

## MINUTES OF APRIL 17, 2013 AGENDA MEETING

Commissioner Begg opened the meeting at 9:00 a.m. on the 17th day of April, 2013 with the following members present: Commissioner Greg Sneary, Commissioner Jay Begg, Commissioner Cory Noonan, and Clerk of the Board Kelli Singhaus.

Mary Early led the Pledge of Allegiance.

Commissioner Noonan moved for the approval of the minutes for April 10, 2013. Commissioner Sneary seconded the motion. The roll was called and minutes were approved.

Commissioner Sneary moved for the approval of the minutes for April 11, 2013. Commissioner Noonan seconded the motion. The roll was called and minutes were approved.

### Action Items:

#### **Resolution #186-13. *Approve travel expenses.***

Commissioner Begg moved to adopt the Resolution. Commissioner Noonan seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #187-13. *Approve intradepartmental transfers.***

Commissioner Noonan moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #188-13. *Supplemental appropriation to the Kundert Group Project Fund 4285.***

This is an increase in the appropriation in the amount of \$4,000.00.

Commissioner Sneary moved to adopt the Resolution. Commissioner Begg seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #189-13. *Supplemental appropriation to the Handgun License Fund 2849.***

This is an increase in the appropriation in the amount of \$11,000.00 for a new appropriation of \$13,000.00.

Commissioner Begg moved to adopt the Resolution. Commissioner Noonan seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #190-13. *Supplemental appropriation to the \$25 Common Pleas Fund 2701.***

This is an increase in the appropriation in the amount of \$1,620.00 for a new appropriation of \$7,245.00.

Commissioner Noonan moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #191-13. *Supplemental appropriation to the Boughman Ditch Fund 2271.***

This is an increase in the appropriation in the amount of \$10.00 for a new appropriation of \$204.92.

Commissioner Sneary moved to adopt the Resolution. Commissioner Begg seconded the motion. The roll was called and the Resolution was approved unanimously.

***Resolution #192-13. Authorize membership and payment of dues to the Center for Public Investment Management.***

Dues are in the amount of \$100.00.

Commissioner Begg moved to adopt the Resolution. Commissioner Noonan seconded the motion. The roll was called and the Resolution was approved unanimously.

***Resolution #193-13. Renew Lawyers Professional Liability Insurance with NDAA Insurance Services.***

Said renewal is for a period commencing May 1, 2013 and expiring May 1, 2014.

Commissioner Noonan moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

***Resolution #194-13. Authorize renewal of insurance coverage with County Risk Sharing Authority.***

This is renewal of the county's liability insurance in the amount of \$580,458.00 for a period commencing May 1, 2013 and expiring April 30, 2014.

Commissioner Sneary moved to adopt the Resolution. Commissioner Begg seconded the motion. The roll was called and the Resolution was approved unanimously.

***Resolution #195-13. Approve the sub-grant agreement with the Ohio Department of Job and Family Services.***

Said agreement is effective July 1, 2013 through June 30, 2015.

Commissioner Begg moved to adopt the Resolution. Commissioner Noonan seconded the motion. The roll was called and the Resolution was approved unanimously.

***Resolution #196-13. Set date, time and place for the objection hearing on the Etkorn Group Ditch Project #1315.***

Said hearing is scheduled for May 2, 2013 at 11:00 a.m. at the Allen County Courthouse.

Commissioner Noonan moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #202-13. *Appoint John Folk as Business Administrator at the Allen County Department of Job and Family Services.***

Commissioner Sneary moved to adopt the Resolution. Commissioner Begg seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #203-13. *Accept the retirement of Lynn Shock as Director at the Allen County Department of Job and Family Services.***

Commissioner Begg stated that the Board received Ms. Shock's letter for retirement on Friday, April 12, 2013.

Commissioner Begg moved to adopt the Resolution. Commissioner Noonan seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #204-13. *Appoint Steve Barker as Interim Director at the Allen County Department of Job and Family Services.***

Commissioner Noonan moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #205-13. *Authorize Steve Barker, Interim Director at the Allen County Department of Job and Family Services, to enter into an agreement for the purchase of goods and services.***

This is at a value not to exceed \$1,000.00.

Commissioner Sneary moved to adopt the Resolution. Commissioner Begg seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #206-13. *Approve the renewal of an agreement with Fishel Hass Kim Albrecht LLP for professional services.***

This is for a term commencing January 1, 2013 through December 31, 2013.

Commissioner Begg moved to adopt the Resolution. Commissioner Noonan seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #207-13. *Approve the renewal of an agreement with Fishel Hass Kim Albrecht LLP for professional services on behalf of the Allen County Sheriff's Office.***

This is for a term commencing January 1, 2013 through December 31, 2013.

Commissioner Noonan moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Discussion Items:**

**A. Mary Early, Family Children First Council, presented the following:**

- a. Request to adopt **Resolution #197-13**, enter into an Administrative Agent Agreement. This is necessary in order to receive the administrative grant in the amount of \$15,750.00.

Commissioner Sneary moved to adopt the Resolution. Commissioner Begg seconded the motion. The roll was called and the Resolution was approved unanimously.

1. Request to adopt **Resolution #198-13**, approve the employment of Jennie Horner as Coordinator. Early stated that the Steering Committee and the council have been through a process of looking for a new coordinator and they have selected Jennie Horner. She has worked in the county for a number of years. She worked with the brain injury association and a great proponent for bicycle helmets for kids.

Commissioner Begg moved to adopt the Resolution. Commissioner Noonan seconded the motion. The roll was called and the Resolution was approved unanimously.

**B. Dana Sterling, Building and Grounds, presented the following:**

1. Request to adopt **Resolution #199-13**, enter into contract with Buckeye Exterminating, Inc. for various county buildings. Sterling stated that this is contract is effective March 1, 2013 and ends February 28, 2014 for ten (10) locations.

Commissioner Noonan moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**C. County Engineer's Office, presented the following:**

1. Request to adopt **Resolution #200-13**, authorize the request of the Allen County Engineer's Office to enter into a Master Lease Purchase Agreement with Deere Credit, Inc. for a 2013 John Deere 6115R Cab Tractor and authorize the trade-in of a 1999 John Deere 6310 Tractor. Douglass Degen stated that a tree fell on the 1999 John Deere Tractor and did substantial damage. The Engineer's Office received an insurance payment of \$4,861.32 and a FEMA Federal payment of \$3,821.00 and a FEMA State payment of \$611.28. The actual cost of the tractor is \$109,663.40 but the county is able to get it under the state pricing of \$80,485.99 less trade in of \$23,000.00 for a purchase price of \$57,485.99. The County Engineer's office shall make a payment of \$19,990.18 annually over a period of three (3) years with a balance due of \$.96 upon completion of the purchase.

Commissioner Sneary moved to adopt the Resolution. Commissioner Begg seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #201-13**, reject bids for the purchase traffic paint for the 2013 Striping Program and authorize the Clerk of Board to re-advertise for the purchase of same. Ron Meyer stated that three (3) bids were received in which two (2) did not have the required documentation attached and the other bidder did not meeting specifications. It is being requested that the traffic paint be re-advertised with a bid opening date of May 2, 2013 at 10:30 a.m. The specifications have been revised to assist bidder in meeting the bidding requirements.

Commissioner Begg moved to adopt the Resolution. Commissioner Noonan seconded the motion. The roll was called and the Resolution was approved unanimously.

**D. Steve Kayatin, Sanitary Engineer**, presented the following:

1. Request to adopt **Resolution #157-13**, enter into an agreement with IW Holdings, LLC for the construction, operation and maintenance of a Sewage Lift Station, Force Main and Appurtenant to serve the Indian Village Mobile Home Park. (*Previously removed for the March 20, 2013 agenda*) Kayatin stated the park is under orders from the EPA to improve their plant or connect to the county system. They have opted to connect to the county system. The county has been able to secure approximately half million dollars of CDBG competitive water and sewer monies from the State of Ohio. The project is approximately a million dollars and the mobile home park will be paying \$460,000 which will be paid through debt service over a period of 20 years. The county will be paying approximately \$111,000 because the pump station has been oversized as there is another project on McClain/Breese Road in which the Health Department has made the department aware of. There is a stipulation in which the park can be charged for excessive storm water at \$.34 per 100 gallons.

Commissioner Noonan moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**E. Thom Mazur, Lima-Allen County Regional Planning Commission**, conducted a Public Hearing on the revised Subdivision Regulations Plan. This is the second public on the proposed changes on the Allen County Subdivision Regulations. The first hearing was held on March 11, 2013. Mazur read into record the legal that was advertised in the Lima News for said public hearings. Mazur further stated that the planning commission adopts/modifies county subdivision regulations per 711 ORC. The planning commission has met approximately 2 dozen times over the last two years to work through some of the issues. They have met with Soil and Water, County Engineer, Sanitary Engineer, City Prosecutor and the Townships to try and come up with some sort of a bargain so to speak. At the suggestion of the Commissioners, they met with the Homebuilders Association to make sure they have their interest in play. Issues to date are costs of bonding and the delivery of promised site development improvements, the minimum lot frontage on some of the more rural estates, sidewalks and bikeways and condominium plats. Drafts have been put together and the documents are available on the Lima-Allen County Regional Planning website, the county's website and the County Engineer's website. The changes are minor in terms of the number. We proposed twelve difference amendments, three of those dealing with definitions and legal ease. There were a number of amendments made to the bonding requirements pushing it more from a bond to more of an insurance based approach. There were also three amendments proposed to sidewalk widths increasing from 4' to 5'. There were also increased frontage requirements on all lots to meet at least 65' across fronting on a public roadway to accommodate future roadway design if in fact it did occur.

Commissioner Noonan moved to table Resolution #208-13, adopt the revised Subdivision Regulations Plan until future notice. Commissioner Sneary seconded the motion. The resolution was tabled.

**Announcements**

With no further business to come before the Board, Commissioner Sneary moved to adjourn. Commissioner Noonan seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

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Kelli A. Singhaus  
Clerk of the Board

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Greg Sneary

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Jay Begg

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Cory Noonan