

MINUTES OF FEBRUARY 1, 2012 AGENDA MEETING

Commissioner Sneary opened the meeting at 9:00 a.m. on the 1st day of February, 2012 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, Commissioner Sam Bassitt, and Clerk of the Board Kelli Singhaus.

Greg Berquist led the Pledge of Allegiance.

Commissioner Reiff moved for the approval of the minutes of the January 26, 2012 agenda meeting. Motion seconded by Commissioner Bassitt. The roll was called and the minutes were approved unanimously.

Action Items:

Resolution #61-12. *Approve travel expenses.*

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #62-12. *Authorize a warrant to return monies advanced to the General Fund 1001 from the Child Support Enforcement Agency Fund 2012.*

Becky Saine, County Administrator, requested a warrant in the amount of \$100,000.00, which is a partial repayment from a 1996 advance.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #63-12. *Declare a safe in the Allen County Treasurer's Office obsolete and of no value to the county in which it was acquired and authorize same to be disposed of as scrap.*

Jim Link, Allen County Treasurer, requested a safe in the Treasurer's Office be declared obsolete and of no value to the county in which it was acquired. Link further requested that Merkle Heavy Moving be authorized for the proper removal of same.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Discussion Items:

A. Brion Rhodes, Allen County Engineer's Office, presented the following:

1. Request to adopt **Resolution #64-12**, enter into CS-19 Legislation with the Ohio Department of Transportation for the Reservoir Road Overpass Project. Rhodes stated the preliminary legislation was approved previously. This legislation is approval of the final plans for said project.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

B. Sanitary Engineer's Office, presented the following:

1. Request to adopt **Resolution #65-12**, accept proposal from Tyler Technologies to enhance the sewer billing and collection process. Steve Kayatin, Sanitary Engineer, state that the acceptance of this proposal shall allow the department to get the sewer billing and collection process, as well as assessments, moved over to the Munis System instead of using the old VAC system. Said cost is in the amount of \$53,015.00. Tony Stechschulte, Auditor's Office, stated that this is definitely a step in the forward. The county went with the accounting system in 2005 and this is bringing another module into the system.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #66-12**, authorize a contract with Arcadis U.S., Inc. for the American-Bath Wastewater Treatment Plant Influent Mechanical Screen Replacement Project. Rick Boerger, Superintendent, stated that the existing screen is approximately 15 years old and is showing wear and has had constant mechanical problems. Total cost is \$45,000.00.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

3. Request to adopt **Resolution #67-12**, accept proposal and enter into contract with Miller Contracting Group, Inc. for the Allentown Pump Station Improvement Project. Rick Boerger, Superintendent, stated that the engineering estimate for said project was \$500,000.00. Bids were received with the low bid being Miller Contracting Group, Inc. in the amount of \$445,740.38.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

C. Greg Berquist, City of Delphos, presented the following:

1. Request to adopt **Resolution #68-12**, authorize the posting of public notices as it relates to the Delphos Water Treatment Plant Improvement Project – FY'11 Formula Project. Berquist stated that this is a two-phase CDBG Project in the City of Delphos. The first phase is the hearings and the design of said project. The second phase is the construction of the waterline. Once the first phase is complete, the waterline will be ready to go, which is the City of Delphos's obligation of said project. Ten (10) new jobs will be assumed by the City of Delphos.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Announcements, Proclamations, Recognition and Commendations:

With no further business to come before the Board, Commissioner Sneary moved to adjourn.
Commissioner Reiff seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

Kelli A. Singhaus
Clerk of the Board

Greg Sneary

W. Dan Reiff

Sam Bassitt