

MINUTES

BOARD OF ALLEN COUNTY COMMISSIONERS

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Board of Allen County Commissioners will be in session
beginning at 9:00 a.m. and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	June 2, 2016
LOCATION	COMMISSIONER'S MEETING ROOM
	PRESENT: Greg Sneary Jay Begg Cory Noonan
TIME:	
	GENERAL SESSION – RECORDED
9:33 a.m.	<p>Update – Jason Patchet</p> <ul style="list-style-type: none"> • Civic Center – On Saturday, issue with the cooling system. New unit restricting flow to other units. Need to have Trane involved to address the issue • Provided update on Clocktower Project. Cranes being delivered today. Working on parking issues. • Discussed the hiring/hourly rate of new employee
10:21 a.m.	RECESS
10:46 a.m.	<p>Berlin Carroll re: Juvenile Court</p> <ul style="list-style-type: none"> • Discussed grant received in the amount of \$21,000 from Department of Youth Services. Will be used for Detention Security Upgrade – Cameras • Discussed Ohio Supreme Court Study as to the efficiency and operation of Juvenile Court. • Discussed capital needs <p>Commissioner Begg moved at 11:17 a.m. to go into Executive Session to discuss personnel issues and</p>

	<p>security relating to detention. Commissioner Sneary seconded the motion. The roll was called and approved unanimously. There was discussion regarding personnel and staffing needs as it relates to security issues of the detention facility.</p> <p>11:59 a.m. – General Session</p> <p>Commissioner Begg clarified that the reason for executive session was related to security and staffing levels of the detention center.</p> <p>Commissioner Noonan requested additional salary information. Berlin Carroll stated for the record that there was discussion regarding termination of the Detention Director while in Executive Session.</p>
<p>12:07 p.m.</p>	<p>RECESS</p>
<p>12:12 p.m.</p>	<p>Agenda Meeting</p>
	<p>PLEDGE – John Folk</p>
	<p>APPROVE AGENDA AS PRESENTED</p> <p><i>Commissioner Begg moved to amend the agenda to include Resolutions #380-16 and #381-16. Motion seconded by Commissioner Noonan. The roll was called and approved unanimously.</i></p>
	<p>ITEMS FOR REVIEW AND APPROVAL:</p> <p>1. Consent Agenda Items:</p> <ul style="list-style-type: none"> a. Resolution #362-16. Approve travel expenses. b. Resolution #363-16. Intradepartmental transfers. c. Resolution #364-16. Authorize a warrant of transfer from the Sanitary Engineering Department Surplus fund 5035 to the Capital Debt Fund 5308. d. Resolution #365-16. Supplemental appropriation to the General Fund 1001. e. Resolution #366-16. Supplemental appropriation to the General Fund 1001. f. Resolution #367-16. Supplemental appropriation to the WORTH Center Fund 8880. g. Resolution #368-16. Supplemental appropriation to the Unclaimed Funds Fund 1700. h. Resolution #379-16. Supplemental appropriation to the Building and Expansion Fund 4017. <p><i>Commissioner Noonan moved for approval. Motion seconded by Commissioner Sneary. The roll was called and approved unanimously.</i></p>

RESOLUTIONS/SIGNATURES:

- 1. Ohio Division of Liquor Control – Notice to Legislative Authority – D1, D2 and D2 Permit – Holtsberry Management, Inc. dba Tamarac Golf Course – Request a Hearing / Do Not Request a Hearing. Commissioner Sneary moved to not request a hearing. Motion seconded by Commissioner Begg. The roll was called and approved unanimously.**
- 2. Resolution #369-16.** Approve a FY'2017 Ohio Department of Rehabilitation and Correction Subsidy Grant Agreement for Community-Based Corrections Programs 407 Prison Diversion and Pre-Sentence Investigation Program Grants. **The 407 Prison Diversion Grant is in the amount of \$330,232.00 and the Pre-Sentence Investigation Program Subsidy Grant is in the amount of \$61,954.00. Commissioner Begg moved for approval. Motion seconded by Commissioner Noonan. The roll was called and approved unanimously.**
- 3. Resolution #370-16.** Approve a FY'2017 Ohio Department of Rehabilitation and Correction Subsidy Grant Agreement for Community-Based Corrections Programs 408 Jail Diversion and 807 Pre-Trial Release. **The 408 Jail Diversion Subsidy Grant is in the amount of \$141,573.00 and the Pre-Trial Release Subsidy Grant is in the amount of \$13,360.00. Commissioner Noonan moved for approval. Motion seconded by Commissioner Sneary. The roll was called and approved unanimously.**
- 4. Resolution #371-16.** Acknowledge receipt of Estimated Schedule of Assessments for the Quarry Group Ditch Project and authorize the Clerk of Board to give notice of same to owners within the watershed of said project. **Commissioner Sneary moved for approval. Motion seconded by Commissioner Begg. The roll was called and approved unanimously.**
- 5. Resolution #372-16.** Authorize the Sheriff's Office to renew a contract with Bath Township Trustees for additional police protection. **Said contract shall be for a period commencing July 1, 2015 and expiring June 30, 2018. Commissioner Begg moved for approval. Motion seconded by Commissioner Noonan. The roll was called and**

approved unanimously.

6. Resolution #373-16. Authorize the renewal of an agreement with the Allen County Sheriff's Office and the Bath Township Trustees for Fire and EMS Dispatching Services. **Said contract is at a cost not to exceed \$25,600.00 for a period commencing July 1, 2015 and expiring June 30, 2018. Commissioner Noonan moved for approval. Motion seconded by Commissioner Sneary. The roll was called and approved unanimously.**

7. Resolution #374-16. Approve a contract with WSOS Community Action Commission for the provision of Technical and Administrative Services for the FY'16, FY'17 and FY'18 Formula – Community Development Block Grant Allocation Programs. **Commissioner Sneary moved for approval. Motion seconded by Commissioner Begg. The roll was called and approved unanimously.**

8. Resolution #375-16. Accept the resignation of Bill Haidle and appoint Merle Miller to fill the unexpired term on the Allen Water District Board of Trustees. **Said term shall be for a period commencing June 2, 2016 and expiring April 30, 2017. Commissioner Begg moved for approval. Motion seconded by Commissioner Noonan. The roll was called and approved unanimously.**

9. Resolution #380-16. Adopt policy for use of County-Issued Credit Cards. **Commissioner Begg moved for approval. Motion seconded by Commissioner Noonan. The roll was called and approved unanimously.**

10. Resolution #381-16. Resolution approving an updated Natural Hazard Mitigation Plan for Allen County, Ohio. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Sneary. The roll was called and approved unanimously.**

DISCUSSION:

A. Department of Job and Family Services

1. Resolution #376-16. Authorize an amendment to a contract with Focused Youth, Inc. **John Folk stated that this amendment is a due to**

	<p>adjustment in unit rates from \$64.26 to \$89.97 and the adjustment of the maximum number of unit rates from 1,050 to 750. <i>Commissioner Noonan moved for approval. Motion seconded by Commissioner Sneary. The roll was called and approved unanimously.</i></p> <p>B. Cindy Leis, Office of Economic Adjustment</p> <p>1. Resolution #377-16. Enter into contract with KGlobal, a division of Zenetex, LLC for creating a Communication and Social Medical Plan for Allen County. Cindy Leis stated that four (4) companies responded with Request for Proposals. A local evaluation team was form, in which the team selected K-Global. K-Global's base company is located in Washington DC. Leis provided an overview of the tasks outlined in the contract. Said contract is in an amount not to exceed \$134,500.00. <i>Commissioner Sneary moved for approval. Motion seconded by Commissioner Begg. The roll was called and approved unanimously.</i></p>
<p>12:34 p.m.</p>	<p>EXECUTIVE SESSION</p> <p><i>Commissioner Noonan moved to go into Executive Session to discuss a potential probationary removal of an employee at the Department of Job and Family Services. Motion seconded by Commissioner Begg. The roll was called and approved unanimously. Commissioners were provided information to support the request for probationary removal of an employee at the Department of Job and Family Services.</i></p>
<p>12:36 p.m.</p>	<p>GENERAL SESSION</p> <p>1. Resolution #378-16. Approve the probationary removal of an employee at the Allen County Department of Job and Family Services. <i>Commissioner Noonan moved for approval. Motion seconded by Commissioner Sneary. The roll was called and approved unanimously.</i></p>
	<p>ANNOUNCEMENTS</p> <p>Greg Butcher announced that Yocum Realty will be conducting an open house on June 8, 2016 from 3:00 pm to 6:00 pm for 18 downtown office buildings that are for sale/lease. Meet at the Enterprise Building, 201 West Market Street.</p>

	<p>Thomas Mazur, Regional Planning Commission, stated that they are finalizing the submission of the next round of formula monies. To do this, HUD is requiring a couple of items. One of those items being the Annual Update to Analysis of Impediments to Fair Housing. Mazur provided an overview of same. The other item is the 2016 Action Plan which shows what the county has completed and what the county is working on as it relates to the CDBG program. Mazur requested a letter of support for both items. Commissioner Sneary moved to authorize Commissioner Begg to submit a letter accepting and supporting the Analysis of Impediments to Fair Housing and 2016 Action Plan on behalf of the Allen County Commissioners.</p>
<p>12:44 p.m.</p>	<p>RECESS</p>
<p>2:00 p.m.</p>	<p>Update – Rhonda Eddy-Stienecker</p> <ul style="list-style-type: none"> • Auditor’s office will be working on policies as it relates to unclaimed funds, sick time, etc. • Discussed credit card policy • Discussed Affordable Care Act filing – June 30, 2016. • Discussed Worker’s Comp – prospective rating
<p>2:57 p.m.</p>	<p>ADJOURN</p>