

## **MINUTES OF JANUARY 20, 2011 AGENDA MEETING**

Commissioner Reiff opened the meeting at 9:00 a.m. on the 20th day of January, 2011 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, Commissioner Sam Bassitt, and Clerk of the Board Kelli Singhaus.

Rhonda Eddy-Stienecker led the Pledge of Allegiance.

Commissioner Sneary moved for the approval of the minutes of the January 12, 2011 agenda meeting. Commissioner Bassitt seconded the motion. Minutes were approved as submitted.

### **Action Items:**

#### **Resolution #27-11. *Approve travel expenses.***

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #28-11. *Authorize intradepartmental transfers.***

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved with Commissioner Sneary voting no.

#### **Resolution #29-11. *Authorize a warrant to return monies to the Child Support Enforcement Agency Fund #2012 that were advanced to the General Fund #1001.***

Becky Saine, County Administrator, requested a partial return of monies in the amount of \$175,000 that were advanced in 1996 by the Child Support Enforcement Agency Fund #2012 to the General Fund #1001.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #30-11. *Authorize Auditor to issue warrants to various Allen County organizations for 2011.***

The 2011 appropriations are as follows:

Airport Authority	\$ 74,696.00
Fairboard (Ag Society)	\$ 2,800.00
Soil Conservation	\$ 24,000.00
Stormwater Coordinator (SB 160)	\$ <u>44,000.00</u>
 TOTAL	 \$ 145,496.00

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved with Commissioner Sneary voting no.

**Resolution #31-11. *Authorize membership and payment of dues to various organizations.***

Said requests for payment of dues are as follows:

County Commissioners Association of Ohio	\$ 8,859.00
Ohio State Coroners Association	\$ 2,048.00
Northwestern Ohio Dog Wardens and Animal Control Officers Association	\$ 20.00

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #32-11. *Authorize the renewal of an agreement with the Allen Economic Development Group for the provision of economic development services.***

Said agreement is in the amount of \$182,628.00 payable in monthly installments of \$15,219.00 for a period commencing January 1, 2011 and expiring December 31, 2011.

Marcel Wagner, Allen Economic Development Group, thanked the Commissioners for their continued support. Their office is in the process of obtaining a grant which in turn requires their office to meet with 200 local businesses. With this requirement, it has allowed the AEDG office to hear concerns, address issues a business may have, etc.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #33-11. *Authorize Clerk of Board to post notice and advertise to receive letter of interest and résumé's for a vacancy on the Allen County Board of Developmental Disabilities.***

Individuals interested in being considered for appointment to this position should submit a letter of interest and resume to either Kelli Singhaus, Commissioner's Office or to Judge Glenn Derryberry, Probate Court.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #34-11. *Authorize issuance of a partial (final) payment to the Village of Spencerville from the Motor Vehicle Permissive Tax Fund.***

Chris Hardesty, Allen County Engineer's Office, submitted a request to issue final payment to the Village of Spencerville in the amount of \$816.30 from the Motor Vehicle Permissive Tax fund.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #35-11. *Declare various personal property at the Allen County Juvenile Court unsuitable for county use and authorize sale of same by internet auction.***

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #36-11. *Enter into a Rental Agreement with the Bath Township Trustees for use of the Bath Township Social Hall.***

Said agreement is for use to conduct the first hearing on the Dick Warrington Petitioned Ditch #1304.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #37-11. *Resolution to designate the official representative and alternate for the purpose of voting at the annual meeting of the County Commissioners Association of Ohio in 2011.***

W. Dan Reiff shall be designated as the official representative with Sam Bassitt serving as alternate.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #38-11. *Authorize a warrant of transfer from the Certificate of Title Administration Fund #2402 to the Title Department Operating Budget Fund #1070.***

Said transfer is in the amount of \$380,000.00. This is necessary to cover the cost of the 2011 operating budget of the Allen County Title Department.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #39-11. *Authorize a warrant of transfer from the Certificate of Title Administration Fund #2402 to the General Fund #1001.***

Said transfer is in the amount of \$100,000.00.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #40-11. *Re-appoint Daniel Scott as Apiary Inspector for the 2011 season.***

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #41-11. *Resolution to waive the minimum of hours necessary to qualify for health care coverage for two (2) employees of the Public Defenders Office.***

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved with Commissioner Sneary voting no.

**Resolution #42-11. *Declare various personal property at the Allen County Board of DD unsuitable for county use and authorize sale of same by internet auction.***

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #43-11. *Re-appoint Steven L. Diller to the Facilities Governing Board.***

Correspondence was received from John Leahy Sr. requesting the re-appointment of Steven L. Diller to the Facilities Governing Board. Said term shall be for a period of three (3) years commencing October 12, 2010 and expiring October 12, 2013.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #44-11. *Appoint Jamie Hughes to the Facilities Governing Board.***

Judge Richard Warren requested the Board approve the appointment of Jamie Hughes to the Facilities Governing Board for the remainder of the term of Marv Ankney, who resigned. Said term shall expire October 12, 2011.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Discussion Items:**

**A. Sheriff's Office** (No one present)

1. Request to adopt **Resolution #45-11**, authorize the purchase of four (4) 2010 Ford Crown Victoria's from Statewide Ford Lincoln Mercury. Said cost of vehicles is in the amount of \$24,808.75 each or a total of \$99,235.00.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**B. Lynn Shock, Department of Job and Family Services**, presented the following:

1. Request to adopt **Resolution #46-11**, approve a Collective Bargaining Agreement with the Communication Workers of America Local 4319. Shock stated that there have been minor changes made to the contract. She added that there is a wage freeze for this year and there will be a wage re-opener for next year. Said contract will be from January 1, 2011 through December 31, 2014.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**C. Brion Rhodes, Allen County Engineer's Office**, presented the following:

1. Request to adopt **Resolution #47-11**, authorize an agreement for professional services with Kohli & Kaliher Associates, Inc. for the Load Rating Analysis Project. Rhodes stated that this is the second round of federal funding for the Load Rating Analysis Project. The first round of funding was for truss bridges and the second round of funding is for multi-span bridges. Said contract is for 16 bridges in an amount not to exceed \$33,317.00, in which 80% will be paid from federal funds with the balance to be paid using Motor Vehicle and Gasoline Tax funds.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #48-11**, authorize an agreement for professional services with Richland Engineering Limited for the load Rating Analysis Project. Said contract is for 4 bridges in an amount not to exceed \$6,947.00, in which 80% will be paid from federal funds with the balance to be paid using Motor Vehicle and Gasoline Tax funds.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

3. Request to adopt **Resolution #49-11**, authorize two (2) easements for the construction of the Bliss Road Bridge. Said easements are as follows:

Frederick G. and Ruth E. Calvelage	\$4,644.00
The Bradshaw Farm LLC	\$4,709.00

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

3. Request to adopt **Resolution #50-11**, authorize various easements for the construction of the Osman Road Bridge., Said easements are as follows:

Raymond & Patricia Shaw	\$ 989.00
Franklin M. Shaw, Jr.	\$ 844.00
Randall L. & Deborah L. Kirkendall	\$ 819.00
Thomas J. & Diane R. Meyer	\$ 814.00
Thomas J. & Diane R. Meyer	\$ 934.00

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Announcements, Proclamations, Recognition and Commendations**

Jim Link, Allen County Treasurer, announced that the first half taxes have been mailed and are due February 18, 2011. A person can either pay by mail, in person or by credit card via the internet. Lima Superior Federal Credit Union will also serve as a drop off location for payments. He further states that due to problems with the mail system, it may be a good idea not to wait until the last minute to mail the payment. The Treasurer's office will go by the postmark date on the envelope.

Rhonda Eddy-Stienecker, Allen County Auditor, stated that the deadline to purchase dog tags is January 31, 2011. A person can either pay by mail, in person or by credit card via the internet. Eddy-Stienecker further stated that dog tag purchases are down this year and she believes a lot has to do with the mail system. Again, the Auditor's office will go by the postmark date on the envelope.

With no further business to come before the Board, Commissioner Sneary moved to adjourn. Commissioner Bassitt seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

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Kelli A. Singhaus  
Clerk of the Board

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Greg Sneary

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W. Dan Reiff

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Sam Bassitt