

MINUTES OF APRIL 20, 2011 AGENDA MEETING

Commissioner Reiff opened the meeting at 9:00 a.m. on the 20th day of April, 2011 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, Commissioner Sam Bassitt, and Clerk of the Board Kelli Singhaus.

Douglass Degen led the Pledge of Allegiance.

Commissioner Sneary moved for the approval of the minutes of the April 13, 2011 agenda meeting. Commissioner Bassitt seconded the motion. Minutes were approved as submitted.

Action Items:

Resolution #239-11. *Approve travel expenses.*

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #240-11. *Authorize intradepartmental transfers.*

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #241-11. *Authorize a warrant of transfer from the Sanitary Engineering Surplus Fund 5035 to the Sanitary Engineering Administration Facilities Fund 5409.*

Bruce Wells, Business Manager, requested a warrant of transfer in the amount of \$4,000.00 to cover unbudgeted costs of office equipment.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #242-11. *Supplemental appropriation to the Board of DD Fund 2018.*

Martha Nance, Business Manager, requested an increase in the appropriation in the amount of \$102,146.37 for a new appropriation in the amount of \$256,059.37. This increase was necessary due to open enrollment changes.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #243-11. *Supplemental appropriation to various ditch funds.*

Laura Clark, Account Clerk, requested a new appropriation in the amount of \$7,234.23 for the Colucci Ditch Fund 2243, Steinke Ditch Fund 2253 and Springhill & Oakwood Ditch Fund 2272. This is necessary to reimburse the County Engineer for equipment, materials and labor.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #244-11. *Supplemental appropriation to the Building and Expansion Fund 4017.*

Becky Saine, County Administrator, requested an increase in the appropriation in the amount of \$4,999.00 for a new appropriation in the amount of \$14,999.00. This is necessary for the purchase of bullet proof vests for the Allen County Sheriff's Office.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #245-11. *Supplemental appropriation to the Sanitary Engineer Admin Facilities Fund 5409.*

Bruce Wells, Business Manager, requested an increase in the appropriation in the amount of \$6,000.00 for a new appropriation in the amount of \$11,000.00. This is necessary for the purchase of office equipment through the State Cooperative Purchasing Program.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #246-11. *Authorize membership and payment of dues to the Lima/Allen County Housing Consortium.*

2011 dues are in the amount of \$15.00.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #247-11. *Authorize renewal of insurance coverage with County Risk Sharing Authority.*

The insurance premium amount is \$670,641.00 for a period commencing May 1, 2011 and expiring April 30, 2012.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #248-11. *Authorize participation in the Ohio Department of Transportation's Cooperative Purchasing Program for calendar year 2011 for the Allen County Engineer's Department.*

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #249-11. *Authorize transfer of property to the Allen County Port Authority.*

Said property is located at 131 S. Elizabeth Street, Lima, Ohio.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Discussion Items:

A. Brad Niemeyer, Sanitary Engineer, presented the following:

1. Request to adopt **Resolution #250-11**, accept bid and enter into contract with Hume Supply, Inc. for the construction of the American Avenue Sanitary Sewer and Forcemain Relocation Project. Two (2) bids were received with the low bid being Hume Supply, Inc. in the amount of \$94,474.54. The engineer's estimate for said project was a little over \$99,000.00. The county will be reimbursed by the State of Ohio for said project.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

B. Lynn Shock, Allen County Department of Job & Family Services, presented the following:

1. Request to adopt **Resolution #251-11,** approve Sub-Grant Agreement with the Ohio Department of Job and Family Services. Said agreement shall be effective July 1, 2011 through June 30, 2013.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

C. County Engineer's Office, presented the following:

1. Request to adopt **Resolution #252-11,** approve revisions to the Comprehensive Roadway Map for the Village of Bluffton. Tim Piper, Allen County Engineer, stated that the following revisions need to be made for the purpose of using permissive tax money:
 - Removal of I-75 between Bentley Road to Hancock Road
 - Change College Avenue from Bentley Road to Geiger Street to read College Avenue from Spring Street to Hancock RoadNOTE: The vacation of College Avenue between Spring Street and Bentley Road took place on December 27, 1994.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #253-11,** approve Change Order #1 with Turf Concepts LLC for the construction of the Lost Creek Petition Ditch #1251. Douglass Degen, Drainage Engineer, stated that the majority of the change order is open ditch reconstruction as well as removal of trees. Said change order is in the amount of \$58,937.25 for a new contract amount of \$555,574.29. The engineer's estimate for the project was \$638,291.00.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Items #3 thru #5 – The Clerk of Board requested that Resolutions #254-11 – accept proposal and enter into contract with Eagle Bridge Co for the construction of the Bliss Road Bridge; #255,11 – accept proposal and enter into contract with R.G. Zachrich Construction for the construction of the Bowsher Road Bridge; and #256-11 – accept proposal and enter into contract with Eagle Bridge Co. for the construction of the Osman Road Bridge be temporarily removed from the agenda as additional paperwork needs to be obtained before the award of the contracts.

Commissioner Reiff moved to remove the above resolutions temporarily until paperwork is obtained. Commissioner Bassitt seconded the motion. The roll was called and the Resolutions were temporarily removed.

6. Request to adopt **Resolution #257-11,** approve the 2011 County and Township Road Program and authorize the County Engineer to proceed by Force Account. David Louth, Roadway Engineer, stated that the meetings to discuss the roadway program were held in April, 2011. The 2011 County Roadway Program is as follows:

County Roads and Fairgrounds **2011 COUNTY PROGRAM** \$ 348,710.74

2011 TOWNSHIP PROGRAM

TOWNSHIP	TOWNSHIP SHARE	COUNTY SHARE	TOTAL
TWP.WORK			
Amanda	\$ 51,626.75	\$6,500.00	\$ 58,126.75
American	\$ 173,582.98	\$6,500.00	\$ 180,082.98
Auglaize	\$ 57,049.51	\$6,500.00	\$ 63,549.51
Bath	\$ 86,419.23	\$6,500.00	\$ 92,919.23
Jackson	\$ 105,585.92	\$6,500.00	\$ 112,085.92
Marion	\$ 85,123.56	\$6,500.00	\$ 91,623.56
Monroe	\$ 42,035.04	\$6,500.00	\$ 48,535.04
Perry	\$ 27,923.69	\$6,500.00	\$ 34,423.69
Richland	\$ 69,664.22	\$6,500.00	\$ 76,164.22
Shawnee	\$ 176,303.08	\$6,500.00	\$ 182,803.08
Spencer	\$ 25,913.71	\$6,500.00	\$ 32,413.71
Sugar Creek	\$ 18,690.06	\$6,500.00	\$ 25,190.06
Total For Townships	\$ 919,917.76	\$78,000.00	\$ 997,917.76
Total For Villages			\$ 344,943.23
2011 Grand Total Proposed Road Program			\$1,691,571.73

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

- Request to adopt **Resolution #258-11**, authorize the Clerk of Board to post notice and advertise to receive bids for the Liquid Asphalt for Tar & Chip work for the 2011 County Engineer's Program. Bid opening shall be May 5, 2011 at 11:00 a.m.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

- Request to adopt **Resolution #237-11**, authorize the Clerk of Board to post notice and advertise to receive bids for the supply and delivery of Traffic Control Signs and Posts as part of the 2011 Sign Upgrade. **(Previously removed from the agenda on April 13, 2011)** Brion Rhodes, Chief Deputy/Bridge Engineer, stated that this is part of the federal mandate requirement to replace traffic control signs with a minimal retro reflectivity count. The county has currently replaced 1,600 traffic signs and this project will bring the county up to date. Estimated cost is a little over \$58,000 which will be funded 80% with federal funds. Bid opening is May 16, 2011 at 10:30 a.m.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

- Request to adopt **Resolution #259-11**, accept bid and enter into contract with Gerding Ditching, LLC for the construction of the Dutton Petitioned Ditch #1231. Nathan Davis, Assistant Drainage Engineer, stated that nine (9) bids were received. The low bidder, Contech Construction Products, Inc., was disqualified due to incomplete unit bid items. Davis recommended the contract be awarded to Gerding Ditching, LLC in the amount of \$30,200.00. The engineer's estimate for said project was \$41,480.00.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

D. **Russ Decker, EMA/Homeland Security**, presented the following:

1. Request to adopt **Resolution #260-11**, authorize acceptance of a FY'09 Citizens Corps Program Grant from the Ohio Emergency Management Agency and authorize Russell J. Decker to sign any and all documents relating to same on behalf of the County. Said grant is in the amount of \$7,000.00 and will be utilized for critical incident stress training for first responders in Allen County.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #261-11**, authorize acceptance of a FY'10 State Homeland Security Program Grant from the Ohio Emergency Management Agency and authorize Russell J. Decker to sign any and all documents relating to same on behalf of the County. Said grant is in the amount of \$133,751.00 and will be used for the purchase of APLR camera's, replacement vehicle for HAZMAT, and upgrades to the outdoor warning sirens.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

3. Request to adopt **Resolution #262-11**, authorize the purchase of a 2011 Ford F-150 Pick-Up Truck from Raabe Ford. Said purchase is a cost not to exceed \$23,180.65 and will be paid 100% through Homeland Security Grant SHSP FFY'10 grant funds.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Announcements, Proclamations, Recognition and Commendations

Reminder about the Ottawa River Coalition Fish Fry on Friday, April 22, 2011 at the Fairgrounds.

With no further business to come before the Board, Commissioner Sneary moved to adjourn. Commissioner Bassitt seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

Kelli A. Singhaus
Clerk of the Board

Greg Sneary

W. Dan Reiff

Sam Bassitt