

# MINUTES

## BOARD OF ALLEN COUNTY COMMISSIONERS

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Board of Allen County Commissioners will be in session  
beginning at 9:00 a.m. and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
<b>DATE</b>	<b>March 24, 2016</b>
<b>LOCATION</b>	<b>COMMISSIONER'S MEETING ROOM</b>
	<b>PRESENT: Greg Sneary Jay Begg</b>
<b>TIME:</b>	
<b>9:00 a.m.</b>	<b>GENERAL SESSION - RECORDED</b>
	<b>PLEDGE - Brad Niemeyer</b>
	<b>APPROVE AGENDA AS PRESENTED</b>  <i>Commissioner Begg moved to amend the agenda to remove the minutes of December 3, 2015 and December 8, 2015. Motion seconded by Commissioner Sneary. The roll was called and approved unanimously.</i>
	<b>ITEMS FOR REVIEW AND APPROVAL:</b>  <b>1. Consent Agenda Items:</b> <ol style="list-style-type: none"> <li>a. <b>Resolution #191-16.</b> Approve travel expenses.</li> <li>b. <b>Resolution #192-16.</b> Supplemental appropriation - Lakeside Estates Fund #4307.</li> </ol> <i>Commissioner Sneary moved for approval. Motion seconded by Commissioner Begg. The roll was called and approved unanimously.</i>
	<b>RESOLUTIONS/SIGNATURES:</b>  <b>1. Resolution #193-16.</b> Appoint Crafts Scholarship Committee for 2016. <i>Commissioner Begg moved for</i>

*approval. Motion seconded by Commissioner Sneary. The roll was called and approved unanimously.*

**2. Resolution #194-16.** Accept grant from the Ohio PET Fund 2016. **Per Julie Shellhammer, Allen County Dog Warden, the grant is in the amount of \$2,500.00 which is a \$500.00 increase from last year. Monies will be used to spay and neuter the dogs as well provide the medical necessities. Commissioner Sneary moved for approval. Motion seconded by Commissioner Begg. The roll was called and approved unanimously.**

**3. Resolution #195-16.** Authorize the Allen County Child Support Enforcement Agency to renew a IV-D Contract with the Allen County Domestic Relations Court. **This contract is Magistrate services at a rate of \$48.92 per filing. Commissioner Begg moved for approval. Motion seconded by Commissioner Sneary. The roll was called and approved unanimously.**

**DISCUSSION:**

**A. Sanitary Engineer**

**1. Resolution #196-16.** Approve Change Order #1 (Final) with S & S Directional Boring for the construction of the Ottawa River Force Main Improvement Project. **Brad Niemeyer, Assistant Sanitary Engineer, stated that their office met with the Contractor and have reached an agreement to resolve the issues with said project. Change Order #1 is a net increase in the amount of \$75,000.00 for a new contract amount not to exceed \$1,867,830.00. Commissioner Sneary moved for approval. Motion seconded by Commissioner Begg. The roll was called and approved unanimously.**

**2. Resolution #197-16.** Approve Change Order #2 (Final) with Peterson Construction Co. for the construction of the Fort Amanda Pump Station. **Brad Niemeyer, Assistant Sanitary Engineer, stated this change order is wrapping up the final quantities for said project. Said change order is in the amount of \$3,158.00 for a new contract amount not to exceed \$2,545,047.00. Commissioner Begg moved for approval. Motion seconded by Commissioner Sneary. The roll was called and approved unanimously.**

**3. Resolution #198-16.** Approve Change Order #3 (Final) with Peterson Construction Co. for the construction of the Shawnee II WWTP Improvement Project. **Brad Niemeyer, Assistant Sanitary Engineer, stated this change order is a result of allowances for office equipment, tools, shelving, etc. This is deduct to the contract in the amount of (\$9,828.92) for a new contract amount not to exceed \$9,166,263.08. Commissioner Sneary moved for approval. Motion seconded by Commissioner Begg. The roll was called and approved unanimously.**

**B. Department of Job & Family Services**

**1. Resolution #199-16.** Authorize amendment to a contract with Lima-Allen Council on Community Affairs. **John Folk stated this amendment results in the billing of the unit rate per mile. \$1.30 per mile will be billed to the Allen County Department of Job and Family Services and \$1.30 per mile will be charged to a grant through LACCA for TANF eligible activities. There will be no mile sharing for employment transports only. Commissioner Begg moved for approval. Motion seconded by Commissioner Sneary. The roll was called and approved unanimously.**

**2. Resolution #200-16.** Authorize Steve Barker, Director, to act as the Allen County Commissioners designee for approving inter-county adjustments of allocated funds. **John Folk stated the authority to sign Inter-County Adjustment Agreements will be through December 31, 2016. Commissioner Sneary moved for approval. Motion seconded by Commissioner Begg. The roll was called and approved unanimously.**

**3. Resolution #201-16.** Authorize a contract with Northwoods. **John Folk stated Northwoods will provide services to migrate application software and images from the existing servers to the new servers at a cost not to exceed \$4,000.00. The new servers needed for the migration shall be purchased from CDW-G at a cost not to exceed \$6,367.82. Commissioner Begg moved for approval. Motion seconded by Commissioner Sneary. The roll was called and approved unanimously.**

**4. Resolution #202-16.** Authorize the purchase of a VOIP Phone System from Cincinnati Bell, Inc.

	<p>through the State of Ohio Cooperative Purchasing Program. <b>John Folk stated that the agency's current phone system is becoming obsolete. The agency would like to contract with Cincinnati Bell, Inc. for a Voice Over Internet Protocol (VOIP) system at a cost not to exceed \$15,980.25. Commissioner Begg moved for approval. Motion seconded by Commissioner Sneary. The roll was called and approved unanimously.</b></p>
	<b>ANNOUNCEMENTS</b>
<b>9:19 a.m.</b>	<b>RECESS</b>
<b>9:30 a.m.</b>	<p><b>Update - Dana Sterling</b></p> <ul style="list-style-type: none"> <li>• <b>Discussed RFQ for the Building Assessment Study</b></li> <li>• <b>Discussed Clock Tower Project. 12 Contractors present at the pre-bid meeting. While on the roof, there is a large section of roof membrane that is loose. Waiting on quote to repair. Estimated cost - \$5,000-\$10,000</b></li> <li>• <b>Update on Chiller/Roof Project. Still trying to resolve the water flow issues at the Jail and Civic Center on the new chillers. Still waiting on the parapet wall at CSB to be finished. Two sections are completed at the Justice Center and will be starting the main roof tomorrow. Looking at another 4-6 weeks for completion.</b></li> <li>• <b>Discussion regarding Board of Elections/Law Library</b></li> <li>• <b>Purchased Blue Print cabinets at auction last week. Cost \$1,050.00</b></li> </ul>
<b>10:11 a.m.</b>	<b>RECESS</b>
<b>12:30 p.m.</b>	<p><b>6-year Re-appraisal Hearing - Fleming Group #1047 combined with Jackson Township Trustees #1132</b></p> <p><b>Douglass Degen, Drainage Engineer, provided an overview/history of said projects as well as the 6-year re-appraisal process. Degen stated that the Fleming Group drains into the Jackson Township Trustees project. Many landowners are being assessed for both projects and by combining the projects, landowners will be assessed one time.</b></p> <p><b>Resolution #203-16.</b> Authorize the Allen County Engineer to combine Fleming Group Petitioned Ditch #1047 and Jackson Township Trustees Petitioned Ditch #1132 into one permanent maintenance assessment base.</p>

	<p><b><i>Commissioner Begg moved for approval. Motion seconded by Commissioner Sneary. The roll was called and approved unanimously.</i></b></p> <p><b>Resolution #204-16.</b> Authorize the revision of the Permanent Maintenance Assessment Base. <b>Degen requested the Board authorize the permanent maintenance assessment base be changed from \$130,383.50 to \$190,802.37 for the Jackson Township Trustees Petitioned Ditch #1132. Commissioner Begg moved for approval. Motion seconded by Commissioner Sneary The roll was called and approved unanimously.</b></p>
12:45 p.m.	<b>RECESS</b>
1:17 p.m.	<p><b>6-year Re-appraisal Hearing – Wagner Ditch #1046 combined with American Village No. 6 #1238 and American Village #1301</b></p> <p><b>Douglass Degen, Drainage Engineer, provided an overview/history of said projects as well as the 6-year re-appraisal process. Degen stated that the above projects drain into each other. Many landowners are being assessed for all three (3) projects and by combining the projects, landowners will be assessed one time.</b></p> <p><b>Resolution #205-16.</b> Authorize the Allen County Engineer to combine Wagner Petitioned Ditch #1046 and American Village No. 6 Petitioned Ditch #1238 and American Village Petitioned Ditch #1301 into one permanent maintenance assessment base. <b>Commissioner Sneary moved for approval. Motion seconded by Commissioner Begg. The roll was called and approved unanimously.</b></p> <p><b>Resolution #206-16.</b> Authorize the revision of the Permanent Maintenance Assessment Base. <b>Degen requested the Board authorize the permanent maintenance assessment base be changed from \$108,415.88 to \$190,624.25 for the American Village Petitioned Ditch #1301. Commissioner Sneary moved for approval. Motion seconded by Commissioner Begg. The roll was called and approved unanimously.</b></p>
1:29 p.m.	<b>RECESS</b>
2:00 p.m.	<b>Auglaize County Commissioners - 6-year Re-appraisal Hearing – Joint County Kunkleman Ditch #1180</b>

	<p><b>Present: Allen County – Jay Begg and Greg Sneary Auglaize County – Don Regula and John Bergman</b></p> <p><b>Doug Reinhart – Auglaize County Engineer Douglass Degen – Allen County Engineer</b></p> <p><b>Douglass Degen provided an overview of the 6-year re-appraisal process. Section 6137.11 of the Ohio Revised Code provides that every six years the cost of construction associated with a ditch must be re-evaluated to reflect current construction costs. The primary purpose of this hearing is to adjust the Engineers Estimate, which is the Permanent Maintenance Base, to account for inflation. During this process the County Engineer’s office shall:</b></p> <ul style="list-style-type: none"> <li><b>❖ Review Unit Prices of Work Items and adjust accordingly</b></li> <li><b>❖ Adjust run-off coefficients</b></li> <li><b>❖ Adjust acreage’s to compensate for lot splits</b></li> <li><b>❖ Adjust records for changes of landowners</b></li> <li><b>❖ Adjust for any road R.O.W. modifications</b></li> <li><b>❖ and provide an opportunity for landowners to convey their opinion about the permanent maintenance base if it were constructed today.</b></li> </ul> <p><b>The project was constructed in 1997. The Original Permanent Maintenance Base was \$6,006.44 . The New Permanent Maintenance Base being proposed for 2016 is \$14,155.39. The total a parcel can be assessed is 20% of the permanent maintenance assessment base.</b></p> <p><b>It was noted that no one from the public was present.</b></p> <p><b>Resolution #207-16.</b> Authorize the revision of the Permanent Maintenance Assessment Base for Kunkleman Joint County Ditch #1180. <b>Degen requested the Board authorize the permanent maintenance assessment base be changed from \$6,006.44 to \$14,155.39 for the Kunkleman Joint County Ditch #1180. Commissioner Bergman moved for approval. Motion seconded by Commissioner Sneary The roll was called and approved unanimously.</b></p>
<p><b>2:16 p.m.</b></p>	<p><b>RECESS</b></p>
<p><b>2:32 p.m.</b></p>	<p><b>Auglaize County Commissioners - 6-year Re-appraisal Hearing – Joint County Bowersock Ditch #1091</b></p> <p><b>Present: Allen County – Jay Begg and Greg Sneary Auglaize County – Don Regula and John Bergman</b></p>

**Doug Reinhart – Auglaize County Engineer  
Douglass Degen – Allen County Engineer  
Dan Ellerbrock – Allen Soil and Water**

**Commissioner Begg swore-in those individuals who might offer public testimony**

**Douglass Degen provided an overview of the 6-year re-appraisal process. Section 6137.11 of the Ohio Revised Code provides that every six years the cost of construction associated with a ditch must be re-evaluated to reflect current construction costs. The primary purpose of this hearing is to adjust the Engineers Estimate, which is the Permanent Maintenance Base, to account for inflation. During this process the County Engineer's office shall:**

- ❖ Review Unit Prices of Work Items and adjust accordingly**
- ❖ Adjust run-off coefficients**
- ❖ Adjust acreage's to compensate for lot splits**
- ❖ Adjust records for changes of landowners**
- ❖ Adjust for any road R.O.W. modifications**
- ❖ and provide an opportunity for landowners to convey their opinion about the permanent maintenance base if it were constructed today.**

**Degen stated that the original maintenance base in 1977 was \$9,386.22. In 1998, the permanent assessment base was adjusted to \$14,899.50. Degen discussed correspondence dated June 1, 1977 in which a Joint Public Hearing was held between the Allen and Auglaize County Commissioners. Based upon the letter, maintenance only was approved for the waterway from Sarka Road to the south on the Rode property and maintenance only was approved for the waterway and tile from Sarka Road into Spencerville. Commissioners and Engineers at the time should have based the permanent assessment base on waterway and tile. Landowners did receive a letter with their notices to address the difference in the old permanent assessment base to the new permanent assessment base. The new permanent maintenance assessment base being proposed is \$141,552.26. The total a parcel can be assessed is 20% of the permanent maintenance assessment base.**

**Commissioner Begg requested clarification that if the project was constructed today, the tile would not be considered for maintenance. However, the new permanent assessment base includes the construction of a new tile. Degen confirmed same.**

	<p><b>Doug Reinhart questioned when the bases were raised, did he use a factoring system or was the whole watershed reassessed. Degen confirmed that they reassessed the whole watershed.</b></p> <p><b>Bill Bowersock asked when figuring the new tile, was it figured from Kolter Road or to Spencerville Schools. Degen confirmed to Spencerville Schools. Bowersock stated that Metzgers installed a new tile on Kolter Road. Degen stated there have been several suck holes in that tile. The holes are occurring between the joint. Bowersock stated that the old tile was not dug up. The new tile was installed upon the east bank.</b></p> <p><b>Doug Reinhart questioned whether to raise the base and piece meal and do sections at a time or should there be a new petition to replace the balance. Degen stated that is why he asked for Dan Ellerbrock to be in attendance. Ellerbrock stated that if there is a watershed that could work together as a group project as opposed to SB160 or petition project, plans could be prepared fairly easily.</b></p> <p><b>Andrea Rode stated that she is representing her mother-in-law. The family would like to take the project off of maintenance and do a group project through Soil and Water or if need be SB160. Commissioner Begg suggested to keep it on maintenance at the current base until construction occurs.</b></p> <p><b>Dan Ellerbrock stated it would take approximately a couple of months to survey and prepare plans if done as a group project. Ellerbrock did state that through a group project, the cash must be paid upfront.</b></p> <p><b>Resolution #208-16.</b> Joint Board of Allen and Auglaize County Commissioners recesses the hearing for the revision to the Permanent Maintenance Assessment Base for the Bowersock Joint County Ditch #1091.  <b><i>Commissioner Sneary moved for approval. Motion seconded by Commissioner Regula. The roll was called and approved unanimously.</i></b></p>
<p><b>3:00 p.m.</b></p>	<p><b>RECESS</b></p>
<p><b>3:13 p.m.</b></p>	<p><b>Auglaize County Commissioners - 6-year Re-appraisal Hearing – Joint County Leffel Ditch #1092</b></p> <p><b>Present: Allen County – Jay Begg and Greg Sneary</b></p>

	<p><b>Auglaize County – Don Regula and John Bergman Doug Reinhart – Auglaize County Engineer Douglass Degen – Allen County Engineer</b></p> <p><b>Douglass Degen provided an overview of the 6-year re-appraisal process. Section 6137.11 of the Ohio Revised Code provides that every six years the cost of construction associated with a ditch must be re-evaluated to reflect current construction costs. The primary purpose of this hearing is to adjust the Engineers Estimate, which is the Permanent Maintenance Base, to account for inflation. During this process the County Engineer’s office shall:</b></p> <ul style="list-style-type: none"> <li><b>❖ Review Unit Prices of Work Items and adjust accordingly</b></li> <li><b>❖ Adjust run-off coefficients</b></li> <li><b>❖ Adjust acreage's to compensate for lot splits</b></li> <li><b>❖ Adjust records for changes of landowners</b></li> <li><b>❖ Adjust for any road R.O.W. modifications</b></li> <li><b>❖ and provide an opportunity for landowners to convey their opinion about the permanent maintenance base if it were constructed today.</b></li> </ul> <p><b>The Original Permanent Maintenance Base was \$6,565.57 . The New Permanent Maintenance Base being proposed for 2016 is \$19,607.84. The total a parcel can be assessed is 20% of the permanent maintenance assessment base.</b></p> <p><b>Resolution #209-16.</b> Authorize the revision of the Permanent Maintenance Assessment Base for the Leffel Joint County Ditch #1092. <b>Degen requested the Board authorize the permanent maintenance assessment base be changed from \$6,565.57 to \$19,607.84 for the Leffel Joint County Ditch #1092. Commissioner Regula moved for approval. Motion seconded by Commissioner Bergman The roll was called and approved unanimously.</b></p>
<p><b>3:20 p.m.</b></p>	<p><b>ADJOURN</b></p>