

## **MINUTES OF APRIL 15, 2009 AGENDA MEETING**

Commissioner Sneary opened the meeting at 9:00 a.m. on the 15th day of April, 2009 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, Commissioner Sam Bassitt, and Clerk of the Board Kelli Singhaus.

Lisa Merkle led the Pledge of Allegiance.

Commissioner Reiff moved for the approval of the April 8, 2009 Agenda Meeting minutes. Commissioner Bassitt seconded the motion. The minutes were approved as submitted.

### **Action Items:**

#### **Resolution #272-09. *Approval of travel expenses.***

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #273-09. *Authorize intradepartmental transfers.***

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #274-09. *Authorize a warrant to advance funds from the Sanitary Engineering Department Surplus Fund 5035 to the Ciminillo Project Fund 4530.***

Bruce Wells, Business Manager for the Sanitary Engineer, requested a warrant to advance funds in the amount of \$20,000 to cover professional engineering service costs associated with said project.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #275-09. *Authorize a warrant of transfer from the Sanitary Engineering Department Surplus Fund 5035 to the Jackson Auglaize Sewer Fund 4006.***

Bruce Wells, Business Manager for the Sanitary Engineer, requested a warrant of transfer in the amount of \$174,500 to provide funds to pay off an existing construction note.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #276-09. *Authorize membership and payment of dues to the County Loss Control Coordinators Association.***

Kelli Singhaus, Clerk/Administrative Assistant, requested payment of dues in the amount of \$160.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #277-09. *Authorize an agreement with Maximus, Inc. for the preparation of Indirect Cost Allocation Plans for 2008.***

Becky Saine, County Administrator, requested approval of a contract with Maximus, Inc. for preparation of the Indirect Cost Allocation Plans for 2008 in an amount not to exceed \$12,000.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously with Commissioner Sneary voting no.

**Resolution #278-09. *Authorize the re-appointment of Alberta Lee and the appointments of Jason Upthegrove, Mike Hayden and Dick Accountius to the Allen County Regional Transit Authority Board of Trustees.***

Carole Grapner, Secretary to the Allen County Regional Transit authority Board of Trustees, requested the re-appointment and appointment of the following individuals as follows:

Alberta Lee	January 19, 2009 thru January 18, 2012
Jason Upthegrove	October 15, 2008 thru October 14, 2011
Mike Hayden	October 15, 2008 thru October 14, 2011
Dick Accountius	April 15, 2009 thru April 14, 2012

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Discussion Items:**

**A. P.J. Johnson, Allen County Engineer's Office** presented the following:

1. Request to adopt **Resolution #279-09**, authorize the purchase of a 2009 Ford F-150 Pick-Up Truck from Raabe Ford Lincoln Mercury. Mr. Johnson stated that the County Engineer's office is in the process of replacing their aging fleet. Raabe Ford Lincoln Mercury was able to match State Co-op pricing thus keeping the purchase local. The cost for said truck is in the amount of \$17,539.50.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**B. Sheriff's Office**, presented the following:

1. Request to adopt **Resolution #280-09**, authorize submission of a grant application to the U.S. Department of Justice for the BJA FY'09 Recovery Act Edward Byrne Memorial Justice Assistance Grant Program Local Solicitation. Kelli Singhaus, Clerk of Board, requested a motion to remove the resolution from the agenda. Commissioner Bassitt moved to remove the resolution from the agenda. Motion seconded by Commissioner Sneary. The roll was called the vote was unanimous.

**C. Bruce Wells, Community Development**, presented the following:

1. Request to proceed with arranging private sector funding with legal services to be provided by Peck, Shaffer & Williams. The County currently has six (6) projects approved or at the final hearing or objection stage. If all projects move forward, the net new borrowing in the amount of \$309,000 will be required. The County currently has an existing note that matures in July with a balance that's been reduced from \$826,000 to \$110,000 which can be further reduced at least \$20,200 with available cash. Wells proposed a new, one year note for \$450,000 that would pay off the July maturity and fund the six construction projects, assuming all are approved for construction.
2. Request to proceed with best funding option offered with legal services to be provided by Peck, Shaffer & Williams. The County has two sewer assessment projects that are currently on a one year note. Both are ready to be termed out for the duration of their twenty year assessments. The Findlay Road Phase II Sewer has a balance to term out approximately \$426,000 and the Perry Local Schools has a balance of approximately \$480,000 pending receipt of assessment payments. To go the conventional bond route for these projects would not be economically feasible due to the origination costs and time required to secure a private sector bond. Inquiries have been sent out to three local financial institutions and the CCAO pooled loan fund for estimated rates, costs and terms restrictions.

3. Request to adopt **Resolution #281-09**, grant a subordination agreement to Superior Federal Credit Union for a CHIP mortgage on a property located on North West Street, American Township. Allen County currently holds a mortgage for a property owner under a CHIP'04 grant program. The homeowner would like to refinance. Superior Federal Credit Union intends to loan said homeowner the sum of \$43,100 at an interest rate of 4.5% over a 10 year period. Superior Federal Credit Union will hold first lien to the property in which Allen County will assume second position.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**EXECUTIVE SESSION**

1. For consideration of the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or public official.

Commissioner Reiff moved to go in to Executive Session at 9:10 a.m. to discuss a disciplinary action. Commissioner Bassitt seconded the motion. The roll was called and was approved unanimously. In attendance were Commissioner Greg Sneary, Commissioner Dan Reiff, Commissioner Sam Bassitt, Lisa Merkle – Child Support Enforcement Agency and Clerk Kelli Singhaus.

Commissioner Reiff moved to go out of Executive Session at 9:18 a.m. Commissioner Bassitt seconded the motion. The roll was called and was approved unanimously.

1. **Resolution #282-09. *Approve a thirty (30) day suspension of an employee at the Allen County Child Support Office.***

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Announcements, Proclamations, Recognition and Commendations**

With no further business to come before the Board, Commissioner Sneary moved to adjourn. Commissioner Reiff seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

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Kelli A. Singhaus  
Clerk of the Board

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Greg Sneary

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W. Dan Reiff

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Sam Bassitt