

# MINUTES

## BOARD OF ALLEN COUNTY

### COMMISSIONERS

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DESCRIPTION	GENERAL SESSION
<b>DATE</b>	October 14, 2014
<b>LOCATION</b>	COMMISSIONER'S MEETING ROOM
	<p><b>PRESENT:</b> Greg Sneary Jay Begg Cory Noonan</p> <p><b>STAFF:</b> Kelli Singhaus</p>
<b>TIME:</b>	
9:00 a.m.	<b>GENERAL SESSION – RECORDED</b>
	<b>PLEDGE – Kelli Singhaus</b>
	<p style="text-align: center;"><b>APPROVE AGENDA AS PRESENTED</b></p> <p><i>Commissioner Noonan moved for approval. Motion seconded by Commissioner Begg. Approved unanimously.</i></p>
	<p><b>ITEMS FOR REVIEW AND APPROVAL:</b></p> <p><b>1. Approve minutes of the October 6, 2014 special agenda meeting and the October 9, 2014 agenda meeting.</b></p> <p><i>Commissioner Begg moved for approval. Motion seconded by Commissioner Sneary. Approved unanimously.</i></p> <p><b>2. Consent Agenda Items:</b></p> <p><b>a. Resolution #598-14.</b> Approve travel expenses.</p> <p><b>b. Resolution #599-14.</b> Authorize a warrant to advance funds from the Sanitary Engineering Department Fund 5035 to the Allentown Sewer Bond Fund 3888.</p>

- c. **Resolution #600-14.** Authorize a warrant of transfer from the Sanitary Engineering Department Surplus Fund 5035 to the R & I Fund 5435.
- d. **Resolution #601-14.** Supplemental appropriation to the Building and Expansion Fund 4017.
- e. **Resolution #602-14.** Supplemental appropriation to the Drug Enforcement Fund 2843.
- f. **Resolution #603-14.** Supplemental appropriation to the Mental Health Fund 8009.
- g. **Resolution #604-14.** Supplemental appropriation to various ditch funds.
- h. **Resolution #605-14.** Supplemental appropriation to the Storm Water Fund 5037.

***Commissioner Sneary moved for approval. Motion seconded by Commissioner Noonan. Approved unanimously.***

**RESOLUTIONS/SIGNATURES:**

1. **Resolution #606-14.** Resolution appointing and re-appointing members to the Allen County Public Defender Commission. **This is the appointment of Ed Pedlow and Cindy Wood for a term commencing October 14, 2014 and expiring November 3, 2016. Rhonda Eddy-Stienecker was re-appointment for a period of four (4) years from November 3, 2014. Commissioner Noonan moved for approval. Motion seconded by Commissioner Begg. Approved unanimously.**
2. **Resolution #607-14.** Authorize the renewal of an agreement with Lucas County for autopsy services. **Autopsies will be performed at a cost \$1,250.00 each plus additional expenses for a period commencing January 1, 2015 and terminating December 31, 2015. Commissioner Begg moved for approval. Commissioner Sneary seconded the motion. Approved unanimously.**
3. **Resolution #608-14.** Resolution approving a Trustee Deed for the transfer of property to the Allen County Commissioners for the Wapak Road Pump Station. **Commissioner Sneary moved for approval. Motion seconded by Commissioner Noonan. Approved unanimously.**
4. **Resolution #609-14.** Renew Customer Service Agreements with Republic Services, Inc. dba Allied Waste Services for various county buildings. **These**

**buildings include Juvenile Court, Memorial Hall/Children Services, City Loan Building, Jail, Court of Appeals, Courthouse, Title Department and Dog Pound for a period beginning September 1, 2014 and expiring August 31, 2015. Commissioner Noonan moved for approval. Motion seconded by Commissioner Begg. Approved unanimously.**

**DISCUSSION:**

**A. ALLEN SOIL AND WATER**

- 1. Resolution #610-14.** Resolution acknowledging receipt of plans, specifications, cost estimates, a watershed area benefitted by the project, preliminary report, along with a schedule of damages; authorize to proceed with the construction of the Fetter Group Project #1318 as presented by the Board of Supervisors of the Allen County Soil and Water Conservation District; and authorize the Allen Soil and Water District to prepare a Schedule of Estimated Assessments. **Dan Ellerbrock, Drainage Specialist, stated this project is located off SR 81. This will replace the outlet tile from the Ottawa River to Fetter Road across Scott Bassitt's farm.**
- 2. Resolution #611-14.** Resolution acknowledging receipt of plans, specifications, cost estimates, a watershed area benefitted by the project, preliminary report, along with a schedule of damages; authorize to proceed with the construction of the Betts Group Project #1325 as presented by the Board of Supervisors of the Allen County Soil and Water Conservation District; and authorize the Allen Soil and Water District to prepare a Schedule of Estimated Assessments. **This is located half mile north of SR 81. This is a tile replacement project. Only repairs will be made on a portion of the project. Repair work will be on the lower end where the outlet is larger. It ends on SR 81 by Jim Bassitt's house.**
- 3. Resolution #612-14.** Resolution acknowledging receipt of plans, specifications, cost estimates, a watershed area benefitted by the project, preliminary report, along with a schedule of damages; authorize to proceed with the construction of the Umbaugh Group Project #1319 as presented by the Board of Supervisors of the Allen County Soil and Water Conservation District; and authorize the Allen Soil and Water District to prepare a Schedule of

	<p>Estimated Assessments. <b>This is located across the road from Oaks Golf Course. This is the replacement of tile from Kemp Road to Coon Road.</b></p> <p><b><i>Commissioner Begg moved to approve Resolutions #610-14 thru #612-14. Motion seconded by Commissioner Sneary. Approved unanimously.</i></b></p>
	<b>ANNOUNCEMENTS</b>
<b>9:09 a.m.</b>	<b>RECESS</b>
<b>9:41 a.m.</b>	<p><b>Update – Becky Saine</b></p> <ul style="list-style-type: none"> <li>• <b>Discussed first Educational Session</b></li> <li>• <b>Discussed Health Insurance premiums for 2015 – increase .5% with 80% employer/20% employee. Discussed Met Park, Health Department and Children Services employer/employee contribution. Set up meeting with Kathy Luhn from Health Department</b></li> <li>• <b>Received contract from Scott Maloney-K2M for Juvenile Court Detention study</b></li> <li>• <b>The purchase order is in place for parking gate</b></li> <li>• <b>Discussed internet for the Veteran’s group</b></li> </ul>
<b>10:13 a.m.</b>	<b>RECESS</b>
<b>1:02 p.m.</b>	<p><b>Budget Hearing – Public Defender</b></p> <ul style="list-style-type: none"> <li>• <b>Requested 2% increase for office staff/Public Defenders</b></li> <li>• <b>Requested new printer for 2015. In approximately two (2) years, office will need computers replaced</b></li> </ul>
<b>1:12 p.m.</b>	<b>RECESS</b>
<b>1:32 p.m.</b>	<p><b>Update – Steve Kayatin</b></p> <ul style="list-style-type: none"> <li>• <b>Discussed OEPA Director’s Findnig and Order Compliance for the Shawnee Collection System Improvements, Phase I Shawnee WWTP Improvements, Fort Amanda Pump Station and Shawnee Force Main</b></li> <li>• <b>Discussed Sewer Billing Verification – Adjustments being made for FAST</b></li> <li>• <b>Discussed Springbrook Estates Sewer Improvement Area – Application for Issue I funding has been submitted. Project will be recommended for department funding assistance</b></li> </ul>

	<ul style="list-style-type: none"> <li>• <b>Discussed Bluelick/Slabtown Roads Sewer Improvement Area. Waiting on final estimate for bid. Project will be recommended for department funding assistance</b></li> <li>• <b>Discussed Chemtrade/Eagle Rail</b></li> <li>• <b>Discussed employee issues</b></li> <li>• <b>Discussed 2015 budget</b></li> </ul>
<b>2:32 p.m.</b>	<b>RECESS</b>
<b>2:37 p.m.</b>	<b>Budget Hearing – Treasurer</b> <ul style="list-style-type: none"> <li>• <b>Discussed 2015 budget. Supplies have increased due to cost of bill stock for sewer bills/envelopes. Sanitary Engineer agreed to pay his portion of the cost. Requested increase in postage. As a result of TaxEase sale, Treasurer has surplus of funds. Will be returning \$1,425.00 to the general fund for costs associated with postage and certified mail. Would like to purchase a letter opener and two (2) receipt machines.</b></li> <li>• <b>Discussed capital item requests</b></li> </ul>
<b>2:58 p.m.</b>	<b>RECESS</b>
<b>3:04 p.m.</b>	<b>Budget Hearing – Civic Center</b> <b>Discussion – capital needs/lodging tax</b> <ul style="list-style-type: none"> <li>• <b>Discussed 2015 operating budget</b></li> <li>• <b>Discussed 2015 capital budget</b></li> <li>• <b>Discussion in regards to lodging tax and how revenues would support Civic Center needs</b></li> </ul>
<b>3:56 p.m.</b>	<b>ADJOURN</b>