

Allen County, Ohio

NOTICE TO BIDDERS

REQUEST FOR PROPOSAL (RFP)

“Centralized Dispatch Feasibility Study”

| | |
|-------------------------------|----------------|
| Issue Date: | April 15, 2014 |
| Proposal Submission Deadline: | 05/06/2014 |
| Proposal Opening: | 05/06/2014 |

Sealed bids to provide materials for the “Centralized Dispatch Feasibility Study”. All proposals are for the Board of Commissioner’s for Allen County, 301 N. Main Street, Lima OH 45801. **Proposals must be received by 2:00 PM (E.D.T.) on Tuesday, May 6, 2014 at which time be publicly opened and read aloud.**

Proposals must be made in the general format and using designated forms prescribed by the County and shall be filed in a sealed envelope at the time and place hereinbefore designated marked “Allen County, “Centralized Dispatch Feasibility Study”, and addressed to the Board of County Commissioners for Allen County. There shall be five (5) copies of the proposal provided. Each proposal shall contain the full name and address of each person or company submitting the same and all parties interested therein and shall be accompanied by a bond or certified check on a solvent bank in the sum of ten percent (10%) of the amount as a guarantee that if the bid is accepted a contract will be entered into. Allen County shall return the bond or check of all unsuccessful bidders to them immediately upon awarding the contract or rejection of all bids.

The attention of the bidders is directed to the requirement that a non-collusion affidavit duly signed by the bidder, and also a Personal Property Tax Delinquency Affidavit duly signed by the bidder must accompany each proposal.

No bidder shall withdraw their bid for a period of ninety (90) days after the scheduled time of receipt and opening of bids.

The Board of Commissioners for Allen County reserves the right to reject any or all proposals submitted and to waive informalities or irregularities in a bid received, and to determine the lowest and best responsive, responsible bidder(s), in accordance with the methods and criteria in the bidding documents. All documents received will become the property of the Allen County.

BY ORDER OF THE BOARD OF COMMISSINERS FOR ALLEN COUNTY.

BY: Resolution #

Published two (2) times:

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SECTION 1 - GENERAL INSTRUCTIONS

1.0 PROJECT TITLE

ALLEN COUNTY – “Centralized Dispatch Feasibility Study” ”

1.1 INTENT and PURPOSE

It is the intent and purpose of the Allen County, Ohio to study the viability of a centralized dispatch center in Allen County Ohio. The Allen County wishes to hire a consultant or consulting firm to study the characteristics of but not limited to: the public service communications systems, operational functions, staffing and funding streams thereafter report the findings and make a recommendation(s) as the feasibility of a centralized dispatch center.

1.2 SCOPE

In 2009 the Allen County caused a study to be conducted by Ohio Northern University (ONU). The study evaluated staffing levels and the cost in personal services to operate a centralized dispatch center. The study failed to address: site location, equipment, collateral staffing required by some agencies, CAD software, and funding strategies, maintenance. Section Three identifies the areas of study being requested by this proposal.

The successful bidders must also familiarize themselves with the current public safety systems, their operations, CAD software systems, the county’s E911 systems and other applications necessary to provide the county with a recommendation.

1.3 DEFINITIONS

The following words and terms shall have the meanings set forth and defined as follows:

County means- Allen County, Ohio

Director means – EMA/Homeland Security Director for Allen County

Vendor means – company, its agents, representatives and employees.

RFP means – Request for Proposal and all attachments

1.4 ELIGIBLE VENDOR CRITERIA

Vendors wishing to be considered for award must:

1.4.1. Submit five (5) copies of a response proposing a fixed cost solution for the Allen County Centralized Dispatch Feasibility Study by 2:00 PM (E.D.T.) May 6, 2014.

1.4.2. The Bidder must also complete and return all other appropriate sections.

1.5 COMMUNICATION RESTRICTION

Bidders shall not communicate with any employee, agent or public official of the Allen County or public safety personnel in Allen County concerning this RFP from its release date until a Bidder has been selected and a Contract executed, except by the method described in Section 1.7. If a Bidder attempts unauthorized communication, The Allen County may disqualify the Bidder from further participation in the RFP process or reject that Bidder's proposal.

1.6 INSPECTION and REVIEW

The Bidder is encouraged to review all historical documentations and the ONU study. Physical inspections of the dispatch centers is not required but can be accommodated by appoint ONLY and only during the period designed in the RFP. Inspections will be at the bidder's expense.

1.7 QUESTIONS/CLARIFICATIONS

Questions may be asked regarding the RFP, with our best effort to respond in writing to the submitted questions within the allocated time specified below, with responses going to all Bidders. All inquiries must be written and include the Company name, address, telephone & FAX numbers, and the contact name followed by the question. These questions should be directed to Russell Decker, EMA/Homeland Security Director and must be received no later that 2:00 PM (E.D.T.), May 6 , 2014:

Allen County Ohio
ATTN: Russell Decker, EMA/Homeland Security Director
333 N. Main Street, P.O. Box 1243
Lima, Oh 45802
PHN: 419-993-1404
FAX: 419-222-3757
E-mail: rdecker@allencountyohio.com

1.9 PROPOSAL PACKAGING (Required):

The following proposal components shall be provided in the order described.

Letter of Transmittal

- Vendor Location & Contact Information
- Summarize Key Points of Proposal if applicable

Bidding Forms

- Proposal Forms
- Non-Collusion Affidavit
- Disclosure of Personal Property Taxes

Bidders Literature and Brochures

- Bidders Standard Sales and Licensing Agreements
- Sample documentation, warranty, and maintenance services Agreements
- Sales Literature for all items proposed

SECTION 2 – INSTRUCTION TO BIDDERS

2.1 BID BOND

Each bid shall be accompanied by a Certified or Cashier's Check, or Letter of Credit, drawn on a solvent bank payable to the Allen County or a bid bond executed by a surety authorized to do business in the State of Ohio, in the sum of Ten Percent (10%) of the bid, as evidence of good faith by the bidder that a Contract shall be entered into and its performance secured. The deposits of all unsuccessful bidders shall be returned when the successful bidder has entered into a contract and has furnished the necessary Performance Bonds or when the unsuccessful bids have been rejected.

2.2 NON-COLLUSION AFFIDAVIT AND DISQUALIFICATION:

Bidders shall submit a Non-Collusion Affidavit at the time their bid is submitted. (form(s) attached) No contract shall be considered fully executed until this affidavit has been properly submitted.

2.3 PROPOSAL FORM

The proposal(s) must be submitted on the Request for Proposal (RFP) Form(s) furnished by the Allen County in a sealed envelope plainly marked "Allen County, Centralized Dispatch Feasibility Study".

2.4 BID WITHDRAWAL

No bidder may withdraw his bid for a period of ninety (90) days after bid opening date.

2.5 BID SELECTION/BID REJECTION

The Allen County reserves the right to select any bid in its entirety, or not at all. The best bid chosen shall be based on the entirety of the bid. The county will not be awarded to more than one Vendor. The Allen County reserves the right to reject any and all bids, to waive irregularities, and to award that bid which is determined by the Board of Commissioners for Allen County to be in the best interest of the Allen County. The County may request references, resumes, financial statement or other information, which the County determines necessary to, make a decision. All information requested shall be considered in determining the best bid.

2.6 COMPLIANCE WITH LAW

The vendor must provide an Officer's Certificate to the Allen County certifying and documenting any and all adjudicate or pending actions or matters brought or filed against it or any of its affiliates or subsidiaries by any governmental authority, whether federal, state, administrative, local or otherwise, which involve compliance or non-compliance with environmental rules or regulations, the violation of which did or could result in criminal or civil penalties being assessed or settlements, or of a criminal or civil nature filed by such a governmental authority which involves allegations including, but not limited to, antitrust matters, price-fixing, bid rigging, fraud or bribery, covering a period of five years prior to the date the contract is awarded. The vendor shall covenant and agree to comply with all State and Federal laws, Ordinances and regulations which are applicable.

2.7 CONTRACT LANGUAGE

Any vendor contemplating submitting a proposal that is in doubt as to the meaning of any part of the bidding document may submit to the Director a written request for an interpretation of any portion or portions of the bid document. The interpretation of said document shall be made only by written addendum issued by the Director and a copy of said addendum shall be mailed or delivered to each bidder that has obtained a set of the bidding documents. Any conflicting language, terms, or explanations in this contract document that are brought to the Director's attention for clarification and/or resolve after its signing, such correction(s), or remedies as necessary, shall be at the sole discretion of the Director and his decision shall be final.

2.8 OWNERSHIP/TRANSFER

The vendor shall not be permitted to change policies or sell or transfer any part of the contract without first obtaining written permission of the Director. The sale or transfer of any part or responsibility thereof shall not relieve the vendor of any of its responsibilities under the terms of the contract.

2.9 SPECIFICATION COMPLIANCE

Unless otherwise stated by the vendor, only bids submitted in strict accordance with the specifications outlined in this bid document will be considered.

2.10 INSURANCE

The vendor shall be covered by Workmen's Compensation Insurance, Public Liability and Property Damage Insurance for all claims, which may arise from any activity carried out pursuant to a contract with the County. All said insurance shall be in full force and effect throughout the term of such contract. Vendor shall indemnify, hold harmless and defend Allen County, its officers, employees, agents and volunteers against any and all liability, loss, costs, damages, expenses, claims or actions, including attorney's fees which Allen County, its officers or employees, agents and volunteers may hereafter

sustain, incur or be required to pay arising wholly or in part due to any act or omission of vendor, its agents, servants or employees in the execution, performance or failure to adequately perform vendor's obligations pursuant to this contract.

2.11 BREACH OF CONTRACT/AGREEMENT

The Vendor shall comply fully with any and all of the terms or conditions of these specifications and/or contract/agreement; failure to do so shall result in the County causing the compliance and charging the costs of doing so to the vendor and/or its surety.

2.12 DURATION

The County may be interested in purchasing additional services from the proposal submitted by the vendor. There should be Included in the proposal a date identifying the duration or length of time the items and prices are valid.

2.13 NEGOTIATE

The County reserves the right to negotiate whatever terms or alterations to the proposal that are deemed in the County's best interest.

2.14 ACCEPTANCE OF TERMS and CONDITIONS

It is understood by the vendor that by the submission of a bid for materials for the Allen County, Ohio, that the submitter accepts and acknowledges the term and conditions herein, and that document and its attachments will constitute the contract.

SECTION 3: PROPOSAL FORM(S)

PROPOSAL FORM

THIS BID, was made the _____ day of _____, 2014
to the Allen County.

Company Name: _____

Bidders Signature: _____

Contact Name for Bid: _____

Telephone Number: _____

Total cost to include but not limited to travel, per diem, material(s), printing, inspection(s), labor, shipping and handling.

Options:

- 1. Option #1 - STAFFING \$ _____
- 2. Option #2 – FACILITY, COMMUNICATIONS AND NETWORKING \$ _____
- 3. Option #3 – FUNDIAL ANALYSIS \$ _____
- 4. Option #4 - GOVERANCE \$ _____

TOTAL \$ _____

Note: The total may not equal the sum of all four (4) sub-projects if a discount is recognized by combined the projects.

I attest that all information contained in this proposal is true and accurate.

Affiant

SECTION 3:

Option #1 - STAFFING REQUIREMENTS

Description:

1. Define and describe the following positions: number of dispatchers, supervision levels, administrative support (number and type(s), technical support, custodial and maintenance.
2. Topics for Considerations:
 - a. What will the cost be to the agencies?
 - b. What impact will occur at the current dispatching agencies; hire or retain staff to perform administrative support?
 - c. What is the Division of Labor?
 - d. Work Analysis- What duties are needed/who performs them?
 - e. How will the current collective bargaining agreement affect the transition?

Option #2 – FACILITY, COMMUNICATIONS AND NETWORKING REQUIREMENT

Description:

1. Define and describe the following facilities issues: size/square footage, location, type of facility, off-site backup, security, configuration, and appliances-furnishings.
2. Define and describe the following communications issues: number of systems, interoperability, PSAP (One?), PBX- telephones and internal communications.
3. Define and describe the following network issues: method for migration, redundant network, network security and fiber Vs. T-1/ T-10.

Option #3 – FUNDING ANALYSIS

Descriptions:

1. Define and describe the following funding issues: general revenue- all agencies, levy(s) and grants for startup.
2. Topics for Considerations:
 - a. How will the operation be sustained after startup?
 - b. What is the estimated cost of operation?
 - c. How will the cost of startup and operations be divided among the public safety agencies?

Option #4 – GOVERNANCE REQUIREMENTS

Descriptions:

The study group is suggesting a Board of Control Model where all agencies making financial contribution have voting rights and make policy used to manage the operations. The center is managed by an executive director.

Define and describe the following governance issues: what form(s) is/are available, what model(s) work/don't work and reasons why, and what affiliation is the executive director to the agencies.

SECTION 3 (Cont'd): PROPOSAL FORM(S)

NON-COLLUSION AFFIDAVIT

STATE OF OHIO)
)ss
COUNTY OF ALLEN)

_____, being first duly sworn, deposes and says that he/she is _____ (sole) owner, a partner, president, secretary, etc., of _____ the party making the

foregoing bid; that such bid is not made in the interest of or on behalf of any undisclosed person, partnership, company, association, organization or corporation; that such bid is genuine and not collusive or sham; that said bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, or connived or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that said bidder has not in any manner, directly or indirectly, sought by agreement, communication or conference with anyone to fix the bid price of said bidder or of any other bidder, or to fix any overhead, profit, or cost element of such bid price; or of that of any other bidder, or to secure any advantage against the public body awarding the contract or anyone interested in the proposed contract; that all statements contained in such bid are true; and, further, that said bidder has not, directly or indirectly, submitted his bid price or any breakdown thereof or in the content thereof, or divulged information or data relative thereto, or paid and will not pay any fee in connection therewith; to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, or to any other individual except to such person or persons as have a partnership or other financial interest with said bidder in his general business.

Signed: _____ Title _____

Subscribed and sworn to before me this _____ day of _____ 20____.

Seal of Notary

Notary Public

SECTION 3 (Cont'd): PROPOSAL FORM(S)

DISCLOSURE OF PERSONAL PROPERTY TAXES

STATE OF OHIO)
)ss:
COUNTY OF ALLEN)

The undersigned being first duly cautioned and sworn says that he is the _____
(Title)
of _____, who made a bid for an improvement project or for the purchase of
(Company)

services and supplies for Allen County, Ohio, involving the competitive bid process;

That Affiant says that he/she is familiar with Section 5719.042 of the Ohio Revised Code rewritten below and that he/she submits to the Allen County Auditor as the Taxing Agent. This statement affirmed under oath that as the person with whom the municipal contract is made was not charged at the time the bid was submitted with any delinquent personal property taxes on the general tax list of personal property of any county in which the taxing district known as the County of Allen has territory or that such person was charged with delinquent personal property taxes on any such tax list;

This statement sets forth in full, the amount of such due and unpaid delinquent taxes and any dues and unpaid penalties and interest thereon as specified by Section 5719.042 which is made a part of this Affidavit;

The Affiant says that if this statement indicates that the taxpayer was charged with any such taxes, a copy of the statement; with the permission of the taxpayer, which is hereby given, shall be transmitted by the Auditor of Allen County to the County Treasurer within thirty days of the date this statement is submitted.

Affiant further says that a copy of the statement shall also be incorporated into the contract between the Allen County and agrees that no payment shall be made with respect to any contract to which Section 5719.042 Revised Code applies unless such statement has been so incorporated as part thereof.

Section 5719.042. After the award by taxing district of any contract let by competitive bid and prior to the time the contract is entered into, the person making a bid shall submit to the District's fiscal officer a statement affirmed under oath that the person with whom the contract is to be made was not charged at the time the bid was submitted with any delinquent personal property taxes on the general tax list of personal property of any county in which the taxing district has territory or that such person was charged with delinquent personal property taxes on any such tax list in which case the statement shall also set forth the amount of such due and unpaid delinquent taxes and any dues and unpaid penalties and interest thereon. If the statement indicates that the taxpayer was charged with any such taxes, a copy of the statement shall be transmitted by the Auditor to the County Treasurer within thirty days of the date it is submitted.

A copy of the statement shall also be incorporated into the contract, and no payment shall be made with respect to any contract to which this section applies unless such statement has been so incorporated as part thereof.

Signed

Sworn to and subscribed before me a Notary Public by _____ this ____ day

of _____, 20____.

Notary Public

SECTION 4 Auditor’s Certificate

ATTEST: I, Rhonda Eddy-Steinacker, Auditor of the Allen County, Ohio, hereby certify that the money to meet this contract has been lawfully appropriated the purpose of the contract and is in the Treasury of the Allen County, Ohio, or is in the process of collection to the credit of the appropriate fund free from prior encumbrances.

Rhonda Eddy-Steinacker, Auditor

SECTION 5 County Prosecutor Certificate.

Approved as to form only.-

Jurgen Waldick
Allen County Prosecutor

CAMPAIGN CONTRIBUTIONS

Contractor hereby certifies that all applicable parties listed in Division (I)(3) or (J)(3) of ORC 3517.13 are in full compliance with Divisions (I)(1) and (J)(1) of Ohio Revised Code Section 3517.13.

Contractor or supplier

Attachment A

307.862 Competitive sealed proposals - procedure.

(A) When a county contracting authority uses competitive sealed proposals pursuant to section 307.86 of the Revised Code, the county contracting authority shall do all of the following:

- (1) Develop factors and criteria to receive and evaluate each proposal, specify the relative importance of each factor or criterion in writing, and describe the evaluation procedures the contracting authority shall follow when awarding a contract to an offeror.
- (2) Solicit competitive sealed proposals through a request for proposals;
- (3) Include, at a minimum, all of the information described in division (B) of this section in the request for proposals;
- (4) Give notice of the request for proposals in the same manner that notice must be given for competitive bidding pursuant to section 307.87 of the Revised Code . The county contracting authority also may give notice of the request for proposals and receive proposals through a uniform, interactive, and secure electronic system in a manner consistent with Chapter 1306. of the Revised Code.
- (5) Open proposals that the contracting authority receives in a manner that prevents the disclosure of contents of competing offers to competing offerors;
- (6) Rank each proposal using the factors and criteria the contracting authority develops pursuant to division (A)(1) of this section;
- (7) If necessary, conduct discussions with offerors for the purpose of ensuring full understanding of, and responsiveness to, the requirements specified in the request for proposals, and accord fair and equal treatment with respect to any opportunity for discussion with offerors to provide any clarification, correction, or revision of proposals;
- (8) If the contracting authority determines that discussions described in division (A)(7) of this section are necessary, avoid disclosing any information derived from proposals submitted by competing offerors during those discussions;
- (9) Negotiate with the offeror who submits the proposal that the contracting authority determines is the most advantageous to the county based on the rankings performed by the contracting authority pursuant to division (A)(6) of this section and including any adjustment to those rankings based on discussions conducted pursuant to division (A)(7) of this section;
- (10) Conduct negotiations with only one offeror at a time;
- (11) Except as provided in division (F) of this section, award a contract in accordance with division (E) of this section.

(B) A contracting authority shall include, at a minimum, all of the following information in the contracting authority's request for proposals:

- (1) The name and address of the department, office, institution, board, or commission that is requesting to purchase supplies, services, or both;
- (2) Instructions for offerors to follow when submitting proposals;
- (3) Instructions governing communications between an offeror and the contracting authority, including, but not limited to, the name, title, and telephone number of the person to whom questions concerning the request for proposals should be directed;
- (4) A description of the scope of work that the contracting authority requests an offeror to perform or supplies the contracting authority plans to purchase;
- (5) To the extent possible, a description of the performance criteria the contracting authority shall require an offeror to satisfy, including but not limited to, the quantity of the supplies, services, or both, to be purchased; the requirements the contracting authority

shall follow for inspection and acceptance of the supplies, services, or both; and the delivery schedule for each such supply or service;

(6) The factors and criteria the contracting authority shall consider in evaluating proposals received;

(7) Any terms and conditions that the contracting authority is required by law to include in the contract the contracting authority awards, including any requirement for a bond and the amount required for that bond;

(8) The date and time by which, and the place to which an offeror must deliver the offeror's proposal to the contracting authority in order to be considered for the contract;

(9) A list of any documents that the contracting authority incorporates by reference in the request for proposals, provided that the contracting authority specifies in the request for proposals that the documents are readily available to all offerors and the location where an offeror may obtain those documents;

(10) A statement that includes all of the following information:

(a) That the contracting authority reserves the right to reject any proposal in which the offeror takes exception to the terms and conditions of the request for proposals; fails to meet the terms and conditions of the request for proposals, including but not limited to, the standards, specifications, and requirements specified in the request for proposals; or submits prices that the contracting authority considers to be excessive, compared to existing market conditions, or determines exceed the available funds of the contracting authority;

(b) That the contracting authority reserves the right to reject, in whole or in part, any proposal that the county contracting authority has determined, using the factors and criteria the contracting authority develops pursuant to division (A)(1) of this section, would not be in the best interest of the county;

(c) That the contracting authority may conduct discussions with offerors who submit proposals for the purpose of clarifications or corrections regarding a proposal to ensure full understanding of, and responsiveness to, the requirements specified in the request for proposals.

(11) Information concerning any potential partial or multiple party awards that the contracting authority may include in the contract, and a description of the supplies, services, or both that may be subject to a partial award or multiple awards;

(12) Any additional information the contracting authority considers necessary for its purposes in determining to whom to award the contract.

(C) In order to ensure fair and impartial evaluation, proposals and any documents or other records related to a subsequent negotiation for a final contract that would otherwise be available for public inspection and copying under section 149.43 of the Revised Code shall not be available until after the award of the contract.

(D) An offeror may withdraw the offeror's proposal at any time prior to the award of a contract. A contracting authority may terminate negotiations with an offeror at any time during the negotiation process if the offeror fails to provide the necessary information for negotiations in a timely manner or fails to negotiate in good faith. If the contracting authority terminates negotiations with an offeror, the contracting authority shall negotiate with the offeror whose proposal is ranked the next most advantageous to the county according to the factors and criteria developed pursuant to division (A)(1) of this section.

(E) A county contracting authority may award a contract to the offeror whose proposal is determined to be the most advantageous to the county, taking into consideration the evaluation factors and criteria developed pursuant to division (A)(1) of this section and set forth in the

request for proposals. A contracting authority may award a contract in whole or in part to one or more offerors. The contracting authority shall include a written statement in the contract file stating the basis on which the award is made.

The contracting authority shall send a written notice to the offeror to whom it wishes to award the contract and shall make that notice available to the public. Within a reasonable time period after the award is made, the contracting authority shall notify all other offerors that the contract has been awarded to another offeror.

(F) A contracting authority may cancel or reissue a request for proposals if any of the following apply:

- (1) The supplies or services offered through all of the proposals submitted to the contracting authority are not in compliance with the requirements, specifications, and terms and conditions set forth in the request for proposals;
- (2) The prices submitted by the offerors are excessive compared to existing market conditions or exceed the available funds of the contracting authority;
- (3) The contracting authority determines that award of a contract would not be in the best interest of the county.

(G) A county contracting authority shall not use competitive sealed proposals for contracts for construction, design, demolition, alteration, repair, or reconstruction of a building, highway, drainage system, water system, road, street, alley, sewer, ditch, sewage disposal plant, waterworks, and all other structures or works of any nature by a county contracting authority.

(H) Nothing in this section limits a county contracting authority's ability to award a contract under this section through the use of a uniform, interactive, and secure electronic system. Amended by 129th General Assembly File No.64,HB 225, §1, eff. 3/22/2012.

Effective Date: 2008 SB268 09-12-2008

Attachment B

307.87 Notice of competitive bidding.

Where competitive bidding is required by section 307.86 of the Revised Code, notice thereof shall be given in the following manner:

(A) Notice shall be published once a week for not less than two consecutive weeks preceding the day of the opening of bids in a newspaper of general circulation within the county for any purchase, lease, lease with option or agreement to purchase, or construction contract in excess of fifty thousand dollars. The contracting authority may also cause notice to be inserted in trade papers or other publications designated by it or to be distributed by electronic means, including posting the notice on the contracting authority's internet site on the World Wide Web. If the contracting authority posts the notice on that location on the World Wide Web, it may eliminate the second notice otherwise required to be published in a newspaper of general circulation within the county, provided that the first notice published in such a newspaper meets all of the following requirements:

- (1) It is published at least two weeks before the opening of bids.
- (2) It includes a statement that the notice is posted on the contracting authority's internet site on the World Wide Web.
- (3) It includes the internet address of the contracting authority's internet site on the World Wide Web.
- (4) It includes instructions describing how the notice may be accessed on the contracting authority's internet site on the World Wide Web.

(B) Notices shall state all of the following:

- (1) A general description of the subject of the proposed contract and the time and place where the plans and specifications or itemized list of supplies, facilities, or equipment and estimated quantities can be obtained or examined;
- (2) The time and place where bids will be opened;
- (3) The time and place for filing bids;
- (4) The terms of the proposed purchase;
- (5) Conditions under which bids will be received;
- (6) The existence of a system of preference, if any, for products mined and produced in Ohio and the United States adopted pursuant to section 307.90 of the Revised Code.

(C) The contracting authority shall also maintain in a public place in its office or other suitable public place a bulletin board upon which it shall post and maintain a copy of such notice for at least two weeks preceding the day of the opening of the bids.

Amended by 129th General Assembly File No.141, HB 509, §1, eff. 9/28/2012.

Effective Date: 09-26-2003