

MINUTES

BOARD OF ALLEN COUNTY COMMISSIONERS

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Board of Allen County Commissioners will be in session
beginning at 9:00 a.m. and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	January 19, 2016
LOCATION	COMMISSIONER'S MEETING ROOM
	PRESENT: Greg Sneary Jay Begg Cory Noonan
TIME:	
9:00 a.m.	GENERAL SESSION – RECORDED
	PLEDGE – Rachael Gilroy
	APPROVE AGENDA AS PRESENTED <i>Commissioner Noonan moved for approval. Motion seconded by Commissioner Sneary. Approved unanimously.</i>
	ITEMS FOR REVIEW AND APPROVAL: 1. Approve the minutes of October 22, 2015 general session. Commissioner Sneary moved for approval. Motion seconded by Commissioner Begg. Approved unanimously. 2. Approve the minutes of January 14, 2016 general session. Commissioner Begg moved for approval. Motion seconded by Commissioner Noonan. Approved unanimously. 3. Consent Agenda Items: a. Resolution #29-16. Approve travel expenses. b. Resolution #30-16. Intradepartmental transfers. c. Resolution #31-16. Supplemental appropriation to

	<p>the Law Library Fund 2025.</p> <p>d. Resolution #32-16. Authorize membership and payment of dues to various organizations.</p> <p><i>Commissioner Noonan moved for approval. Motion seconded by Commissioner Sneary. Approved unanimously.</i></p>
	<p>RESOLUTIONS/SIGNATURES:</p> <p>1. Resolution #33-16. Authorize submission of an application for a credit card for the Allen County Engineer’s office. <i>Commissioner Sneary moved for approval. Motion seconded by Commissioner Begg. Approved unanimously.</i></p> <p>2. Resolution #34-16. Renew a Lease Agreement with the Allen County Educational Services Center for property located at 1920 Slabtown Road, Lima, Ohio. <i>This lease agreement is for calendar year 2016 at a cost not to exceed \$9,000.00 per month. Commissioner Begg moved for approval. Motion seconded by Commissioner Noonan. Approved unanimously.</i></p>
	<p>DISCUSSION:</p> <p>A. <u>Dept. of Job and Family Services</u> (Not present)</p> <p>1. Resolution #35-16. Authorize a contract with Shred-It for one-time document destruction. <i>This is a contract not to exceed \$10,000.00. Commissioner Noonan moved for approval. Motion seconded by Commissioner Sneary. Approved unanimously.</i></p> <p>B. <u>Allen County Treasurer</u></p> <p>1. Resolution #36-16. Designation of the Allen County Reutilization Corporation as the agency for the reclamation, rehabilitation and reutilization of vacant, abandoned, tax-foreclosed and other real property in the county, directing said corporation to act on behalf of and in cooperation with the county in exercising the powers and performing the duties of the county under ORC 5722 and directing the preparation of an agreement and plan in furtherance of these matters. <i>Rachael Gilroy, Allen County Treasurer, stated that the Articles of Incorporation for the Allen County Land Bank were filed with the State of Ohio. This resolution allows the county to move forward in establishing a Board for same. Gilroy stated that</i></p>

	<p>she has spoke with several of the taxing entities over the last couple of weeks. The excitement this project is generating is tremendous. <i>Commissioner Sneary moved for approval. Motion seconded by Commissioner Begg. Approved unanimously.</i></p>
	<p>ANNOUNCEMENTS</p> <ul style="list-style-type: none"> • Heather Hedrick – LACCA Housing Development Specialist Re: Housing Programs at LACCA <p>Ms. Hedrick spoke about Fair Housing. She also spoke about other programs: down-payment assistance and financial literacy.</p>
<p>9:07 a.m.</p>	<p>RECESS</p>
<p>9:35 a.m.</p>	<p>Staff Meeting/BOC Update</p> <p>Staff Meeting:</p> <p><u>Susan Wildermuth</u></p> <ul style="list-style-type: none"> • Working on semi-annual RLF reports. Kelli Singhaus stated that she reached out with Ben Kenny from WSOS regarding RLF administration costs. Mr. Kenny will check with the State of Ohio regarding same • Processing invoices from end of 2015 and beginning of 2016 • Discussion of Weather Policy/Call List <p><u>Jessica Rodgers</u></p> <ul style="list-style-type: none"> • Working on PERRP BWC 300 logs, Staywell Onsite screenings, and Wellness Committee lunch • Meeting with DJFS for Workers Comp Training • Working on SERB Survey and getting online with Dearborn • Requested approval to utilize BusinessSolver to provide Affordable Care Act (ACA) reporting for Allen County Board of DD, Lima-Allen County Regional Planning Commission and Mental Health Recovery Services Board of Allen, Auglaize and Hardin Counties at a cost not to exceed \$874.50. Commissioner Noonan moved to approve Resolution #37-16, authorizing BusinessSolver to provide ACA reporting. Motion seconded by Commissioner Sneary. Approved unanimously.

	<p><u>Kelli Singhaus</u></p> <ul style="list-style-type: none"> • Discussed Ottawa River Coalition membership/committee • Discussed apiary inspector for 2016 – Commissioner Begg will contact Tim Arheidt • Discussed resolution for authorizing County Administrator and Building and Grounds Superintendent to sign contracts up to \$5,000.00 for the purchase of goods and services. Resolution #38-16, authorize the County Administrator and Building and Grounds Superintendent to enter into agreements for the purchase of goods and services. <i>Commissioner Sneary moved for approval. Motion seconded by Commissioner Begg. Approved unanimously.</i> • Requested to appoint Susan Wildermuth to sign documents relating to the Revolving Loan Fund. Resolution #39-16. Authorize Susan Wildermuth to complete, sign and submit reporting documents to the State of Ohio for the Revolving Loan Fund. <i>Commissioner Begg moved for approval. Motion seconded by Commissioner Sneary. Approved unanimously.</i> • Discussed disposal of personal property by the Dog Warden • Discussed AEDG contract • Discussed request from Poggemeyer Design Group to invoice for 2015 services. BOC requested meeting with Jeff Sprague to discuss same • Discussed Maximus contract – 1 year to 3 year contract • Discussed OT • Discussed Application for First Responder request per Allen County Vehicle Usage Policy <p><u>BOC Update</u></p> <ul style="list-style-type: none"> • Commissioner Begg provided update on Common Pleas Smart Ohio Grant – will speak to Judge regarding request • Discussed Cory, Meredith, Witter, Rumer & Cheney lease
10:41 a.m.	RECESS
11:02 a.m.	<p>Update - Rhonda Eddy-Stienecker</p> <ul style="list-style-type: none"> • Provided update and overview of 2015/2016 budget, casino monies and debt repayments

	<ul style="list-style-type: none"> • Discussed Munis as it relates to employee self service • Provided an update on Payroll Department • Discussed working relations between Payroll Clerk and Benefit Specialist • Commissioner Begg left meeting at approximately 11:45 a.m.
11:51 a.m.	RECESS
1:00 p.m.	<p>Update – Steve Barker</p> <ul style="list-style-type: none"> • Provided an update on Income Maintenance, Job Center and Caseworkers in training • Provided an update on Area 7 – request for additional dollars • Update on Ohio Means Jobs – Allen County • Discussed office needs • Discussed CSEA TANF dollars from DJFS
2:01 pm	RECESS
2:03 p.m.	<p>Douglass Degen and Jim Maley re: Assessment – Country Aire Estates Project #1209</p> <ul style="list-style-type: none"> • Discussed tax exempt park at Country Aire Estates and ditch maintenance assessment
2:57 p.m.	RECESS
3:05 p.m.	<p>Commissioner Begg moved to go into Executive Session at 3:07 p.m. to discuss county employee wages. Motion seconded by Commissioner Sneary. The roll was called and approved unanimously. Discussion was made regarding employee compensation of the Department of Job and Family Services.</p> <p>General Session – 3:19 p.m.</p>
3:19 p.m.	ADJOURN