. Requested approval to declare various equipment obsolete and authorize the sale of the same.

C. Allen County Job & Family Services, Lynn Shock: presented the following:

1. Requested approval of **Resolution # 962-08.** Authorize the Allen county Department of Job and Family Services to enter into contract with A Signsohio.Com Co for incumbent worker training effective December 12, 2008 through June 30, 2009.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

D. Children Services: presented the following:

1. Requested approval **Resolution # 963-08.** Approves the release of funds between the Allen County Children services and the Allen County Department of Job and Family Services.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Announcements, Proclamations, Recognition and Commendations:

With no further business to come before the Board, Commissioner Sneary moved to adjourn. Commissioner Bassitt seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

Becky Laman
Clerk of the Board

Greg Sneary

W. Dan Reiff

Sam Bassitt