

Allen County, Ohio

NOTICE TO PROPOSERS

REQUEST FOR PROPOSAL (RFP)

"Communication and Social Media Plan for Allen County and the JSMC

Allen County Board of Commissioners, (the "County") is issuing a Request for Proposals ("RFP") to provide goods and service for a "Communication and Social Media Plan for Allen County Ohio and the JSMC". The County wishes to hire a consultant or consulting firm to create and mobilize an executable Communication and Social Media Plan related to the impending changes at the JSMC as they prepare for future production, workforce and suppliers and the impact the changes will have on the community and region as a whole. All proposals are for Allen County Board of Commissioners. **Proposals must be received at the office of Allen County Board of Commissioners, 204 N. Main St. Suite 301, Lima OH 45801, by 2:00 PM (E.S.T.) on April 4, 2016 at which time will be publicly opened and read aloud.**

This study is being prepared under contract with financial support from the Office of Economic Adjustment, Department of Defense. The content reflects the views of Allen County and does not necessarily reflect the views of the Office of Economic Adjustment.

Proposals must be made in the general format and using designated forms prescribed by the County and shall be filed in a sealed envelope at the time and place hereinbefore designated marked "Communication and Social Media Plan for Allen County and JSMC", on the outside of the envelope and addressed to Allen County Board of County Commissioners at 204 N. Main St. Suite 301, Lima OH 45801. There shall be five (5) copies of the proposal and one (1) USB compatible flash drive provided. Each proposal shall contain the full name and address of each person or company submitting the same and all parties interested therein.

On or after February 19, 2016, Request for Proposal forms and Instructions may be obtained by visiting the website at: <http://www.allencountyohio.com/commissioners/legal.php>

The attention of the proposers is directed to the requirement that a non-collusion affidavit, a Personal Property Tax Delinquency Affidavit and a Campaign Contributions Form, duly signed by the proposer, must accompany each proposal.

Allen County Board of Commissioners reserves the right to reject any or all proposals submitted and to waive informalities or irregularities in a proposals received. Allen County Board of Commissioners has the sole discretion to determine the proposal that is most advantageous to the County. All documents received will become the property of Allen County.

BY ORDER OF THE BOARD OF COMMISSINERS FOR ALLEN COUNTY.

BY: Resolution #

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