

MINUTES OF JANUARY 11, 2012 AGENDA MEETING

Commissioner Sneary opened the meeting at 9:00 a.m. on the 11th day of January, 2012 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, Commissioner Sam Bassitt, and Clerk of the Board Kelli Singhaus.

Steve Kayatin led the Pledge of Allegiance.

Commissioner Reiff moved for the approval of the minutes of the December 29, 2011 agenda meeting. Motion seconded by Commissioner Bassitt. The roll was called and the minutes were approved with Commissioner Sneary abstaining from the vote.

Commissioner Sneary moved for the approval of the minutes of the January 3, 2012 and January 5, 2012 agenda meeting. Motion seconded by Commissioner Bassitt. The roll was called and the minutes were approved unanimously.

Action Items:

Resolution #11-12. *Approve annual appropriations for the general fund for calendar year 2012.*

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #12-12. *Approve annual appropriations for the non-general fund for calendar year 2012.*

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #13-12. *Approve Allen County Roadway Permits and Fee Applications and authorize the Allen County Engineer to administer same.*

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #14-12. *Authorize a warrant of transfer from the HB300 Fund #4020 to the HB300 Fund #3020.*

Rhonda Eddy-Stienecker, Allen County Auditor, requested a warrant of transfer in the amount of \$550,164.10 pursuant to ORC 5705.14(B).

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #15-12. *Authorize a warrant of transfer from the Eastown Road Fund #4708 to the Eastown Road Fund #3708.*

Rhonda Eddy-Stienecker, Allen County Auditor, requested a warrant of transfer in the amount of \$93.72 pursuant to ORC 5705.14(B).

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #16-12. *Authorize a warrant of transfer from the Certificate of Title Administration Fund #2402 to the Title Department Operating Budget Fund #1070.*

Margie Murphy-Miller, Clerk of Courts, requested a warrant of transfer in the amount of \$390,000.00 to cover the cost of the 2012 operating budget of the Allen County Title Department.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #17-12. *Authorize a warrant of transfer from the Certificate of Title Administration Fund #2402 to the General Fund #1001.*

Margie Murphy-Miller, Clerk of Courts, requested a warrant of transfer in the amount of \$100,000.00 as a result of excess funds.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Discussion Items:

A. Scott Langekamp, Allen County Soil and Water, presented the following:

1. Request to adopt **Resolution #18-12**, authorization to proceed with the construction of the Kundert Group Project #1285 as presented by the Allen Soil and Water Conservation District Board. The project begins north of Lincoln Hwy., west of Cairo. The 24" tile will extend north of Lincoln Hwy. approximately 700' and then go northwest outletting into the open ditch. The open ditch will be reconstructed and will outlet into Sugar Creek, south of Hook Waltz Road. The hearing has been conducted and after hearing all evidence, the Allen Soil and Water Conservation District Board believes the cost of the proposed improvement will be less than the total benefits and the project is necessary and conducive to the public welfare.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

B. Allen County Engineer's Office, presented the following:

1. Request to adopt **Resolution #19-12**, declare various personal property unsuitable for county use and authorize sale of the same by internet auction.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #20-12**, approve Change Order #5 with Turf concepts LLC for the construction of the Lost Creek Petitioned Ditch #1251. Douglass Degen, Drainage Engineer, stated that this is the final change order for said project. The project is complete except for the seeding and grading that needs to be done in the spring. The amount of the change order is in the amount of \$26,602.78 for a new contract amount of \$655,514.10. The work elements completed with this change order include additional creek siltation excavation and seeding in the main channel; Amendment #1 and #1A with resulted in additional tree removal, creek siltation excavation, conduit outlets, rock channel protection, bank erosion and

repair and stream ford restoration; Amendment #4 which included additional fence removal and reinstallation, Type 1 open ditch reconstruction, log jam removal, tree removal, partial bridge removal, rock channel protection, bank erosion and repair, culvert repair and culvert installation for maintenance access. The primary change dollar amount is coming from the emerald ash bore.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

C. Dana Sterling, Building and Grounds, presented the following:

1. Request to adopt **Resolution #21-12**, accept proposal and enter into contract with E. Lee Construction, Inc. for the Allen County Annex Office Building Remodeling Project. A pre-construction meeting was held in which 28 contractors attended. Eight (8) bids were received with the highest bid being \$61,450.00 and the low bid being \$42,730.00 from E. Lee Construction, Inc. Said project should only take a few weeks to complete.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Announcements, Proclamations, Recognition and Commendations:

A Resolution of Appreciation was presented to Bruce Wells. Steve Kayatin, Sanitary Engineer, stated that Bruce's dedication to the public is summed up in two words: excellence and passion. If you want a grading scale to grade the highest of achievement of dedication to the public is excellence and that is what Bruce has done for county. Bruce Wells stated that after 32 years with the private sector, he was looking for a filler job. He is hoping that over the last few years that he was able to bring the private sector concepts to the county as far as financial management, dealing with staff as well as other individuals. He appreciates the support from a variety of individuals within the county and feels accomplishments have been made to get people to work together for a common purpose.

With no further business to come before the Board, Commissioner Sneary moved to adjourn. Commissioner Reiff seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

Kelli A. Singhaus
Clerk of the Board

Greg Sneary

W. Dan Reiff

Sam Bassitt