

MINUTES OF APRIL 6, 2011 AGENDA MEETING

Commissioner Reiff opened the meeting at 9:00 a.m. on the 6th day of April, 2011 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, Commissioner Sam Bassitt, and Clerk of the Board Kelli Singhaus.

Russ Decker led the Pledge of Allegiance.

Commissioner Sneary moved for the approval of the minutes of the March 30, 2011 agenda meeting. Commissioner Bassitt seconded the motion. Minutes were approved as submitted.

Action Items:

Resolution #207-11. *Approve travel expenses.*

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved with Commissioner Sneary voting no.

Resolution #208-11. *Authorize an intradepartmental transfer.*

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #209-11. *Authorize a warrant of advance from the Board of DD Fund 2018 to various funds.*

Martha Nance, Director of Business, requested a warrant of advance in the amount of \$5,000.00 each to the Early Childhood FY'11 Fund and the Special Ed Part B FY'11 Fund. This is a budgeted advance due to nearing fiscal year end.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #210-11. *Authorize a warrant to return monies advanced to the Bath Township Ditch Fund 4169 from the General Fund 1001.*

Becky Saine, County Administrator, requested a warrant to return an advance in the amount of \$16,132.16. This is the repayment of the remaining balance of a prior year advance.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #211-11. *Authorize a warrant to return monies advanced to the Hollenbacher Ditch Fund 4247 from the General Fund 1001.*

Becky Saine, County Administrator, requested a warrant to return an advance in the amount of \$741.94. This is the repayment of the remaining balance of a prior year advance.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #212-11. *Authorize warrants of transfer from the Sanitary Engineering Department Surplus Fund 5035 to the Arthur's First Sewer Fund 4520 and the Wastewater Collection Fund 5405.*

Bruce Wells, Business Manager, requested a warrant of transfer in the amount of \$15,000.00 to the Arthur's First Sewer Fund and a warrant of transfer in the amount of \$200,000.00 to the Wastewater Collection Fund. These transfers being made to increase the contribution to the Arthur's First Sewer Project and to cover reimbursable sanitary sewer engineering and construction contracts related to the ODOT, American Avenue/St. Route 309 roadway projects.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #213-11. *Supplemental appropriation to the Board of DD Fund 2018.*

Martha Nance, Business Manager, requested an increase in the appropriation in the amount of \$60,000.00 for a new appropriation in the amount of \$95,000.00. To fund the support used when the IT staff member was absent.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #214-11. *Supplemental appropriation to the Shelby Recycling Center fund 8047.*

Dennis Baker, Executive Director, requested a new appropriation in the amount of \$299,534.00. The appropriation of funds is necessary to enter into a lease agreement.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #215-11. *Approval of "Then and Now" purchase orders.*

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #216-11. *Approve the use of credit cards for the 2nd quarter of 2011.*

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #217-11. *Appoint Crafts Scholarship Committee for 2011.*

Said committee represents twelve (12) area schools in Allen County as well as a representative from the Board of Education.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #218-11. *Accept payment from County Risk Sharing Authority for water damage/sewer back-up at the Allen County Airport.*

Said payment is in the amount of \$951.00.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #219-11. *Approve a First Amendment to the Lima-Allen County, Ohio Downtown Parking Joint Operating Agreement.*

Said amendment reflects the parties agreement to change responsibility for certain operation aspects related to the Parking Garage.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #220-11. *Authorize the removal of a property owner from the Billymack Road Group Project #1256 Assessment Schedule.*

Soil and Water submitted a request to remove Patrick Orian from the Billymack Road Group Project #1256 Assessment Schedule. It was determined that Mr. Orian's property drained into another drainage project and should not be assessed for the Billymack improvement.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #221-11. *Appoint Thomas Mazur as the Fair Housing Coordinator for Allen County.*

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #222-11. *Authorize Palmer Energy Company, as part of the County Commissioner's Association of Ohio, to secure electric pricing information on Allen County's behalf.*

Through this resolution, this will allow Palmer Energy Company to secure pricing information for electric supplies in order to save costs to the County.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Discussion Items:

A. Russ Decker, Homeland Security/Emergency Management Agency, presented the following:

1. Request to adopt **Resolution #222-11**, enter into a MARCS Radio Equipment Transfer Agreement with MARCS Program Office and the Ohio Emergency Management Agency. Some of the equipment that was purchased to upgrade the MARCS tower at the ODOT property, which was purchased with grant funds. Now that the project is complete, the State is asking to transfer the property so they can maintain and do upgrades on their tower.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

B. Bruce Wells, presented the following:

1. Request to proceed with the renewal of Various Purpose Bond Anticipation Notes with JPMorgan Chase Bank. The County has a various purpose bond anticipation note maturing May 7, 2011. A total of \$364,800 has been called, including the entire balance on the roadway project, leaving only ditch projects on the note. Cash and tax assessments have generated funds that will allow an additional principal pay down at maturity of \$222,200 leaving a balance to renew of \$1,538,000. Wells noted that he was contacted yesterday about another ditch project that he was not made aware of. Wells was able to secure the funds, thus changing the renewal balance to be \$1,604,000 at a rate of 2.31%.

Announcements, Proclamations, Recognition and Commendations

With no further business to come before the Board, Commissioner Sneary moved to adjourn. Commissioner Bassitt seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

Kelli A. Singhaus
Clerk of the Board

Greg Sneary

W. Dan Reiff

Sam Bassitt