

# MINUTES

## BOARD OF ALLEN COUNTY COMMISSIONERS

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Board of Allen County Commissioners will be in session  
beginning at 9:00 a.m. and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
<b>DATE</b>	<b>April 5, 2016</b>
<b>LOCATION</b>	<b>COMMISSIONER'S MEETING ROOM</b>
	<b>PRESENT: Greg Sneary Jay Begg Cory Noonan</b>
<b>TIME:</b>	
<b>9:00 a.m.</b>	<b>GENERAL SESSION - RECORDED</b>
	<b>PLEDGE - Stacy Cook</b>
	<b>APPROVE AGENDA AS PRESENTED</b>  <i>Commissioner Begg moved for approval. Motion seconded by Commissioner Noonan. The roll was called and approved unanimously.</i>
	<b>ITEMS FOR REVIEW AND APPROVAL:</b>  <ol style="list-style-type: none"> <li><b>1. Approve the minutes of the March 24, 2016 general session. Commissioner Noonan moved for approval. Motion seconded by Commissioner Sneary. The roll was called and minutes were approved with Commissioner Noonan abstaining from the vote.</b></li> <li><b>2. Approve the minutes of the March 29, 2016 general session. Commissioner Sneary moved for approval. Motion seconded by Commissioner Begg. The roll was called and approved unanimously.</b></li> <li><b>3. Approve the minutes of the March 31, 2016 general session.</b></li> </ol>

	<p><b><i>Commissioner Begg moved for approval. Motion seconded by Commissioner Noonan. The roll was called and minutes were approved with Commissioner Noonan abstaining from the vote.</i></b></p> <p><b>4. Consent Agenda Items:</b></p> <p><b>a. Resolution #223-16.</b> Approve travel expenses.</p> <p><b><i>Commissioner Noonan moved for approval. Motion seconded by Commissioner Begg. The roll was called and approved unanimously.</i></b></p>
	<p><b>RESOLUTIONS/SIGNATURES:</b></p> <p><b>1. Resolution #224-16.</b> Allocate and encumber funds to the Village of Bluffton from the Motor Vehicle Permissive Tax Fund. <b>Said request is in the amount of \$15,000.00. Commissioner Sneary moved for approval. Motion seconded by Commissioner Begg. The roll was called and approved unanimously.</b></p>
	<p><b>DISCUSSION:</b></p> <p><b>A. Family Children First Council (No one present)</b></p> <p><b>1. Resolution #225-16.</b> Authorize submission of a grant application to the Ohio Department of Developmental Disabilities for SFY17 EI Service Coordination Grant. <b>Said request is in the amount of \$8,500.00. This money will used as bridge funds for Allen County as the county moves to a direct reimbursement model. Commissioner Begg moved for approval. Motion seconded by Commissioner Noonan. The roll was called and approved unanimously.</b></p>
	<b>ANNOUNCEMENTS</b>
<b>9:07 a.m.</b>	<b>RECESS</b>
<b>10:04 a.m.</b>	<p><b>Dana Sterling re: RFQ Bldg. Assmt. Study</b></p> <ul style="list-style-type: none"> <li><b>Discussed rating of firms for the Building Assessment Study. Narrowed down to three (3) firms. Dana Sterling to schedule meetings on April 20, 2016</b></li> </ul>
<b>10:25 a.m.</b>	<b>RECESS</b>

<p><b>11:00 a.m.</b></p>	<p><b>Bid Opening – Indianbrook/Wildbrook Ditch/Main Project and Amendments 1 &amp; 2</b></p> <p><b>Two (2) bids received:</b></p> <p><b>Turf Concepts - \$339,430.00</b>  <b>Sand Ridge Excavating - \$340,580.00</b></p>
	<p><b>RECESS</b></p>
<p><b>11:33 a.m.</b></p>	<p><b>Update/Staff Meeting</b></p> <p><b>Jessica Rodgers</b></p> <ul style="list-style-type: none"> <li>• <b>Discussed proper procedure for addressing health insurance coverage issues for employees and/or dependents</b></li> <li>• <b>Discussed exercise room at Courthouse – meeting to be scheduled between Commissioners and Auditor</b></li> <li>• <b>Busy with On-Site visits/Educational Sessions the month of April. Essential oils educational session went very well</b></li> <li>• <b>E-mail sent to employees regarding Pre-employment Drug Screens – St. Rita’s Occupational Health</b></li> <li>• <b>Jay Begg to attend Safety Council Dinner on April 12, 2016</b></li> <li>• <b>Discussion regarding Clerk of Courts email concerning expense line item – essential oil. Susan Wildermuth to follow-up</b></li> </ul> <p><b>Susan Wildermuth</b></p> <ul style="list-style-type: none"> <li>• <b>Discussion regarding Corp Comm and Commissioner’s website</b></li> </ul> <p><b>Kelli Singhaus</b></p> <ul style="list-style-type: none"> <li>• <b>Discussed summer hours</b></li> <li>• <b>Discussed agenda meeting days. Agreed that Commissioners will meet in general session on Tuesday’s and Thursday’s and have agenda meetings beginning at 9:00 am. on both days during January thru April and September thru December. During the months of May thru August, Commissioners will be in general session on Tuesday’s and Thursday’s but will only hold agenda meetings on Thursday’s beginning at 9:00 a.m.</b></li> <li>• <b>Provided a correspondence from Coleman</b></li> </ul>

	<p><b>Professionals regarding lease at Savings Building. Coleman will finish current lease which is ending September 30, 2016</b></p> <ul style="list-style-type: none"> <li>• <b>Provided update on CORSA claim – Sheriff’s Office.</b></li> <li>• <b>Provided information as it relates to a Volunteer Peace Officers’ Dependents Fund and creation of a Board. Commissioners responsible for appointment of 2 of the 5 members. Recommendation by the Sheriff’s Office that Brian Winegardner and Shannon Ackerman be appointed. Commissioners concurred with recommendation.</b></li> <li>• <b>Provided information for a SERB Academy training</b></li> <li>• <b>Received CORSA invoice for 2016-2017. 3% decrease</b></li> <li>• <b>Received four (4) grant applications from Adult Probation. Susan Wildermuth to review</b></li> <li>• <b>Discussed procurement card. Will discuss further with Auditor</b></li> <li>• <b>Discussed Intern for Data Entry Clerk. No responses received. Suggested looking into temp service. Kelli Singhaus to provide information at next Staff/Update meeting.</b></li> </ul>
<p><b>12:23 p.m.</b></p>	<p><b>RECESS</b></p>
<p><b>1:30 p.m.</b></p>	<p><b>Linda Wuethrich and Dennis Baker – NCOSWD</b></p> <ul style="list-style-type: none"> <li>• <b>Linda Wuethrich provided programs completed today as well as a schedule of upcoming events</b></li> <li>• <b>Dennis Banker provided information as it relates to the purchase of a Box Truck and the delay in delivery of same</b></li> </ul>
<p><b>2:12 p.m.</b></p>	<p><b>ADJOURN</b></p>