

## **MINUTES OF MARCH 25, 2009 AGENDA MEETING**

Commissioner Sneary opened the meeting at 9:00 a.m. on the 25th day of March, 2009 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, and Clerk of the Board Kelli Singhaus.

Lisa Merkle led the Pledge of Allegiance.

Commissioner Reiff moved for the approval of the March 18, 2009 Agenda Meeting minutes. Commissioner Sneary seconded the motion. The minutes were approved as submitted.

### **Action Items:**

#### **Resolution #200-09. *Approval of travel expenses.***

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #201-09. *Authorize intradepartmental transfers.***

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #202-09. *Authorize a warrant of transfer from the Certificate of Title Administration Fund #2402 to the Title Department Operating Fund #1070.***

Gina Staley-Burley, Clerk of Courts, requested the transfer of \$175,000 to cover the remaining portion of the 2009 operating budget of the Title Department.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #203-09. *Authorize a warrant of transfer from the Clerk Title Administration Fund #2402 to the Title Building Fund #4070.***

Gina Staley-Burley, Clerk of Courts, requested the transfer of \$42,600.37 to cover the costs associated with a change order and the purchase of furniture.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #204-09. *Supplemental appropriation to the Foreclosure Project Fund 2712.***

Judge Matt Staley, Domestic Relations Court, requested a new appropriation of \$20,000 to fund the position of a Foreclosure Project Specialist.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #205-09. *Supplemental appropriation to the Foreclosure Project Fund 2712.***

Judges Warren, Reed and Staley, Common Pleas Court Division, requested a new appropriation of \$39,992.00 to fund the position of a Foreclosure Project Specialist.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #206-09. *Authorize the renewal of the Lawyers Professional Liability Insurance with NDAA Insurance Services.***

The total premium is in the amount of \$16,535.00, effective May 1, 2009 and expiring May 1, 2010 at 12:01 a.m.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #207-09. *Authorize the renewal of a contract with The Reuben Company dba ReuPark for the management of the Market Street Parking Garage.***

Cindy Wood, Director of the Veteran's Memorial Civic and Convention Center, requested the Board table the resolution to allow time for the Civic Center Board to present a proposal for the management of the garage.

Commissioner Reiff moved to table the resolution indefinitely. Commissioner Sneary seconded the motion. Resolution was tabled.

**Resolution #208-09. *Supplemental appropriation for the Clerk Title Building Fund 4070.***

Gina Staley-Burley, Clerk of Courts, requested an increase in the appropriation of \$42,855.80 for a new appropriation of \$ 56,274.60. This was necessary to cover the costs associated with a change order and the purchase of furniture.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #216-09. *Authorize the filing of a petition for annexation of owners of real property in American Township to the Village of Elida.***

A petition for a Type 2 annexation was filed with the Clerk of Board on March 23, 2009 of approximately 61.647 acres located in American Township to the Village of Elida.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #217-09. *Supplemental appropriation to the DUI Law Enforcement & Education Fund 2842.***

James Everett, Chief Deputy, requested an increase in the appropriation of \$50,765.75 for a new appropriation of \$80,765.75. This is for funding of the Public Safety Inoperability Program.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #218-09. *Supplemental appropriation to the Sheriff's Drug Law Enforcement Fund 2822.***

James Everett, Chief Deputy, requested an increase in the appropriation of \$50,760.75 for a new appropriation of \$100,760.75. This is for funding of the Public Safety Inoperability Program.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #219-09. *Authorize a one (1) day suspension of an employee at the Allen County Department of Job and Family Services.***

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Discussion Items:**

**A. Dana Sterling, Building and Grounds Superintendent,** presented the following:

1. Request to adopt **Resolution #209-09**, accept proposal and enter into contract with E. Lee Construction, Inc. for gutter replacement at the Allen County Engineer's Garage. Said cost is in the amount of \$700.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #210-09**, authorize Change Order #3 with Westerheide Developers, Inc. for the Allen County Title and License Services Building. Westerheide submitted several additions/deletions which resulted in a \$0.00 increase to the contract.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

3. Request to adopt **Resolution #189-09, (previously removed from the March 18, 2009 agenda)**, enter into a Participation Agreement with CCAO Service Corporation and CCAOSC Energy Solutions regarding the Natural Gas Purchase Program. This contract will allow the county to purchase gas in large quantities which will result in a savings to the county. The rate will change from month to month. Dominion will continue to serve as carrier. The county is not bound by this contract and can drop out at any time.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**B. Lisa Merkle, Child Support Enforcement Agency,** presented the following:

1. Request to adopt **Resolution #211-09**, authorize the renewal of a contract with the Allen County Domestic Relations Court. The amount of the contract is \$134,112.00 which is an increase of \$54,354.33 over last year effective January 1, 2009 through December 31, 2009. The State made changes to the contract this year to allow non CSEA initiated court cases to be allowed. There were approximately 4,500 cases purchased in 2008 and the county is looking at purchasing approximately 6,800 cases in 2009.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**C. Russ Decker, Office of Homeland Security and Emergency Management,** presented the following:

1. Request to adopt **Resolution #212-09**, authorize the purchase of a 1990 International Rescue Truck from American Township. The cost of said purchase is in the amount of \$45,000 and will be paid using 100% federal funds. This vehicle will replace the HAZMAT truck.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #213-09**, authorize the acceptance of a FY'08 State Homeland Security Program Grant from the U.S. Department of Homeland Security and the Ohio Department of Public Safety. Said grant is in the amount of \$133,960.44 and will be used to purchase a generator at the Sanitary Engineer complex, a feasibility study for county-wide dispatch and purchase multi-data terminals for the Sheriff's Office and Lima Police Department.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

D. **Lynn Shock, Department of Job and Family Services**, presented the following:

1. Request to adopt **Resolution #214-09**, authorize a contract with Melissa D. Fuqua dba Building Blocks Day Care for daycare services. Said contract is in the amount of \$36,000 for a period commencing March 29, 2009 and expiring June 30, 2009.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

E. **Jim Everett, Allen County Sheriff's Office**, presented the following:

1. Request to adopt **Resolution #215-09**, authorize the renewal of a contract with Creative Information Systems Company, Inc. This is a software support service contract that provides records management for dispatch, the jail and the uniform division.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Announcements, Proclamations, Recognition and Commendations**

With no further business to come before the Board, Commissioner Reiff moved to adjourn. Commissioner Sneary seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

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Kelli A. Singhaus  
Clerk of the Board

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Greg Sneary

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W. Dan Reiff

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Sam Bassitt