

# MINUTES

## BOARD OF ALLEN COUNTY COMMISSIONERS

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Board of Allen County Commissioners will be in session  
beginning at 9:00 a.m. and adjourn upon completion of business

| DESCRIPTION      | GENERAL SESSION   |
|------------------|---|
| <b>DATE</b>      | <b>December 8, 2015</b>   |
| <b>LOCATION</b>  | <b>COMMISSIONER'S MEETING ROOM</b>  |
|                  | <b>PRESENT: Greg Sneary<br/>Cory Noonan</b>   |
|                  |   |
| <b>TIME:</b>     |   |
| <b>9:00 a.m.</b> | <b>GENERAL SESSION – RECORDED</b>   |
|                  | <b>PLEDGE – Rick Boerger</b>  |
|                  | <b>APPROVE AGENDA AS PRESENTED</b><br><br><i>Commissioner Sneary moved for approval. Motion seconded by Commissioner Noonan. The roll was called and approved unanimously.</i>  |
|                  | <b>ITEMS FOR REVIEW AND APPROVAL:</b><br><br><b>1. Approve minutes of October 20, 2015 general session.</b><br><b>2. Approve minutes of October 21, 2015 special session.</b><br><br><i>Commissioner Noonan moved to approve the minutes. Motion seconded by Commissioner Sneary. The roll was called and approved unanimously.</i><br><br><b>3. Consent Agenda Items:</b><br><b>a. Resolution #803-15.</b> Travel expenses.<br><b>b. Resolution #804-15.</b> Intradepartmental transfers.<br><b>c. Resolution #805-15.</b> Supplemental appropriation to the Real Estate Assessment Fund 2014.<br><b>d. Resolution #806-15.</b> Supplemental appropriation to Various Ditch Funds. |

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|  | <p><b>e. Resolution #807-15.</b> Supplemental appropriation to the Jail Diversion Fund 2804.</p> <p><b>f. Resolution #808-15.</b> Approval of “Then and Now” purchase orders.</p> <p><b><i>Commissioner Sneary moved for approval. Motion seconded by Commissioner Noonan. The roll was called and approved unanimously.</i></b></p>  |
|  | <p><b>RESOLUTIONS/SIGNATURES:</b></p> <ol style="list-style-type: none"> <li><b>1. Resolution #809-15.</b> Authorize the purchase of a 2012 Ford Transit Cargo Van from Robb Overpass for the Allen County Dog Warden’s Office. <b>Said purchase is in the amount of \$15,500.00. Commissioner Noonan moved for approval. Motion seconded by Commissioner Sneary. The roll was called and approved unanimously.</b></li> <li><b>2. Resolution #810-15.</b> Authorize the purchase of a 2013 Ford Transit Cargo Van from Robb Overpass for the Allen County Building &amp; Grounds Department. <b>Said purchase is in the amount of \$15,500.00. Commissioner Sneary moved for approval. Motion seconded by Commissioner Noonan. The roll was called and approved unanimously.</b></li> <li><b>3. Resolution #811-15.</b> Accept proposal and enter into contract with All Temp Refrigeration for the replacement and installation of a Trane 12.5 Ton Packaged DX Cooling Roof Top Unit at the Allen County Engineer’s Office. <b>Said cost is in the amount of \$12,757.00. Commissioner Noonan moved for approval. Motion seconded by Commissioner Sneary. The roll was called and approved unanimously.</b></li> </ol> |
|  | <p><b>DISCUSSION:</b></p> <p><b>A. <u>Sanitary Engineer</u></b></p> <ol style="list-style-type: none"> <li><b>1. Resolution #812-15.</b> Enter into an agreement with Alloway for Wastewater Treatment Plant Operational Analytical Services. <b>Rick Boerger stated they used Alloway last year to provide the analytical services for the department. The services worked out well and would like to enter into contract for one year at a cost not to exceed \$49,979.40. Commissioner Sneary moved for approval. Motion seconded by Commissioner Noonan. The roll was called and approved unanimously.</b></li> </ol>   |

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|                   | <b>ANNOUNCEMENTS</b>  |
| <b>9:05 a.m.</b>  | <b>RECESS</b>   |
| <b>9:37 a.m.</b>  | <b>Budget Review w/Susan Wildermuth</b> <ul style="list-style-type: none"> <li>• <b>Discussion regarding 2016 budget</b></li> </ul>   |
| <b>10:23 a.m.</b> | <b>RECESS</b>   |
| <b>1:08 p.m.</b>  | <b>Thom Mazur re: Community Economic Development Strategy Plan</b> <ul style="list-style-type: none"> <li>• <b>Provided an overview of the Community Economic Development Strategy Plan. Mazur stated that he worked with various local political subdivisions to develop the plan. The plan provides the rationale and justification for economic development funds.</b></li> <li>• <b>Provided an overview of CDBG programs</b></li> </ul> <p><b>Resolution #813-15. Adopt the 2015 Allen County Comprehensive Economic Development Strategy. Commissioner Sneary moved for approval. Motion seconded by Commissioner Noonan. The roll was called and approved unanimously.</b></p> |
| <b>1:30 p.m.</b>  | <b>RECESS</b>   |
| <b>1:30 p.m.</b>  | <b>Update – Lisa Merkle</b> <ul style="list-style-type: none"> <li>• <b>Provided an update of CSEA budget</b></li> <li>• <b>Discussed CSEA lease, indirect costs, IV-D contracts</b></li> </ul>   |
| <b>2:00 p.m.</b>  | <b>RECESS</b>   |
| <b>2:30 p.m.</b>  | <b>Christine Pleva re: Convention &amp; Visitor’s Bureau 2016 Budget</b> <ul style="list-style-type: none"> <li>• <b>Provided overview of projected 2016 budget</b></li> </ul>  |
|                   | <b>ADJOURN</b>  |