

## **MINUTES OF DECEMBER 13, 2007 AGENDA MEETING**

Commissioner Bassitt opened the meeting at 9:15 a.m. on the 13th day of December, 2007 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, Commissioner Sam Bassitt, County Administrator Becky Saine and Clerk of the Board Kelli Singhaus.

Chris Hardesty led the Pledge of Allegiance.

Commissioner Reiff moved for the approval of the December 11, 2007 Agenda Meeting minutes. Commissioner Sneary seconded the motion. The minutes were approved as submitted.

### **Action Items:**

#### ***Resolution #880-07. Authorize training, seminar and travel related expenses for various departments.***

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

#### ***Resolution #881-07. Authorize intradepartmental transfers.***

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

#### ***Resolution #882-07. Authorize a warrant of transfer from the General Fund 1001 to the Industrial Park West Fund 4073.***

Barbara Showalter, Account Clerk, requested the transfer of \$2,509.49. This is necessary for the reimbursement of Norm Capps for drainage work at the Industrial Park.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously with Commissioner Sneary abstaining from the vote.

#### ***Resolution #883-07. Authorize warrants of advance from the MR/DD Fund 2018 to the Innovative Education Fund 2078, the Early Childhood Fund 2460 and the Special Education Fund 2469.***

Martha Nance, Director of Business, requested warrants of transfers in the amount of \$198.32 to Fund 2078 in order to spend the ODE grant award in full; \$6,000 to Fund 2460 to advance funds to the ODE Grant due to payments taking longer than expected; and \$13,680.00 to Fund 2469 to advance funds to the ODE Grant due to payments taking longer than expected..

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

#### ***Resolution #884-07. Supplemental appropriation for the Help Me Grow Program Fund 8075.***

Mary Early, Family and Children First Coordinator, requested an increase in the appropriation of \$10,800 for a new appropriation of \$205,613.00. This is necessary to cover year end expenses.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

#### ***Resolution #885-07. Supplemental appropriation for the Family and Children First Fund 8072.***

Mary Early, Family and Children First Coordinator, requested an increase in the appropriation of \$4,110.96 for a new appropriation of \$11,423.76. This is necessary due to the coordinator and spouse enrollment in the health insurance.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #886-07. *Supplemental appropriation for the Steinke Ditch #1253 Fund 4253.***

Laura Clark, Account Clerk, requested a new appropriation in the amount of \$20.53 for payment of a note renewal.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #887-07. *Supplemental appropriation for the Ft. Shawnee Ditch #1167 Fund 2167.***

Laura Clark, Account Clerk, requested an increase in the appropriation of \$970.16 for a new appropriation of \$2,719.04. Additional appropriations are needed to meet year end expenses.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #888-07. *Authorize change in the minimum of hours worked for county paid life insurance coverage.***

Nicole Ward, Benefits Coordinator, requested that county paid life insurance coverage be amended as follows:

- \*\* Employees currently covered through December 31, 2007 that are working less than 32 hours per week but at least 17.5 hours per week- will be continue to receive county paid life insurance coverage
- \*\* Employees eligible January 1, 2008 or after – required to work 32 hours per week to receive county paid life insurance coverage

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #889-07. *Authorize the Clerk of Board to post notice and advertise to receive bids for the construction of the Flat Fork Creek Joint County Petitioned Ditch #1224.***

Douglass Degen, Drainage Engineer, requested that bids be received until 10:30 a.m. on Friday, January 4, 2008 for the above named improvement.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #890-07. *Authorize the cancellation and release of mortgages for various CHIP properties in Allen County, Ohio.***

Bruce Wells, Community Development Coordinator, requested release of a mortgage located in Harrod, Ohio and a mortgage located in American township. Both mortgages have been received through residency.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #891-07. *Authorize the posting of a “Public Notice of a Finding of No Significant Impact on the Environment – Combined Notice” in conjunction with the Bath Township Drainage Project – FY’07 Formula Project.***

Said notice shall be published in the Lima News on December 17, 2007.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #892-07. *Authorize Clerk of Board to post notice and advertise to receive bids for a full service maintenance agreement on county elevators.***

Dana Sterling, Building & Grounds Superintendent, requested to receive bids for full service maintenance on county elevators until 11:00 a.m. January 15, 2008.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #893-07. *Renew aviation insurance policy through Folsom-Somerville Insurance Agency.***

Said coverage is for a one year period beginning November 30, 2007 through November 30, 2008 at a premium rate of \$19,109.00.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #894-07. *Amend Resolutions #839-07 and #870-07, approval of intradepartmental transfers.***

The Auditor's office notified this office that a transfer on Resolution #839-07 for the Ottawa River Fund 4239 was previously approved by resolution on November 14, 2007 and should be removed for transfer. This office was also notified that there were not sufficient funds available for a transfer that was approved by Resolution #870-07, thus reducing the transfer for Fund 2018 to \$11,846.88.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Discussion Items:**

**A. Chris Hardesty, Traffic Safety Manager,** presented the following:

1. Request to declare scrap aluminum signs obsolete for county use authorize sale of same. Hardesty stated that the department had approximately 1,960 lbs. of scrap aluminum signs of no use to the department and would like those to be declared obsolete. A proposal was submitted from Steinbrenner in the amount of \$1,260 a ton for the scrap aluminum. The department received a payment from Mr. Steinbrenner totaling \$1,234.80 for the scrap aluminum.

**B. Children Services,** requested the following:

1. Request to adopt **Resolution #895-07,** approval of Change Orders #3, #4 and #5 with All Temp Refrigeration for the Allen County Children Services Addition and Renovation Project. Said change orders resulted in an additional total of \$925.00 which falls within the contingency allowance.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Announcements, Proclamations, Recognition and Commendations**

Tim Piper, Allen County Engineer, stated that in an effort to improve safety, stop signs with blinking red L.E.D.'s called "BlinkerSigns" will be installed on Copus Road northbound and southbound at Elm Street. The new signs will be powered by batteries that are recharged by a solar panel. The cost of the signs is \$1,200 each and will be virtually maintenance free, with batteries lasting for several years. The bright L.E.D.'s can be seen up to several miles away. The overhead flashers will be removed upon installation of the new stop signs. Advanced crossroad warning signs on Elm Street have been recently installed to give warning of the approaching intersection. The next intersection to receive the BlinkerSigns will be Slabtown Road, northbound and southbound at Lincoln Hwy.

With no further business to come before the Board, Commissioner Reiff moved to adjourn. Commissioner Sneary seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

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Kelli A. Singhaus  
Clerk of the Board

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Greg Sneary

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W. Dan Reiff

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Sam Bassitt