

## **MINUTES OF APRIL 8, 2009 AGENDA MEETING**

Commissioner Sneary opened the meeting at 9:00 a.m. on the 8th day of April, 2009 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, Commissioner Sam Bassitt, County Administrator Becky Saine and Clerk of the Board Kelli Singhaus.

Beth Seibert led the Pledge of Allegiance.

Commissioner Reiff moved for the approval of the April 1, 2009 Agenda Meeting minutes. Commissioner Bassitt seconded the motion. The minutes were approved as submitted.

### **Action Items:**

#### **Resolution #252-09. *Approval of travel expenses.***

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #253-09. *Authorize the re-appointment of Paul Mullenhour to the Allen County Metropolitan Housing Authority Board.***

A request was received from Reverend Dr. Lamont Monford, Chairman, requesting the appointment of Paul Mullenhour to the Allen County Metropolitan Housing Authority Board for a term commencing June 26, 2009 and expiring June 26, 2014.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #254-09. *Declare a 2007 Ford Crown Victoria at the Allen County Sheriff's Office obsolete and unsuitable for county use and authorize settlement of claim with Nationwide Insurance Company of America.***

Nationwide Insurance Company of America has determined that the above vehicle has been totaled and wishes to settle claim in the amount of \$10,338.00.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #255-09. *Accept payment from County Risk Sharing Authority for damage to a 2009 GMC Savana Passenger Van operated by the Allen County Board of MR/DD.***

Said claim is in the amount of \$6,467.36 less a \$2,500 deductible and \$87.00 in expenses for an insured loss of \$3,967.36.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #256-09. *Authorize "Then and Now" purchase orders for various departments.***

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #257-09. *Authorize the renewal of a contract with Schindler Elevator Corp. for elevator maintenance of various county owned facilities.***

Dana Sterling, Building and Grounds Superintendent, requested the renewal of a contract for elevator maintenance in the amount of \$28,544.00, effective February 1, 2009 through January 31, 2010.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously with Commissioner Sneary voting no.

**Resolution #258-09. *Supplemental appropriation to the Little Ottawa River Fund #2460.***

Kelli Singhaus, Clerk/Administrative Assistant, requested an increase in the appropriation of \$2,100 for a new appropriation of \$2,240.81. This is necessary for postage and envelope costs associated with the cash assessment mailing.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #259-09. *Supplemental appropriation to the Clerk Title Administration Fund #2402.***

Gina Staley-Burley, Clerk of Courts, requested an increase in the appropriation of \$342,600.37 for a new appropriation of \$713,957.57. This is necessary to cover current contract amounts for the Allen County Title & License Services Building.

Commissioner Reiff moved to table the resolution indefinitely. Commissioner Bassitt seconded the motion. Resolution was tabled.

**Resolution #260-09. *Authorize a warrant of transfer from the Clerk Title Administration Fund #2402 to the Title Building Fund #4070.***

Gina Staley-Burley, Clerk of Courts, requested a warrant of transfer in the amount of \$342,600.37. This is necessary to cover current contract amounts for the Allen County Title & License Services Building.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #261-09. *Supplemental appropriation to the HB 300 Energy Grant Fund #4020.***

Kelli Singhaus, Clerk/Administrative Assistant, requested an increase in the appropriation of \$2,500 for a new appropriation of \$2,751,137. This is necessary to cover Change Order #1 with Capitol Aluminum & Glass for the HB300 Energy Project.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Discussion Items:**

**A. Lt. Clyde Breitigan, Allen County Sheriff's Office, presented the following:**

1. Request to adopt **Resolution #262-09**, authorize submission of a grant application to the U.S. Department of Justice for the COPS Hiring Recovery Program. If the grant is approved, this will allow the department to rehire five (5) officers. The amount of the grant being requested is \$1,026,180 and covers a three (3) year period.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**B. Rick Boerger, Allen County Sanitary Engineer's Office, presented the following:**

1. Request to adopt **Resolution #263-09**, authorize Clerk of Board to post notice and advertise to receive bids for a back-up generator for the EMA Recovery Site. The plans have been prepared and bids shall be received until 10:00 a.m. on May 6, 2009.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

C. **Bruce Wells, Community Development**, presented the following:

1. Request to adopt **Resolution #264-09**, authorize a Memorandum of Understanding with WSOS Community Action Commission, Inc. as it relates to the FY'09 CHIP Grant. A Memorandum of Understanding has been put in place in order to comply with the Ohio Department of Development's requirement that a procurement agreement is in place for the application and to assure that the County and WSOS have an understanding regarding the preparation of the application and administration of the grant.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #265-09**, authorize the commitment of Program Income Funds for emergency repairs to a property located on N. McDonel Street. A homeowner requested assistance with a sanitary sewer backup. The homeowner had previously qualified for assistance under a CHIP repair grant for roof and gutters. Schenk Plumbing & Heating cleaned out the sewer and repaired a toilet in the amount of \$265. Wells requested said funds to be paid from Program Income.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

D. **Beth Seibert, Soil and Water**, presented the following:

1. Request to adopt **Resolution #266-09**, authorize a Memorandum of Understanding between Allen County and Allen Soil and Water Conservation District. This MOU allows for the administration of the Stormwater Management Program by the Allen Soil and Water Conservation District. The Village of Ft. Shawnee, Village of Elida, Bath, American, Shawnee and Perry Township have also approved same.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #267-09**, authorize the re-filing of a permit with the Ohio Environmental Protection Agency. This permit has to be filed with OEPA in five-year intervals for the Stormwater Management Plan.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

E. **Sandy Monfort, WORTH Center**, presented the following:

1. Request to adopt **Resolution #268-09**, declare one (1) 2001 Ford Windstar obsolete and no longer suitable for county purposes and authorize the purchase of one (1) 2008 Chevrolet Uplander. The Ohio Department of Rehabilitation and Corrections approved to replace the 2001 Ford Windstar with a 2008 Chevy Uplander. Said cost is in the amount of \$21,888 less a trade in value of \$4,226 for a purchase price of \$17,662.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Announcements, Proclamations, Recognition and Commendations**

Chief Greg Garlock and Sheriff Sam Crish spoke regarding the Community Policing Stakeholder meetings. Chief Greg Garlock stated that on April 14, 2009 from 7:00 p.m. to 8:30 p.m., there will be the first open forum to discuss community policing. By holding the forum, the members hope to create dialogue between the community and police. This is the first in a series. The facilitators will be Reverend Daniel Hughes and Reverend Davis Harris. This will be an attempt to hear from the community as to their issues, wants, needs, etc. Sheriff Sam Crish spoke that there will be a press release in a couple of weeks regarding combining the drug units from two (2) units to one (1) unit. This drug unit will serve on a county-wide basis. By doing this, the drug unit will be more effective and centralized to one location.

**EXECUTIVE SESSION**

- 1. For consideration of the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or public official.
- 2.

Commissioner Sneary moved to go in to Executive Session at 9:21 a.m. to discuss a disciplinary action. Commissioner Reiff seconded the motion. The roll was called and was approved unanimously. In attendance were Commissioner Greg Sneary, Commissioner Dan Reiff, Commissioner Sam Bassitt, Rick Boerger from the Sanitary Engineer’s Office, Clerk Kelli Singhaus and Benefits Coordinator Nicole Ward.

Commissioner Sneary moved to go out of Executive Session at 9:30 a.m. Commissioner Reiff seconded the motion. The roll was called and was approved unanimously.

- 1. **Resolution #269-09. Approve a three (3) day suspension of an employee at the Allen County Sanitary Engineer’s Office.**

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

- 2. **Resolution #269-09. Approve a three (3) day suspension of an employee at the Allen County Sanitary Engineer’s Office.**

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

- 3. **Resolution #269-09. Approve a three (3) day suspension of an employee at the Allen County Sanitary Engineer’s Office.**

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

With no further business to come before the Board, Commissioner Bassitt moved to adjourn. Commissioner Reiff seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

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Kelli A. Singhaus  
Clerk of the Board

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Greg Sneary

\_\_\_\_\_  
W. Dan Reiff

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Sam Bassitt