

MINUTES OF FEBRUARY 4, 2011 AGENDA MEETING

Commissioner Reiff opened the meeting at 9:00 a.m. on the 4th day of February, 2011 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, Commissioner Sam Bassitt, and County Administrator/Asst. Clerk of the Board Becky Saine.

Nathan Davis led the Pledge of Allegiance.

Commissioner Sneary moved for the approval of the minutes of the January 26, 2011 agenda meeting. Commissioner Bassitt seconded the motion. Minutes were approved as submitted.

Action Items:

Resolution #71-11. *Approve travel expenses.*

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #72-11. *Approval of intradepartmental transfers.*

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #73-11. *Authorize warrants of transfer for the Sanitary Engineering Department Fund 5035.*

Bruce Wells, Business Manager, requested warrants of transfer in the amount of \$120,000.00. Said transfer is necessary to meet stipulations of the 2002 Sewer Revenue Bond Service Agreement that requires monthly contributions to the Replacement & Improvement Fund of not less than \$10,000.00 each.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #74-11. *Supplemental appropriation to various ditch funds.*

Gary Werling, District Administrator, requested an amount of \$638,626.00 to various ditch funds for the 2011 appropriations.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #75-11. *Supplemental appropriation to the Drug Testing & Probation Fees Fund 2801.*

Sherry Buettner, Chief Probation Office/Administrative Director, requested an amount of \$90,000.00 to the Drug Testing & Probation Fees Fund 2801 for the 2011 appropriations.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #76-11. *Supplemental appropriation to the Stormwater Fund 5037.*

Laura Clark, Account Clerk, requested a new appropriation in the amount of \$4,000.00. This appropriation is necessary to reimburse the Phase II Soil and Water Coordinator.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #77-11. *Supplemental appropriation to the Board of DD Fund 2018.*

Martha Nance, Business Manager, requested a new appropriation in the amount of \$14,275.00. This appropriation is necessary for open enrollment changes not accounted for in the budget.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #78-11. *Accept payment from County Risk Sharing Authority for damage to a 2008 Ford Crown Victoria at the Allen County Sheriff's Office.*

Said claim is in the amount of \$6,396.95 less a \$2,500.00 deductible for an insured loss of \$3,896.95.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #79-11. *Amend Resolution #339-10, enter into a one (1) year lease agreement with Tom Ahl Chrysler.*

Due to mechanical issues with a vehicle under the current lease, the Sheriff's office is requesting to amend said resolution to return one of the vehicles and to allow the lease of a replacement vehicle for the remainder of the lease period.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #80-11. *Approve the renewal of an agreement with Downes, Fishel, Hass, Kim LLP for professional services.*

Said contract rate is an amount not to exceed \$175.00 per hour for a period commencing January 1, 2011 thru December 31, 2011.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #81-11. *Approve the renewal of an agreement with Downes, Fishel, Hass, Kim LLP for professional services on behalf of the Allen County Sheriff's Office.*

Said contract rate is an amount not to exceed \$175.00 per hour for a period commencing January 1, 2011 thru December 31, 2011.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #82-11. *Authorize membership and payment of dues to the County Treasurer's Association of Ohio.*

The 2011 renewal amount for membership to the County Treasurer's Association of Ohio is \$2,449.88.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #83-11. *Authorize an agreement with Maximus, Inc. for the preparation of Indirect Cost Allocation Plans for 2010.*

Maximus, Inc. shall assist with the preparation of the base year 2010 indirect cost allocation plans at a cost not to exceed \$13,000.00.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Discussion Items:

A. Allen County Sheriff's Office (No one present)

1. Request to adopt **Resolution #84-11**, declare county owned property obsolete and no longer needed for county purposes, authorize the sale of same by county auction and authorize the sale of same by county auction and authorize a contract with Sargent Auctioneers, Inc. Said auction shall be held at the Wayne/Elizabeth Street lot on Saturday, May 5, 2011 at 10:00 a.m.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

B. Department of Job and Family Services, (No one present)

1. Request to adopt **Resolution #85-11**, authorize the Allen County Department of Job and Family Services to work in conjunction with the Paulding, Putnam and Van Wert County Department of Job and Family Services. This is a cooperative effort amongst the counties. Commissioner Bassitt added that six counties discussed this issue and at this time, three counties have agreed to move forward per Lynn Shock.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #86-11**, authorize the re-appointment of members to the Allen County Workforce Policy Board. Said re-appointments include Mathew Kinkley, Eric Pohjala and Marcel Wagner.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

3. Request to adopt **Resolution #87-11**, authorize the appointment of Earl Grigsby to the Allen County Workforce Policy Board. Mr. Grigsby shall be appointed as a labor representative for a three year term commencing February 2, 2011 through February 2, 2014.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

C. **Allen County Engineer's Office**, presented the following:

1. Request to adopt **Resolution #88-11**, accept bid and enter into contract with Miller Contracting Group, Inc. for the construction of the W.B. Berryman Petitioned Ditch #1252. Nathan Davis stated that thirteen (13) bids were received. Brenneman Excavating, Inc. was the low bidder; however they did not sign their bid form. After consulting with legal counsel on this and other various issues, it was found that Brenneman Excavating, Inc. was disqualified from being awarded the bid. The County Engineer's office recommends that Miller Contracting Group, Inc. be awarded the bid in the amount of \$148,300.00. The engineer's estimate for said project was \$209,020.00.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #89-11**, approve Allen County Roadway Permits and Fee Applications and authorize the Allen County Engineer to administer same. David Louth, Roadway Engineer, these permits are nothing new. Every so often, the engineer's office reviews the permits/fees and makes any necessary modifications. Private roadway permit now requires a performance bond for any commercial type application. Most of the other changes are slight verbiage modifications.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

3. Request to adopt **Resolution #90-11**, authorize the purchase of two (2) 2009 International Single-Axle Dump Trucks from Miami Valley International Trucks through the State of Ohio Cooperative Purchasing Program. Chris Hardesty, Traffic Safety Manager, stated that the cost of each truck is \$70,444.00. Vehicles still need equipped.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

4. Request to adopt **Resolution #91-11**, enter into Preliminary Consent Legislation with the Ohio Department of Transportation for the Hillville Road/SR696 Intersection Project. Per Nathan Davis, the Ohio Department of Transportation is proposing culvert replacement at the Hillville Road/SR 696 intersection. This legislation allows ODOT to work on the county road right-of-way to install this new culvert.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

5. Request to adopt **Resolution #92-11**, accept Assignment of Letter Agreement with the State of Ohio Department of Transportation and the Chicago, Fort Wayne & Eastern Railroad. Brion Rhodes, Chief Deputy/Bridge Engineer, stated that the State of Ohio and the Railroad had agreement between themselves; however, some of the verbiage in the agreement will not be applicable to the State following completion of the Queue Cutter Signal Project. This Assignment of Letter Agreement addresses issues assigned to Allen County at the conclusion of the installation of the signal in regards to ownership, maintenance, inspection and repair of the queue cutter traffic signal and peripherals.

Announcements, Proclamations, Recognition and Commendations

With no further business to come before the Board, Commissioner Sneary moved to adjourn. Commissioner Bassitt seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

Becky Saine
County Administrator/Asst. Clerk of the Board

Greg Sneary

W. Dan Reiff

Sam Bassitt