

## **MINUTES OF MARCH 21, 2012 AGENDA MEETING**

Commissioner Sneary opened the meeting at 9:00 a.m. on the 21<sup>st</sup> day of March, 2012 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, Commissioner Sam Bassitt, and Clerk of the Board Kelli Singhaus.

Brion Rhodes led the Pledge of Allegiance.

### **Action Items:**

#### **Resolution 157-12. *Approve travel expenses.***

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #158-12. *Supplemental appropriation to the Assisting Our Kids Fund 2403.***

Judge Matt Staley, Domestic Relations Court, requested an increase in the appropriation in the amount of \$4,500.00 for a new appropriation of \$6,000.00. This is necessary to provide monthly payments to the instructor of the Successful Co-Parenting Program.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #159-12. *Supplemental appropriation to the Mental Health Fund 8009.***

Chris Karcz, Chief Operations Officer, requested a decrease in the appropriation in the amount of (\$1,393,042.00) for a new appropriation of \$8,056,167.00. This is due to an amended CY' 12 Tax Budget.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #160-12. *Supplemental appropriation to the WORTH Center Fund 8880.***

Peg Elmquist, Director of Human Resources and Finance, requested an increase in the appropriation in the amount of \$213,200.00 for a new appropriation of \$1,605,115.00. This is the transfer of 2011 year-end cash balances into calendar year 2012.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #161-12. *Supplemental appropriation to the Drug Enforcement Fund 2843.***

Chief Deputy Jim Everett, Allen County Sheriff's Office, requested a new appropriation in the amount of \$18,600.00. This additional appropriation is needed for payment of invoices.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #162-12. *Supplemental appropriation to the Siefker Ditch Fund 2197.***

Laura Clark, Account Clerk, requested a new appropriation in the amount of \$1,911.73. This is necessary to reimburse ditch maintenance.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #163-12. *Supplemental appropriation to the Building and Expansion Fund 4017.***

Becky Saine, County Administrator, requested an increase in the appropriation in the amount of \$173,225.00 for a new appropriation of \$203,225.00. This is the annual Building and Ground appropriation.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #164-12. *Declare various personal property at the Allen County Board of DD unsuitable for county use and authorize sale of same by internet auction.***

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #165-12. *Declare various personal property at the Allen County Sheriff's Office unsuitable for county use and authorize sale of the same by internet auction.***

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #166-12. *Authorize membership and payment of dues to various organizations.***

Said dues are as follows:

<b>County Engineers Association of Ohio</b>	<b>\$ 170.00</b>
<b>County Auditors' Association of Ohio</b>	<b>\$ 3,000.00</b>
<b>Ohio County Dog Wardens Association</b>	<b>\$ 200.00</b>

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #167-12. *Amend Resolution #494-10, accept proposal and enter into contract with W.S.O.S. Community Action Commission, Inc. for Revolving Loan Fund services.***

Becky Saine, County Administrator, requested an amendment to the contract with W.S.O.S. Community Action Commission, Inc. to reflect a change in hourly rates as follows:

Development Coordinator/Assistant Director	\$100.00/hr
Rural Development Specialist/Grant & Loan Specialist	\$ 80.00/hr
Program Assistant	\$ 60.00/hr

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #168-12. Approve Engagement Letter for Workers' Compensation Defense Work with Scott, Scriven & Wahoff LLP.**

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #169-12. Amend Resolution #54-12, authorize a revision to the Allen County Employee Worker's Compensation Policy and Procedures for all Allen County departments.**

Nicole Ward, Benefits Coordinator, requested a revision to the policy, specific to the Investigative Report of said policy.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #170-12. Resolution for sale of real property by sealed bid.**

Commissioner Bassitt stated that after extensive discussion, the Board has arrived on selling said property. The property consists of 8.027 acres, fna as the Allen County Inn. There is a minimum bid of \$300,000.00. Two (2) open houses will be held, which shall be conducted on April 18, 2012 between the hours of 9:00 am and 12:00 pm and on April 25, 2012 between the hours of 12:00 pm and 3:00 pm. Bid opening will be May 8, 2012 at 10:30 a.m.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Discussion Items:**

**A. Allen County Engineer's Office, presented the following:**

1. Request to adopt **Resolution #171-12**, allocate and encumber funds to the City of Delphos from the Motor Vehicle Permissive Tax Fund. Tim Piper, Allen County Engineer, stated that the City of Delphos is requesting the allocation and encumbrance of funds in the amount of \$42,000 to pay for the Elida Avenue Widening & Resurfacing Project. The City of Delphos is going to widen the three (3) lanes from the Eastown Plaza to the west to Summers Lane. The total project cost is \$205,000.00. They have an Issue I grant for \$164,000 and are requesting matching funds for said project.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #172-12**, authorize the posting of a twenty five (25) ton gross load limit for the Acadia Road Bridge, Marion Township. This bridge is located between Bloomlock Road and Landeck Road. After recent inspection it was determined that the floor beams of the steel truss have deteriorated.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

3. Request to adopt **Resolution #173-12**, authorize the posting of a twenty (20) ton gross load limit for the Zurmehly Road Bridge, Shawnee Township. This bridge is located between Beeler Road and Shawnee Road. This is currently a two (2) lane bridge and are going to

reduce it to a one (1) lane bridge. During recent inspection, it was determined that the gusset plate connections of the steel truss have deteriorated.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

3. Request to adopt **Resolution #174-12**, authorize the posting of a thirty two (32) ton gross load limit for the Lincoln Highway Bridge, Gomer, Ohio. This bridge is between Sandy Point and Gomer Road. During a recent inspection, it was determined that the reinforced concrete slab deck has deteriorated.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

4. Request to adopt **Resolution #175-12**, accept proposal and enter into contract with Jutte Excavating, Inc. for the replacement of the Osman Road Bridge. This bridge is located on the south end of Perry Township. Eight (8) bids were received with the low bid being Jutte Excavating, Inc. in the amount of \$318,645.38.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

5. Request to adopt **Resolution #176-12**, accept proposal and enter into contract with Vernon Nagel, Inc. for the replacement of the Elm Street Bridge. This bridge is in American Township between Copus and Stevick Road over the Ottawa River. Five (5) bids were received with the low bid being Vernon Nagel, Inc. in the amount of \$963,863.44

Rhodes added that both bridge projects are funded using 80% federal funds. The Elm Street Bridge Project has an additional 15% of federal credit bridge money.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**B. Steve Kavatin, Sanitary Engineer**, presented the following:

1. Request to adopt **Resolution #177-12**, authorize the purchase of a 2012 Chevrolet Colorado Pick-Up Truck from White Allen Chevrolet through the State of Ohio Cooperative Purchasing Program. Said purchase is in the amount of \$17,979.00 and will replace a truck in the Shawnee Treatment Plant.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #178-12**, approve a General Plan and declare the necessity to construct Phase 1 of the SR501 Pressure Collection System. This residence at 3675 S. Wapak Road has requested sanitary sewer be extended to its property. The best way to serve this request is through a low pressure collection system because system is at its end. There will be an installation of a low pressure force main and each individual will have their own pump to tie into the system.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

C. **Lisa Merkle, Child Support Enforcement Agency**, presented the following:

1. Request to adopt **Resolution #179-12**, authorize the renew of a IV-D contract with the Allen County Domestic Relations Court. This contract is for services for IV-D Child Support cases in Domestic Relations Court. This contract is in the amount of \$160,803.93 for a period commencing January 1, 2012 through December 31, 2012. This contract is approximately \$4,000 less than last year's contract. The reason for the decrease is a reduction in IV-D cases.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

D. **Lynn Shock, Department of Job and Family Services**, presented the following:

1. Request to adopt **Resolution #180-12**, authorize a contract renewal with SP Building Services for janitorial services. This renewal is in the amount of \$9,840.00 for a contract period commencing April 1, 2012 and expiring March 31, 2013.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #181-12**, authorize the renewal of a contract with St. Rita's Medical Center. Through this contract, DJFS shall provide to St. Rita's Medical Center a dedicated worker to process Medicaid applications. Said contract shall not exceed \$75,000.00 and shall be effective April 1, 2012 through March 31, 2013.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Announcements, Proclamations, Recognition and Commendations:**

With no further business to come before the Board, Commissioner Sneary moved to adjourn. Commissioner Reiff seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

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Kelli A. Singhaus  
Clerk of the Board

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Greg Sneary

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W. Dan Reiff

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Sam Bassitt