

## **MINUTES OF FEBRUARY 21, 2013 AGENDA MEETING**

Commissioner Begg opened the meeting at 9:00 a.m. on the 21<sup>st</sup> day of February, 2013 with the following members present: Commissioner Greg Sneary, Commissioner Jay Begg, Commissioner Cory Noonan and Clerk of the Board Kelli Singhaus.

Ron Meyer led the Pledge of Allegiance.

Commissioner Noonan moved for the approval of the minutes for February 14, 2013. Commissioner Sneary seconded the motion. The roll was called and minutes were approved.

### **Action Items:**

#### **Resolution #82-13. *Approve travel expenses.***

Commissioner Begg moved to adopt the Resolution. Commissioner Noonan seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #83-13. *Approve intradepartmental transfers.***

Commissioner Noonan moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #84-13. *Authorize warrants of transfer from the Sanitary Engineering Department Surplus Fund 5035 to the R & I Fund 5435, the Westminster Sewer Improvement fund 4590 and the WWC Capital Improvement Fund 5405.***

These warrants of transfer are in the amount of \$40,000.00, \$7,000.00 and \$84,000.00.

Commissioner Sneary moved to adopt the Resolution. Commissioner Begg seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #85-13. *Supplemental appropriation to the Federal Seizure Fund 2852, Law Enforcement Fund 2823 and Law Enforcement & Education Fund 2842.***

This is a new appropriation in the amount of \$74,142.08.

Commissioner Begg moved to adopt the Resolution. Commissioner Noonan seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #86-13. *Supplemental appropriation to the Dutton Ditch Fund 2231.***

This is a new appropriation in the amount of \$1,000.00.

Commissioner Noonan moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #87-13. *Supplemental appropriation to the FEMA Grant Fund 2094.***

This is a new appropriation in the amount of \$11,769.76 for windstorm damage.

Commissioner Sneary moved to adopt the Resolution. Commissioner Begg seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #88-13. *Supplemental appropriation to the Child Care Fund 8816.***

This is an increase in the appropriation in the amount of \$42,334.00 for a new appropriation of \$211,434.00.

Commissioner Begg moved to adopt the Resolution. Commissioner Noonan seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #89-13. *Supplemental appropriation to the Women Prevention Fund 8822.***

This is an increase in the appropriation in the amount of \$3,670.00 for a new appropriation of \$6,154.00.

Commissioner Noonan moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #90-13. *Supplemental appropriation to the Assisting Our Kids Fund 2403.***

This is a new appropriation in the amount of \$6,000.00 for parenting classes.

Commissioner Sneary moved to adopt the Resolution. Commissioner Begg seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #91-13. *Re-appoint Daniel Scott as the Apiary Inspector for the 2013 season.***

Commissioner Begg moved to adopt the Resolution. Commissioner Noonan seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #92-13. *Renew agreement with the Allen Soil and Water Conservation District for the lease of county property for agricultural purposes.***

This lease renewal is for 73.3 crop acres located in Bath Township.

Commissioner Noonan moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #93-13. *Declare various personal property at the Allen County Board of DD unsuitable for county use and authorize sale of same by internet auction.***

Commissioner Sneary moved to adopt the Resolution. Commissioner Begg seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #94-13. *Renew a contract with Infinisource COBRA Compliance Systems, Inc. for COBRA administrative services.***

This contract is for a period commencing February 21, 2013 and expiring December 31, 2013.

Commissioner Begg moved to adopt the Resolution. Commissioner Noonan seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #95-13. *Approve an addendum to the Master Agreement with First Energy Solutions Corp. for the provision of services to an aggregated group.***

This addendum is to include the Village of Beaverdam and the Village of Bluffton as part of the aggregated group with First Energy Solutions Corp.

Commissioner Noonan moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #96-13. *Enter into a one (1) year lease agreement with Tom Ahl Chrysler for the lease of a vehicle.***

Said lease is in the amount of \$3,000.00 for a period commencing October 14, 2012 and expiring October 13, 2013.

Commissioner Begg moved to adopt the Resolution. Commissioner Noonan seconded the motion. The roll was called and the Resolution was approved unanimously.

**Discussion Items:**

**A. Ron Meyer, Allen County Engineer's Office**

1. Request to adopt **Resolution #97-13**, certify the County Highway System Mileage Report to the Director of the Ohio Department of Transportation. Meyer's stated that each year the County Engineer's office is responsible for certifying the county mileage report to ODOT. The total miles being certified is 351.758, which is a change from last years report. The report reflects an increase mileage change of 9.674 from the disincorporation of the Village of Ft. Shawnee and a decrease mileage change of 0.440 from the Bluffton annexation of Dixie Highway.

Commissioner Begg moved to adopt the Resolution. Commissioner Noonan seconded the motion. The roll was called and the Resolution was approved unanimously.

**B. Brad Niemeier, Sanitary Engineer, presented the following:**

Request to adopt **Resolution #98-13**, authorize the purchase of one (1) 2006 Freightliner Columbia 120 Semi Tractor, declare one (1) 1989 GMC Sludge Truck obsolete and no longer suitable for county use and authorize trade-in of same to Stoops Freightliner-Lima. At a later date, the department will be purchasing a tanker to place on the semi tractor which will enable the department to transport twice the sludge that they are currently transporting to Haviland. The department hasn't entered into a long term agreement with the company in Haviland as they are

negotiating with the City of Lima. The purchase price is in the amount of \$45,650.00 less a trade-in amount of \$5,000.00 for a total purchase price of \$40,650.00.

Commissioner Noonan moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #99-13**, authorize the purchase of one (1) 2013 Dodge Journey Four Door Wagon, declare one (1) 2000 Dodge Intrepid Four Door Sedan obsolete and no longer suitable for county use and authorize trade-in of same to Tom Ahl Family of Dealerships. The Dodge Intrepid is one of the administrative vehicles that the department is replacing. The purchase price is in the amount of \$19,945.00 less trade in value of \$1,500.00 for a total purchase price of \$18,445.00.

Commissioner Sneary moved to adopt the Resolution. Commissioner Begg seconded the motion. The roll was called and the Resolution was approved unanimously.

3. Request to adopt **Resolution #100-13**, authorize the purchase of one (1) 2013 GMC Sierra 1500 2 Wheel Drive Regular Cab Pick-up Truck from Bob Ross Buick Inc. through the State Cooperative Purchasing Program. The department currently has one pick-up truck that splits duties between all three of the treatment plants. The vehicle always seems to be in demand. This vehicle will serve as an additional vehicle to be used for all three plants. The purchase price is in the amount of \$18,752.00.

Commissioner Begg moved to adopt the Resolution. Commissioner Noonan seconded the motion. The roll was called and the Resolution was approved unanimously.

4. Request to adopt **Resolution #101-13**, approve Change Order #1 with Miller Contracting Group, Inc. for the construction of the Allentown Pump Station Improvement Project. This change order is a result of upsizing of the force main plus additional items. The change order is in the amount of \$14,107.25, which the majority of the cost is owner requested.

Commissioner Noonan moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

5. Request to adopt **Resolution #102-13**, enter into a Facility Encroachment Agreement with CSX Transportation, Inc. for construction of the Indian Village Mobile Home Park Wastewater Facilities Project. Commissioner Sneary moved to table the resolution. Motion seconded by Commissioner Begg. Resolution was tabled.
6. Request to adopt **Resolution #103-13**, accept proposal and enter into contract with Shaferly Excavating, LTD for the Phase 1 construction of the SR 501 Pressure Collection System. There are a couple of homes out on the edge of the county's system served by gravity that has septic problems. Gravity will not work as the system can't be extended that far. This is where the pressure system comes into play. The department received quotes with Shaferly Excavating, LTD being the best bid in the amount of \$21,453.00. This project consists of 1500 linear feet of 2" low pressure forcemain, pump, valves, etc. on Wapak Road. The department will pay for this and monies will be collected through the capital permit fee.

Commissioner Begg moved to adopt the Resolution. Commissioner Noonan seconded the motion. The roll was called and the Resolution was approved unanimously.

**Announcements**

Commissioner Begg announced that the next meeting will be February 27, 2013.

With no further business to come before the Board, Commissioner Noonan moved to adjourn. Commissioner Sneary seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

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Kelli A. Singhaus  
Clerk of the Board

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Greg Sneary

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Jay Begg

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Cory Noonan