

## **MINUTES OF DECEMBER 16, 2008, AGENDA MEETING**

Commissioner Reiff opened the meeting at 9:15 a.m. on the 16th day of December, 2008 with the following members present: Commissioner W. Dan Reiff, Commissioner Greg Sneary, Commissioner Sam Bassitt, County Administrator Becky Saine, Assistant Administrator Kelli Singhaus, and Clerk of the Board Becky Laman.

Kelli Singhaus shock led the Pledge of Allegiance.

Commissioner Bassitt moved for the approval of the December 11, 2008 meeting minutes. Motion seconded by Commissioner Sneary. Minutes were approved unanimously.

### **Action Items:**

**Resolution #964-08.** *Authorize training, seminar and travel related expenses for various departments.*

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #965-08.** *Authorize intradepartmental transfers for various departments.*

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #966-08.** *Authorizes membership and payment of dues to the West Central Ohio Safety Council.*

The Board received an invoice requesting renewal of membership and payment of dues for the West Central Ohio Safety Council 2009 membership in the amount of \$50.00 for a period beginning January 1, 2009 through December 31, 2009.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #967-08.** *Renews an agreement with Norm Capps for the lease of county owned property for agricultural purposes.*

Norm Capps desires to renew an agreement with the Board of County Commissioners, Allen County, Ohio for the lease of county property for agricultural purposes situated on Section 18, Perry Township, Allen County and the State of Ohio for a period of three (3) years commencing January 1, 2009 and ending on December 31, 2011 at an annual sum of \$7,301.46 for the lease of 80.4 crop acres located on Section 18, Perry Township.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #968-08. *Renews an agreement with Kevin Gray for the lease of county owned property for agricultural purposes.***

Kevin Gray desires to renew an agreement with the Board of County Commissioners, Allen County, Ohio for the lease of county property for agricultural purposes situated on Section 13, Fort Shawnee, Allen County and the State of Ohio for a period of three (3) years commencing January 1, 2009 and ending on December 31, 2011 at an annual sum of \$9,901.98 for the lease of 99 crop acres located on Section 13, Fort Shawnee.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #969-08. *Accept and enter into contract with Edge Excavating, LLC for the construction of the Larry Crites Petitioned Ditch #1244.***

Five sealed bids were received by the Board and read aloud for the construction of the Larry Crites Petitioned Ditch #1244 as follows:

<b>Edge Excavation, LLC</b>	<b>\$ 44,037.90</b>
<b>Calvelage Vault &amp; Excavating</b>	<b>\$ 44,547.00</b>
<b>J &amp; M Excavation</b>	<b>\$ 46,306.55</b>
<b>All Purpose Contracting</b>	<b>\$ 47,440.50</b>
<b>Hume Supply, Inc.</b>	<b>\$ 47,463.35</b>

Nathan Davis, Asst. Drainage Engineer/Project Manager, has reviewed the above bids and it is the recommendation that the Board accept bid and enter into contract with Edge Excavation, LLC for an amount not to exceed \$44,037.90.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #970-08. *Authorize Change Order 32 to the contract with Sidney Electric for the Allen County Title and License Services Building.***

Sidney Electric Co. Inc has presented Change Order #2, increasing the contract by \$ 3,295.00 to furnish and install all necessary labor and material for heat detectors for the exterior canopies for a new contract amount of \$239,489.00.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #971-08. *Declare various properties at Data Processing obsolete and authorize the sale of the same.***

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #972-08. *Accept Change Order #2, #3, and Extra Work Request with Liebrecht Farm Drainage LLC.***

The Liebrecht Farm Drainage LLC has submitted Change Order #2, #3, and an Extra Work Request in the amount of \$4,403.71 for a total project cost of \$229, 906.50 for the Merle Miller Group Tile Project #1246.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #973-08. *Authorize a warrant of transfer from the Sanitary Engineering Operations Fund 5034 to the Surplus Fund 5035.***

Bruce Wells, Business Manager requested to transfer \$600,000.00 to move revenue from operations to the Surplus Fund to fund various departmental projects and cover debt service.

Commissioner Reef moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #974-08. *Authorize a warrant of transfer from the Sanitary Engineering Department Surplus Fund 5035 to the Bond Reserve Fund 5303.***

Bruce Wells, Business Manager requested to transfer \$200,000.00 to fund for debt payment coverage for 2009.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #975-08. *Authorize a warrant of transfer from the Sanitary Engineering Department Surplus Fund 5035 to the American II WWTP CIP Fund 5406.***

Bruce Wells, Business Manager requested to transfer \$200,000.00 to fund a portion of the initial 2009 loan payment for the construction of the American II WWTP.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #976-08. *Authorize Clerk of Board to post notice and advertise to receive bids for the Eastown Road Phase 4.***

The Board of County Commissioners received written communication from Timothy J. Piper, Allen County Engineer, and seeking permission to advertise to receive bids for the Eastown Road Phase 4 contingent upon Federal Authorization.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #977-08. *Accept the resignation of Daniel W. Beck from the position of Allen County Sheriff.***

Daniel W. Beck, Allen County Sheriff, has submitted a letter of resignation to the Board of Commissioners effective December 31, 2008 at 11:59 p.m.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #978-08. *Appointment of Acting Sheriff pursuant to Section 305.02 of the Revised Code.***

Section 305.02 of the Revised Code provides that this board can appoint a person to hold office of Sheriff as an acting officer and to perform the duties of Sheriff until the duly elected Sheriff takes office. The Board desires to appoint Sam Crish on December 31, 2008 at 11:59 p.m., until said Sam Crish takes office as the duly elected Sheriff beginning on the first Monday of January, 2009.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Discussion Items:**

**A. Allen County Engineer's Department, Ron Meyer, Nathan Davis:** presented the following:

1. Requested approval to advertise to receive bids for the Kolter road Widening Project.
2. Request approval to enter into contract with Edge Excavating for the construction of the Lammers Watershed Project #1235 at an amount not to exceed \$47,320.00.

**B. Allen County Juvenile Court, Julie Norberg:** presented the following:

1. Requested approval of Amendment No1 to the Subgrant Agreement with Ohio Department of Job and Family Services.

**C. Allen County Job & Family Services, Lynn Shock:** presented the following:

1. Requested approval to issue a Request for Proposals for WIA Youth Services for ACCENT One-Stop System of Allen, Paulding, and Putnam Counties.

**D. Allen County Commissioner Greg Sneary:** presented the following:

1. Discussed the County Owned Vehicle Usage Policy in which the County is preparing to put in place. Greg discussed that the policy deals with DUI, Accidents, and ways to keep costs down for the County. Since the County pays all the insurance of these vehicles, maintenance is the key to fewer purchases of vehicles. Allen county Engineer Tim Piper also spoke of developing his own manual and implementing the policies from this Policy. He is also willing to share information he received fro his consultant.

**Announcements, Proclamations, Recognition and Commendations:**

With no further business to come before the Board, Commissioner Sneary moved to adjourn. Commissioner Bassitt seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

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Becky Laman  
Clerk of the Board

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Greg Sneary

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W. Dan Reiff

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Sam Bassitt