

## **MINUTES OF MARCH 24, 2010 AGENDA MEETING**

Commissioner Bassitt opened the meeting at 9:00 a.m. on the 24th day of March, 2010 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, Commissioner Sam Bassitt, and Clerk of the Board Kelli Singhaus.

Mark Light led the Pledge of Allegiance.

Commissioner Reiff moved for the approval of the minutes of March 17, 2010. Motion seconded by Commissioner Sneary. The roll was called and the minutes were approved as submitted.

### **Action Items:**

#### **Resolution #171-10. *Approve travel expenses.***

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #172-10. *Approve an intradepartmental transfer.***

This is a request from Martha Nance, Allen County Board of DD, for the transfer of \$400.00 to cover higher than anticipated costs due to personnel changes.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #173-10. *Authorize a warrant of transfer from the Sanitary Engineering Department Operations Fund 5034 to the Surplus Fund 5035.***

Bruce Wells, Business Manager, requested a warrant of transfer in the amount of \$500,000 in order to fund various departmental projects and cover debt service.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #174-10. *Authorize a warrant of transfer from the Sanitary Engineering Department Surplus Fund 5035 to the American II WWTP CIP Fund 5406.***

Bruce Wells, Business Manager, requested a warrant of transfer in the amount of \$300,000 to fund a portion of the debt service payment for the construction of the American II WWTP.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #175-10. *Authorize a warrant of transfer from the Sanitary Engineering Department Surplus Fund 5035 to the I & I Fund 5408.***

Bruce Wells, Business Manager, requested a warrant of transfer in the amount of \$200,000 to fund a construction activity and debt service I & I projects.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #176-10. *Supplemental appropriation to the Handgun Account Fund #2849.***

James Everett, Chief Deputy, requested an increase in the appropriation of \$2,500 for a new appropriation of \$4,500. This is necessary for the payment of an invoice.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #177-10. *Authorize the re-appointment of Richard Schroeder to the Allen County Regional Transit Authority Board of Trustees.***

Communication was received from Carole Grapner, Secretary, requesting the re-appointment of Richard Schroeder to the Allen County Regional Transit Authority Board of Trustees. Mr. Schroeder's term shall commence March 11, 2010 and expire March 10, 2013.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #178-10. *Appointment the Crafts Scholarship Committee for 2010.***

The committee is made up of the following individuals:

<b>Brian Rockhold</b>	<b>Chairman, A.C. Educational Service Center</b>
<b>Randy Woods</b>	<b>Allen East</b>
<b>Natalie Schoonover</b>	<b>Apollo</b>
<b>Sharri Miller</b>	<b>Bath</b>
<b>Gordon Shivley</b>	<b>Delphos Jefferson</b>
<b>Alan Unterbrink</b>	<b>Delphos St. John's</b>
<b>Al Clum</b>	<b>Elida High School</b>
<b>Bob Seggerson</b>	<b>Lima Central Catholic</b>
<b>Lisa Ciminillo</b>	<b>Lima Senior</b>
<b>Linda Hoersten</b>	<b>Perry</b>
<b>Rob Cusick</b>	<b>Shawnee</b>
<b>Michelle Falke</b>	<b>Spencerville</b>

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #179-10. *Adopt a Meeting Room/Conference Room Usage Policy for the Allen County Commissioner's Office.***

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Additional Action Item:**

**Resolution #185-10.** *Authorize the Clerk of Board to post notice and advertise to receive bids for the construction of the Wm. Smith Joint county Ditch #1284.*

Said bids shall be received until 11:00 a.m. on Tuesday, April 13, 2010.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Discussion Items:**

**A. Dana Sterling, Building and Grounds,** presented the following:

1. Request to adopt **Resolution #180-10**, renew contract with Schindler Elevator Corp. for elevator maintenance of various county owned facilities. It was determined that further details were needed as it related to elevator maintenance at the Civic Center.

Commissioner Reiff moved to table the resolution until further notice. Motion seconded by Commissioner Bassitt. The roll was called and the Resolution was tabled with Commissioner Sneary voting no.

2. Request to adopt **Resolution #181-10**, enter into a License Agreement with the City of Lima, Ohio for permission to place a 2" fiber duct within the public right-of-way. This agreement is necessary for the installation of a 2" fiber duct on the public right-of-way between the Allen County Courthouse and the Allen County Title Office.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**B. County Engineer's Office,** presented the following:

1. Request to adopt **Resolution #182-10**, authorize participation in the Ohio Department of Transportation's Cooperative Purchasing Program for calendar year 2010. Chris Hardesty, Traffic Safety Manager, requested authorization to participate in ODOT's Cooperative Purchasing Program. ODOT is ready to bid their salt contract and in order for the county to participate in the said contract, this resolution must be in place. This will enable to purchase other items in bulk as well.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

3. Request to adopt **Resolution #183-10**, authorize Clerk of board to post notice and advertise to receive bids for the purchase of traffic paint for the 2010 Striping Program. Steve Howell, Traffic Supervisor, is requesting to go out for bid to stripe 310 miles with yellow paint and 48 miles with white paint. Bids will be received until April 9, 2010 at 10:30 a.m. Mr. Howell further stated that bid amounts should be approximately the same as last year.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

C. **Bruce Wells, Community Development**, presented the following:

1. Request to adopt **Resolution #184-10**, approve a contract addendum with WSOS Community Action Commission for the FY'10 Formula-Community Development Block Grant Program. The county contracted with WSOS to provide administrative services for the FY'08 grant. The contract had provisions to be able to extend for the FY'09 and FY'10 with the same terms and conditions. Wells requested to approve addendum to contract in an amount not to exceed \$11,000.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Announcements, Proclamations, Recognition and Commendations**

Mark Light from 4-H announced that Allen County is the recipient of a Geographical Information Systems Grant. Allen County 4-H was the only county program in Ohio to be awarded an ESRI 2010 Getting Started with GIS and GPS Grant for 4-H. The goal of this grant is to foster and support the integration of GIS applications into 4-H clubs. Twenty (20) Allen County youth will have the opportunity to receive training, software and project experience with GIS, GPS and computer mapping systems. Local Rhodes State College students who are studying GIS as a major will serve as club mentors. Youth do not have to be a current 4-H member to participate. In addition to learning about GIS, participants will also be able to map various things in their communities. These GIS club service projects partner with local government, businesses, and community organizations to provide the work force to bring essential data and maps to groups that would be unable to spend the capital to have a GIS company create these needed data maps.

With no further business to come before the Board, Commissioner Reiff moved to adjourn. Commissioner Sneary seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

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Kelli A. Singhaus  
Clerk of the Board

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Greg Sneary

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W. Dan Reiff

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Sam Bassitt