

# MINUTES

## BOARD OF ALLEN COUNTY COMMISSIONERS

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Board of Allen County Commissioners will be in session  
beginning at 9:00 a.m. and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
<b>DATE</b>	<b>May 5, 2016</b>
<b>LOCATION</b>	<b>COMMISSIONER'S MEETING ROOM</b>
	<b>PRESENT: Greg Sneary Jay Begg Cory Noonan</b>
<b>TIME:</b>	
<b>9:02 a.m.</b>	<b>GENERAL SESSION – RECORDED</b>
	<b>PLEDGE – Steve Barker</b>
	<b>APPROVE AGENDA AS PRESENTED</b>  <i>Commissioner Begg moved for approval. Motion seconded by Commissioner Noonan. The roll was called and approved unanimously.</i>
	<p><b>ITEMS FOR REVIEW AND APPROVAL:</b></p> <p><b>1. Consent Agenda Items:</b></p> <ul style="list-style-type: none"> <li><b>a. Resolution #293-16.</b> Approve travel expenses.</li> <li><b>b. Resolution #262-16A.</b> Supplemental appropriation – Indianbrook/Wildbrook Estates Ditch Fund 4322.</li> <li><b>c. Resolution #294-16.</b> Supplemental appropriation – BOC, Building and Expansion Fund 4017.</li> <li><b>d. Resolution #300-16.</b> Supplemental appropriation – ACSO, Crime Prevention Fund 2834.</li> <li><b>e. Resolution #301-16.</b> Supplemental appropriation – ACSO, Mixed Enforcement Fund 2830.</li> <li><b>f. Resolution #302-16.</b> Supplemental appropriation – ACSO, Mixed Enforcement Fund 2830.</li> <li><b>g. Resolution #303-16.</b> Supplemental appropriation – BOC, Little Ottawa River Fund 2260.</li> </ul>

	<p><b>h. Resolution #304-16.</b> Supplemental appropriation – BOC, Building and Expansion Fund 4017.</p> <p><b>i. Resolution #305-16.</b> Supplemental appropriation – BOC, Abatement Fees Fund 2406</p> <p><b><i>Commissioner Noonan moved for approval. Motion seconded by Commissioner Sneary. The roll was called and approved unanimously.</i></b></p>
	<p><b>RESOLUTIONS/SIGNATURES:</b></p> <ol style="list-style-type: none"> <li> <p><b>1. Notice to Legislative Authority – Ohio Division of Liquor Control</b>  Wiley Ventures LLC, DBA Rapid Fired Pizza; D2 permit – Request Hearing/Do not Request Hearing  <b><i>Commissioner Sneary moved to not request a hearing. Motion seconded by Commissioner Begg. The roll was called and approved unanimously.</i></b></p> </li> <li> <p><b>2. Notice to Legislative Authority – Ohio Division of Liquor Control</b>  1201 Mart &amp; Gas Inc., DBA Express Food Mart; D5A D6 permit - Request Hearing/Do not Request Hearing  <b><i>Commissioner Begg moved to not request a hearing. Motion seconded by Commissioner Noonan. The roll was called and approved unanimously.</i></b></p> </li> <li> <p><b>3. Resolution #85-16A.</b> Approve the 2016 Fee Structure for the Lima-Allen County Regional Planning Commission. <b>This amends the major replat fee for construction drawings and final plat. Commissioner Noonan moved for approval. Motion seconded by Commissioner Sneary. The roll was called and approved unanimously.</b></p> </li> <li> <p><b>4. Resolution #295-16.</b> Approve Allen County Healthier Buckeye Council Community Navigation Subgrant Agreements between the Allen County FCFC and the Allen County BOC, CSEA, Children Services, DJFS, and the United Way of Greater Lima. <b><i>Commissioner Sneary moved for approval. Motion seconded by Commissioner Begg. The roll was called and approved unanimously.</i></b></p> </li> <li> <p><b>5. Resolution #296-16.</b> Authorize the date, time, and place for the second public hearing on the FY'16 CDBG Small Cities – Allocation Projects. <b>The hearing will be held May 26, 2016 at 11:00 a.m. in the Commissioner's meeting room. Commissioner Begg moved for approval. Motion</b></p> </li> </ol>

	<p><i>seconded by Commissioner Noonan. The roll was called and approved unanimously.</i></p> <p><b>6. Resolution #297-16.</b> Designates agency to administer the Comprehensive Case Management Employment Program (CCMEP). <b>This resolution designates the Allen County Department of Job and Family Services to administer said program. Commissioner Noonan moved for approval. Motion seconded by Commissioner Sneary. The roll was called and approved unanimously.</b></p>
	<p><b>DISCUSSION:</b></p> <p><b>A. <u>Department of Job and Family Services</u></b></p> <p><b>1. Resolution #298-16.</b> Authorize an agreement with Garmann Miller &amp; Associates, Inc. for design and lease of office facilities and parking for the Allen County Department of Job and Family Services. <b>John Folk, Business Administrator, stated that they have selected Garmann Miller to assist the department in developing an assessment of space, size and layout of facility to use in developing an RFP for office space at a cost not to exceed \$24,400.00. Commissioner Sneary moved for approval. Motion seconded by Commissioner Begg. The roll was called and approved unanimously.</b></p> <p><b>2. Resolution #299-16.</b> Authorize the Allen County of Job and Family Services to enter into contract with Northwoods for a Workflow Income Maintenance Project. <b>John Folk, Business Administrator, stated that the cost of said project is \$117,511.00. This program will assist the agency in simplifying the process and reduce man hours as it relates to paperwork needed by clients/claims to be processed. Commissioner Begg moved for approval. Motion seconded by Commissioner Noonan. The roll was called and approved unanimously.</b></p>
	<p><b>ANNOUNCEMENTS</b></p>
<p><b>9:14 a.m.</b></p>	<p><b>RECESS</b></p>
<p><b>9:31 a.m.</b></p>	<p><b>Update with Jason Patchet and Dana Sterling</b></p> <p><b>Jason Patchet –</b></p> <ul style="list-style-type: none"> <li>• <b>Provided update on water issue at Justice Center</b></li> <li>• <b>Wingate lot still needs asphalt. Working with Wingate on sealing/stripping</b></li> </ul>

	<ul style="list-style-type: none"> <li>• <b>Discussed Civic Center – actuator assembly – cost \$1,132.00</b></li> <li>• <b>Installation of camera’s at Court of Appeals will be next week</b></li> <li>• <b>Working with JFS on the Work Experience Program</b></li> <li>• <b>Interviewing a potential new hire</b></li> </ul> <p><b>Dana Sterling –</b></p> <ul style="list-style-type: none"> <li>• <b>Provided update on RFQ assessment</b></li> <li>• <b>Provided update on Clocktower Project</b></li> <li>• <b>Provided update on Roof/Chiller Project</b></li> </ul>
<b>10:02 a.m.</b>	<b>RECESS</b>
<b>11:00 a.m.</b>	<b>Update with Rhonda Eddy-Stienecker - CANCELLED</b>
	<b>ADJOURN</b>