

MINUTES OF FEBRUARY 15, 2012 AGENDA MEETING

Commissioner Sneary opened the meeting at 9:00 a.m. on the 15th day of February, 2012 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, Commissioner Sam Bassitt, and Clerk of the Board Kelli Singhaus.

Jeff Gunter led the Pledge of Allegiance.

Commissioner Reiff moved for the approval of the minutes of the February 8, 2012 agenda meeting. Motion seconded by Commissioner Bassitt. The roll was called and the minutes were approved unanimously.

Action Items:

Resolution #86-12. *Approve travel expenses.*

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #87-12. *Supplemental appropriation to the Met Park Fund 8850.*

Kevin Haver, Director, requested an increase in the appropriation in the amount of \$1,023,636.26 for a new appropriation of \$2,661,209.86. This is necessary due to an incorrect carry-over balance.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #88-12. *Supplemental appropriation to the General Fund 1001.*

Becky Saine, County Administrator, requested a decrease in the appropriation in the amount of (\$18,000.00) for a new appropriation of \$30,000.00. This reduction in the appropriation is necessary to apply those monies toward the purchase of equipment for the Board of Elections.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #89-12. *Enter into a Master Agreement with First Energy Solutions Corp. for the provision of services to an aggregated group.*

This agreement commences April, 2012 and expires March, 2014. This agreement may be renewed for two (2) additional two-year terms as agreed upon by all parties.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #90-12. *Enter into a Memorandum of Understanding with the Allen Soil and Water Conservation District.*

Through this MOU, Allen County agrees to compensate the Allen Soil and Water Conservation District in the form of a grant in the amount of \$11,800.00.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #91-12. *Designate the Supervisors of the Allen County Soil and Water Conservation District as the legal designee to prepare any and all schedules of estimated assessments on property benefited by a particular improvement.*

This resolution is in accordance with Chapter 1515 of the Ohio Revised Code as it relates to ditch petitions and proposed improvements initiated under this chapter.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #92-12. *Enter into an agreement with Maximus, Inc. for the preparation of Indirect Cost Allocation Plans for 2011.*

Said cost is not to exceed \$13,000.00.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #93-12. *Authorize the transfer of vehicles from the Allen County Sheriff's Office to the Allen County Auditor and the Allen County Engineer's Office.*

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Discussion Items:

A. Brion Rhodes, Allen County Engineer's Office, presented the following:

1. Request to adopt **Resolution #94-12**, authorize the Clerk of Board to post notice and advertise to receive bids for the construction of the Elm Street Bridge over the Ottawa River, American Township. This bridge is located between Copus and Stevick Road in American Township. This project is the replacement of a super structure. The deck and beams will be removed but the sub-structure will be kept. The preliminary construction estimate is \$1,144,935.00 and will be funded using 95% federal funds. Bid opening will be March 12, 2012 at 10:30 a.m.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #95-12**, authorize the Clerk of Board to post notice and advertise to receive bids for the construction of the Osman Road Bridge, Perry Township. This bridge is located between Amherst and Wonnell Road in Perry Township. This a 20' wide structure and will be replaced with a 44' structure and will be 28' wide. The preliminary construction estimate is \$509,800.00 and will be funded using 80% federal funds. Bid opening will be March 12, 2012 at 10:45 a.m.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

3. Request to adopt **Resolution #96-12**, authorize the Clerk of Board to post notice and advertise to receive bids for the supply and delivery of traffic control signs, posts and rivets as part of the 2012 Sign Upgrade Project-2. The county has received additional funding for the second round of replacing signs. These funds will be used to replace the street/road name signs. The preliminary estimate for the project is \$48,200.00 and will be funded using 80% federal funds. Bid opening will be March 12, 2012 at 11:00 a.m.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

4. Request to adopt **Resolution #97-12**, approve final payment and extra work with R.G. Zachrich Construction, Inc. for the construction of the Bowsher Road Bridge. This project is located in Shawnee Township between Beeler and Sellers Road. The final project cost is \$770,172.30. This is the final invoice and includes all the additions and subtractions for non-performed items. On this project, there were additions of \$62,228.38 and \$12,482.72 of deletions on non-performed items.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

5. Request to adopt **Resolution #98-12**, authorize the purchase of a 2012 GMC Van from Tom Ahl Dealership. The department is in need of a replacement of a survey van. The existing van is a 2001 Chevy and has 225,000 miles. The department wishes to purchase a 2012 GMC Van from Tom Ahl Dealership. Tom Ahl Dealership has agreed to sell the van at State Coop purchasing pricing.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

B. Marlene Schumaker, Community Development, presented the following:

1. Request to adopt **Resolution #99-12**, enter into contract with WSOS Community Action Commission, Inc. for the administration the FY'2011-2013 CHIP grants. This request is for an administrative contract to cover a grant in the amount of \$636,500.00. These monies will be used for the rehabilitation/repair of approximately 18 homes, cover homeless prevention, housing counseling, and new construction/down-payment on new homes.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #100-12**, authorize the date, time and place for the first public hearing on the submission of FY' 12 CDBG applications. Said hearing shall be February 19, 2012 at 10:00 a.m. at the Lima-Allen County Regional Planning Commission.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

3. Request to adopt **Resolution #101-12**, enter into an Administrative Agreement to provide Community Development Block Grants funds to the City of Delphos for FY'11. The City of Delphos has a construction project of approximately 500 linear feet of water main and two (2) high service capacity pumps at their water site and it would treat approximately 7,000 residences. This project meets the low-moderate income requirements.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

4. Request to adopt **Resolution #102-12**, approve a contract with WSOS Community Action Commission for the provision of technical and administrative services for the FY'12 Formula – Community Development Block Grant Program. This contract is for the administration of the FY'12 Formula CDBG funds. \$3,000 will be needed for the grant application and \$6,000 for the Environmental Review of the grant.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

5. Request to adopt **Resolution #103-12**, adopt a Community Development Block Grant Citizens' Participation Plan. These rules and regulations have always been followed, however at the last modification meeting, it was requested this be put in writing and adopted by the Commissioners. This plan has been developed to show how the department will let citizens of Allen County know what is going on with CDBG. This will also be posted on the Regional Planning's website.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

C. Matt Treglia, Allen County Sheriff's Office, presented the following:

1. Request to adopt **Resolution #104-12**, enter into a Subgrant Award Agreement with the Office of Criminal Justice Services for the West Central Ohio Crime Task Force Grant. This grant is for confidential funds to allow the Task Force to operate. The total grant is \$42,500.00 with matching funds in the amount of \$14,166.67. The matching funds will be split between City of Delphos, City of Lima, Allen County Prosecutor's Office and the Allen County Sheriff's Office.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

D. Brad Niemeyer, Sanitary Engineer's Office, presented the following:

1. Request to adopt **Resolution #105-12**, approve Change Order #1 (Final) with Stillion Brothers Excavating, Inc. for the construction of the Westminster Sewer Improvement Project. Most of the construction is complete. Due to some extra stone quantities and rerouting of some sewer, there is approximately \$53,000.00 in additional costs to the original contract. This calculates to 3% of the \$1,736,119.50 contract. The net increase is in the amount of \$53,652.00 for a new contract amount not to exceed \$1,789,771.50. Niemeyer stated that people are saying their water is better now than it was before.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Executive Session

Commissioner Reiff moved to go into Executive Session at 9:17 a.m. for the potential suspension of an employee at the Child Support Enforcement Agency. Motion seconded by Commissioner Sneary. The roll was called and was unanimous.

Commissioner Sneary moved to go out of Executive Session at 9:29 a.m. Motion seconded by Commissioner Bassitt. The roll was called and was unanimous.

Action Item

Resolution #106-12. Approve a three (3) day suspension of an employee at the Allen County Child Support Enforcement Agency.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Announcements, Proclamations, Recognition and Commendations:

With no further business to come before the Board, Commissioner Sneary moved to adjourn. Commissioner Reiff seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

Kelli A. Singhaus
Clerk of the Board

Greg Sneary

W. Dan Reiff

Sam Bassitt