

## **MINUTES OF APRIL 1, 2009 AGENDA MEETING**

Commissioner Sneary opened the meeting at 9:00 a.m. on the 1st day of April, 2009 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, County Administrator Becky Saine and Clerk of the Board Kelli Singhaus.

Tim Piper led the Pledge of Allegiance.

Commissioner Reiff moved for the approval of the March 25, 2009 Agenda Meeting minutes and the March 26, 2009 Special Agenda Meeting Minutes. Commissioner Sneary seconded the motion. The minutes were approved as submitted.

### **Action Items:**

#### **Resolution #221-09. *Approval of travel expenses.***

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #222-09. *Authorize intradepartmental transfers.***

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #223-09. *Authorize a warrant of transfer from the General Fund #1001 to the Eastown Road Fund #4708.***

Becky Saine, County Administrator, requested a warrant of transfer in the amount of \$161,000 which is the general funds share of the 2009 principal and interest payments.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #224-09. *Authorize a warrant of transfer from the Sanitary Engineering Department Surplus Fund #5035 to the Arthur's First Freyer's Second Fund #4520.***

Bruce Wells, Business Manager, requested a warrant of transfer in the amount of \$30,000 to cover professional engineering service costs for the proposed project.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #225-09. *Appoint Norm Capps to the Allen County Development Corporation Board.***

Mr. Capp's will serve as the Commissioner's representative on the Board commencing April 1, 2009.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #226-09. *Appoint Crafts Scholarship Committee for 2009.***

The Board consists of various guidance counselors representing each school in the Allen County area.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #227-09. *Approval of an Interlocal Memorandum of Agreement between the City of Lima and Allen County for the 2009 Justice Assistance Grant Program Award.***

The City applied for and received \$289,340 of 2009 JAG Law Enforcement funds in which Allen County will receive \$130,203 of those monies.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #228-09. *Authorize the return of a donation from the Dog and Kennel Fund to Marilyn Mackey.***

Marilyn Mackey donated \$500 on October 9, 2008 towards the reward of the person who set a puppy on fire last year. To date, a person has not been caught from the crime and the reward money was never granted, therefore the money is being returned to Marilyn Mackey.

Commissioner Reiff moved to table the resolution indefinitely. Commissioner Sneary seconded the motion. Resolution was tabled.

**Resolution #229-09. *Approval of a three (3) day suspension of an employee at the Allen County Child Support Enforcement Agency.***

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #230-09. *Authorize the renewal of a contract with Schindler Elevator Corp. for elevator maintenance of various county owned facilities.***

Dana Sterling, Building and Grounds Superintendent, requested the renewal of a contract with Schindler Elevator Corp. for elevator services in the amount of \$28,544.00, effective February 1, 2009 through January 31, 2010.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and Commissioner Reiff voted yes and Commissioner Sneary voted no. The Resolution was not approved.

**Resolution #231-09. *Approval of the use of credit cards for the second quarter of 2009.***

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #232-09. *Approve the renewal of an agreement with Downes, Hurst and Fishel for professional services.***

The cost for said services is in the amount of \$170.00 per hour effective January 1, 2009 through December 31, 2009.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #233-09. *Approve the renewal of an agreement with Downes, Hurst and Fishel for professional services on behalf of the Allen County Sheriff's Office.***

The cost for said services is in the amount of \$170.00 per hour effective January 1, 2009 through December 31, 2009.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #237-09. *Authorize a warrant to return an advance of funds from the Southwood Waterline Bond Fund #4480 to the Water Fund #5036.***

Bruce Resolution, Business Manager, requested a warrant to return an advance of funds in the amount of \$200.00 that were advanced to cover a shortfall in assessment collections for the annual bond payment.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #247-09. *Supplemental appropriation to the Bath Township Trustees Fund #4169.***

Becky Saine, County Administrator, requested an appropriation in the amount of \$17,335.45 for the partial repayment on a 1996 advance.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #248-09. *Supplemental appropriation to the Crafts Scholarship Fund #2905.***

Becky Saine, County Administrator, requested an appropriation of \$22,500 for payment to the Crafts Scholarship recipients.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #249-09. *Supplemental appropriation to the HB300 Energy Grant Fund #4020.***

Becky Saine, County Administrator, requested an increase in the appropriation of \$346,800 for a new appropriation of \$2,748,637 which is the appropriation of a carry-over balance.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #250-09. *Authorize a warrant to return an advance of funds from the Bath Township Trustees Ditch Fund #4169 to the General Fund #1001.***

Becky Saine, County Administrator, requested the partial return of an advance of funds from 1996 in the amount of \$17,335.45.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #207-09. (previously tabled March 25, 2009) *Authorize the renewal of a contract with the Reuben Company dba ReuPark for the management of the Market Street Parking Garage.***

Becky Saine, County Administrator, requested to renew said contract in an amount not to exceed \$121,430.52 for a period commencing January 1, 2009 through December 31, 2009.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #251-09. *Authorize the renewal of an agreement with Lucas County for autopsy services.***

Said agreement is for a period commencing January 1, 2009 through December 31, 2009.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Discussion Items:**

**A. Chris Hardesty, Allen County Engineer's Office,** presented the following:

1. Request to adopt **Resolution #234-09**, allocate funds from the Motor Vehicle Permissive Tax Fund to the City of Lima. The City of Lima requested an allocation of \$219,225.85 to be used to pay the city's portion of the Jameson Avenue Reconstruction Project.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #235-09**, declare various county properties obsolete and unsuitable for county use and authorize sale of same by internet auction. Hardesty stated that they have a total of fourteen items to place on Gov-Deals.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**B. Sanitary Engineer's Office,** presented the following:

1. Request to adopt **Resolution #236-09**, declaring the necessity to construct the Ciminillo's First Addition Subdivision Sewer Improvement Area Project, American Township. Bruce Wells, Business Manager, requested the item to be removed until further notice.

**C. Dana Sterling, Building and Grounds,** presented the following:

1. Request to adopt **Resolution #238-09**, authorize Change Order #3 with Sidney Electric Co. for the Allen County Title and License Services Building Project. Said change order consists of the following:

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|--|--------------------------|
| 1. Furnish and install a pathway, cable and one (1) door Contract, integrate into security system and make all Final connections.                | Add - \$ 724.50          |
| 2. Furnish and install a pathway, cable and one (1) Ethernet monitoring equipment, integrate into security System and make all final connections | Add - \$ <u>2,332.00</u> |
| <b>TOTAL</b>   | <b>\$3,056.50</b>        |

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**D. Lynn Shock, Department of Job and Family Services,** presented the following:

1. Request to adopt **Resolution #239-09**, authorize an amendment to a contract with First Church of God Learning Tree Child Care Center. This is an increase to the contract in the amount of \$12,000. This will increase the contract from \$35,000 to an amount not to exceed \$47,000 effective April 5, 2009.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #240-09**, authorize an amendment to a contract with Learning Castle Child Care Center. This is an increase to the contract in the amount of \$25,000. This will increase the contract from \$125,000 to an amount not to exceed \$150,000, effective April 5, 2009.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

E. **Bruce Wells, Community Development**, presented the following:

1. Request to adopt **Resolution #241-09**, authorize the time, date and place for the second public hearing on the submission of FY'09 CDBG CHIP application. The second public hearing for the FY'09 CDBG CHIP application is scheduled for April 21, 2009 at 10:00 a.m. in the Commissioner's Meeting Room. The County will apply for \$522,000 in FY'09 CDBG CHIP funds over a two (2) year period, which will be used for rehabs, repairs, counseling and mortgage assistance.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #242-09**, approve a contract addendum with WSOS Community Action Commission for provision of technical and administrative services for the FY'2009 Formula – CDBG Program. Said contract will consist with the completion and submission of the application at a cost of \$3,000, Environmental Review activities at a cost of \$6,000 and technical assistance on an as needed basis at a cost of \$2,000 for a total contract not to exceed \$11,000.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

F. **Joan Ricker, Title Department**, presented the following:

1. Request to adopt **Resolution #243-09**, authorize the purchase of office furnishings from Innovative Office Solutions, Inc. through the State Cooperative Purchasing Program at a cost of \$39,799.30.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

G. **Sherri Buettner, Adult Probation**, presented the following:

1. Request to adopt **Resolution #244-09**, authorize submission of a grant application to the Ohio Department of Rehabilitation and Correction for the 407 Prison Diversion Grant. This application is in the amount of \$330,232.00 and the goal is to divert 175 offenders from state prison.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #245-09**, authorize submission of a grant application to the Ohio Department of Rehabilitation and Correction for the 408 Jail Diversion Grant. This application is in the amount of \$52,573.00 and the goal is to divert 40 offenders from the local jail in both municipal and common pleas.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

3. Request to adopt **Resolution #246-09**, authorize submission of a grant application to the Ohio Department of Rehabilitation and Correction for the 408 Pre-Trial Release Grant. This application is in the amount of \$13,360.00 and the goal is to divert 223 pre-trial offenders from the local jail.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Announcements, Proclamations, Recognition and Commendations**

With no further business to come before the Board, Commissioner Reiff moved to adjourn. Commissioner Sneary seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

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Kelli A. Singhaus  
Clerk of the Board

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Greg Sneary

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W. Dan Reiff

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Sam Bassitt