

## **MINUTES OF MARCH 16, 2011 AGENDA MEETING**

Commissioner Reiff opened the meeting at 9:00 a.m. on the 16<sup>th</sup> day of March, 2011 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, Commissioner Sam Bassitt, and Clerk of the Board Kelli Singhaus.

Lynn Shock led the Pledge of Allegiance.

Commissioner Bassitt moved for the approval of the minutes of the March 9, 2011 agenda meeting. Commissioner Sneary seconded the motion. Minutes were approved as submitted.

### **Action Items:**

#### **Resolution #150-11. *Approve travel expenses.***

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #151-11. *Supplemental appropriation to the American II Fund 5435.***

Jodi Wells, Fiscal Specialist, requested an increase in the amount of \$15,000.00 for a new appropriation of \$132,900.00. This is necessary for the purchase of equipment.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #152-11. *Supplemental appropriation to the Mixed Enforcement Fund 2830.***

Jim Everett, Chief Deputy, requested a new appropriation in the amount of \$9,842.80 which is necessary for the payment of an invoices and will be reimbursed by the grant.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #153-11. *Supplemental appropriation to the IAP Grant Fund 8818.***

Sally Dray, Director of Finance, requested a new appropriation in the amount of \$58,320.00 which is the result of the creation of a new fund.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #154-11. *Supplemental appropriation to the Aids/HIV Fund 8831.***

Sally Dray, Director of Finance, requested a new appropriation in the amount of \$60,000.00 which is the result of the creation of a new fund.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #155-11. *Supplemental appropriation to the Ground Water Fund 8830.***

Sally Dray, Director of Finance, requested a new appropriation in the amount of \$5,000.00 which is the result of the creation of a new fund.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #156-11. *Authorize membership renewal and payment of dues to the Lima/Allen County Chamber of Commerce.***

This is payment of dues for Safety Council in the amount of \$30.00 for a period beginning January 1, 2011 through December 31, 2011.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #157-11. *Accept a supplement payment from County Risk Sharing Authority for damage to a 2004 Ford Econoline Van at the Allen County Sheriff's Office.***

This is a payment in the amount of \$629.10 due to additional parts/labor needed to complete the repair of said vehicle.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #158-11. *Accept payment from County Risk Sharing Authority for water damage/sewage back-up at the Allen County Airport.***

Said claim is in the amount of \$10,272.81 less a \$2,500.00 deductible for an insured loss of \$7,772.81.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #159-11. *Enter into a Subgrant Award Agreement with the Office of Criminal Justice Services for the West Central Ohio crime Task Force Project.***

Said grant is in the amount of \$124,656.00 with a cash match amount of \$41,552.00 for a total grant award of \$166,208.00. The grant is for a period beginning February 1, 2011 through January 31, 2012.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Discussion Items:**

**A. Thom Mazur, Community Development, presented the following:**

1. Request to adopt **Resolution #160-11**, authorize submission of the FY 2011 Community Housing Improvement Program (CHIP) application to the Ohio Department of Development. Said projects and allocations total \$522,000.00 with the targeted area being Westminster in Auglaize Township.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**B. Brion Rhodes, Allen County Engineer's Office**, presented the following:

1. Request to adopt **Resolution #161-11**, authorize the Clerk of Board to post notice and advertise to receive bids for the construction of the Bliss Road Bridge in Marion Township. Rhodes stated that this bridge is located between Conant Road and Defiance Trail. The bridge was built in 1908 and closed in November, 2005. The new bridge will be 32' wide and 240' long. Estimated cost is \$1.3 million in which said project will be funded 95% in federal funds. Bid opening will be April 11, 2011 at 10:30 a.m.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #162-11**, authorize the Clerk of Board to post notice and advertise to receive bids for the construction of the Bowsher Road Bridge in Shawnee Township. This bridge is located between Beeler and Sellers Road. The bridge was built in 1918 and closed in 1999. The bridge will be replaced as a steel truss bridge 28' wide and 96' long. The estimated cost is \$945,662.00 in which said project will be funded 95% in federal funds. Bid opening will be April 11, 2011 at 10:45 a.m.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

3. Request to adopt **Resolution #163-11**, authorize the clerk of Board to post notice and advertise to receive bids for the construction of the Osmand Road Bridge in Perry Township. The bridge was built in 1906 and was closed in 2009. The new bridge will be 64' wide and 28' long and replaced with prestress boxed beam. The estimated cost is \$499,000 and will be funded 100%. Bid opening will be April 11, 2011 at 11:00 a.m.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**C. Lynn Shock, Department of Job and Family Services**, presented the following:

1. Request to adopt **Resolution #164-11**, authorize a contract renewal with SP Building Services for Janitorial Services. Said services are in the amount of \$9,840.00 commencing April 1, 2011 and expiring March 31, 2012.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #165-11**, authorize to enter into contract with Rhodes State College. Rhodes State College shall provide computer classes, match classes and open lab for workers at International Brake. Said contract is an amount not to exceed \$28,675.00 commencing March 17, 2011 and expiring June 30, 2011.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Executive Session**

Commissioner Reiff moved to go into executive session at 9:16 a.m. for the discussion of a potential suspension of an employee at the Allen County Department of Job and Family Services. Motion seconded by Commissioners. The roll was called and the vote was unanimous.

Commissioner Bassitt moved to come out of executive session at 9:21 a.m. Motion seconded by Commissioner Sneary. The roll was called and the vote was unanimous.

**Action Items**

**Resolution #166—11.** *Approve a three (3) day suspension of an employee at the Allen County Department of Job and Family Services.*

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Announcements, Proclamations, Recognition and Commendations**

With no further business to come before the Board, Commissioner Reiff moved to adjourn. Commissioner Sneary seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

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Kelli A. Singhaus  
Clerk of the Board

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Greg Sneary

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W. Dan Reiff

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Sam Bassitt