

MINUTES OF APRIL 26, 2012 AGENDA MEETING

Commissioner Sneary opened the meeting at 9:00 a.m. on the 26th day of April, 2012 with the following members present: Commissioner Greg Sneary, Commissioner Dan Reiff, Commissioner Sam Bassitt and Clerk of the Board Kelli Singhaus.

Dylan Ammon led the Pledge of Allegiance.

Commissioner Reiff moved for the approval of the minutes of the April 19, 2012 agenda meeting. Motion seconded by Commissioner Bassitt. Minutes were approved.

Action Items:

Resolution #249-12. *Approve travel expenses.*

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #250-12. *Approve intradepartmental transfers.*

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #251-12. *Authorize a warrant of transfer from the Sanitary Engineering Department Surplus Fund 5035 to the I & I Fund 5408.*

Jodi Wells, Fiscal Specialist, requested a warrant of transfer in the amount of \$200,000.00 to fund budgeted engineering costs from the respective I & I Fund 5408.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #252-12. *Authorize a warrant to advance funds from the Sanitary Engineering Department Surplus Fund 5035 to the Zurmehly Subdivision Sewer Sub-District Project Fund 4535.*

Jodi Wells, Fiscal Specialist, requested a warrant to advance funds in the amount of \$80,000.00 to cover construction costs, engineering, and miscellaneous expenses on the Zurmehly Subdivision Sewer Sub-District Sewer Project.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #253-12. *Supplemental appropriation to the Jail Diversion Fund 2804.*

Sherry Buettner, Chief Probation Officer, requested a new appropriation in the amount of \$800.00. This is the appropriation of the 408 Subsidy grant addendum.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #254-12. *Supplemental appropriation to the Prison Diversion Fund 2803.*

Sherry Buettner, Chief Probation Officer, requested a new appropriation in the amount of \$5,920.00. This is the appropriation of the 407 Subsidy grant addendum.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #255-12. *Supplemental appropriation to the ODOT Beaverdam Sewer & Waterline Extension Fund 4545.*

Jodi Wells, Fiscal Specialist, requested a new appropriation in the amount of \$350,000.00. This appropriation is for the ODOT Beaverdam Outpost Sewer & Waterline Extension Project.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #256-12. *Supplemental appropriation to the Building and Expansion Fund 4017.*

Becky Saine, County Administrator, requested a new appropriation in the amount of \$7,500.00 for the purchase of a vehicle for the Allen County Sheriff's Office.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #257-12. *Declare various personal property at the Allen County Board of DD unsuitable for county use and authorize sale of same by internet auction.*

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Discussion Items:

A. Russ Decker, Office of Homeland Security and Emergency Management, presented the following:

1. Request to adopt **Resolution #258-12**, enter into a Memorandum of Understanding with the Allen County Sheriff's Office and the Office of Homeland Security and Emergency Management. Decker stated that this MOU is for a shared staff position. This position will be funded by both agencies. The Sheriff's position is a part-time IT position and the EMA will drop a half a person in staffing.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

B. Tim Piper, Allen County Engineer, presented the following:

1. Request to adopt **Resolution #259-12**, approve estimate of material and labor necessary to repair the Beeler Road Bridge, Shawnee Township. This bridge is located south of Bowsher Road. The deck has deteriorated and is in needed of repair. The estimated cost for repair is \$20,343.00.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #260-12**, authorize an agreement for professional services with Accu-Trace Land Surveys, Inc. for the construction, inspection and administration of the Osman Road Bridge, Perry Township. Said contract is an amount not to exceed \$25,000.00.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

3. Request to adopt **Resolution #261-12**, authorize an agreement for professional services with Accu-Trace Land Surveys, Inc. for the construction, inspection and administration of the Elm Street Bridge, American Township. Said contract is an amount not to exceed \$25,000.00.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

4. Request to adopt **Resolution #262-12**, appoint Timothy J. Piper to serve on the District 13 Ohio Public Works Commission Integrating Committee. Brion Rhodes will serve as alternate member. Said term commences May 1, 2012 and expires April 30, 2015.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

5. Request to adopt **Resolution #263-12**, approve the 2012 County and Township Road Program and authorize the County Engineer to proceed by Force Account. The total of the 2012 Road Program is \$1,804,283.84. The county roadwork has increased from previous years for a total of \$679,955.08. Part of that is a savings from the winter due to fewer costs associated with salt and overtime. This will be done by Force account.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

6. Request to adopt **Resolution #264-12**, authorize the Clerk of Board to post notice and advertise to receive bids for the Liquid Asphalt for Tar and Chip Work for the 2012 County Engineer's Road Program. The county is looking at 225,000 gallons of HFRS2P, which is a liquid asphalt with polymer. Bid opening will be May 10, 2012 at 11:00 a.m.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

7. Request to adopt **Resolution #265-12**, authorize the Clerk of Board to post notice and advertise to receive bids for the construction of the Lincoln Highway Project – Phase 2. The county has received federal funds through the Regional Planning Commission to do the rest of Lincoln Hwy from Cairo to Beavertown. This project will be 80% federally funded. The project consists of removing bad joints, repair, resurfacing and milling. The total cost of said project is \$1,249,000.00. Bid opening will be May 17, 2012 at 11:00 a.m.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

C. **Steve Kayatin, Sanitary Engineer's Office**, presented the following:

1. Request to adopt **Resolution #266-12**, accept proposal and enter into contract with Shaferly Excavating, LTD for the Phase I construction of the Zurmehly Subdivision Sewer Improvement. This is a low pressure force main project to serve a small portion of the Zurmehly Subdivision behind Beer Barrel on South Dixie Highway. Said contract is in the amount of \$16,213.00.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

D. Scott Langenkamp, Allen Soil and Water, presented the following:

1. Request to adopt **Resolution #267-12**, proceed with the construction of the Wrasman Group Project #1268. This project starts on McBride Road with a tile that goes east then north crossing Piquad Road, across Old Delphos and then Bliss, then at Bliss there will be open ditch reconstruction crossing Grubb and then ending at SR 309.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #268-12**, acknowledge receipt of the estimated schedule of assessments for the Wrasman Group Project #1268 and authorize the Clerk of Board to give notice of same to owners within the watershed of said project.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

E. Sheriff's Office (No one present)

1. Request to adopt **Resolution #269-12**, enter into an agreement with the Perry Township Trustees for Fire and EMS Dispatching Services. Said agreement shall be effective January 1, 2012 and expiring December 31, 2012 in an amount not to exceed \$16,000.00.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

F. Building and Grounds

1. Request to adopt **Resolution #270-12**, authorize submission of a grant application to the Ohio Environmental Protection Agency for a Surface Water Improvement Fund Grant. The Clerk of Board requested that the resolution be tabled.

Commissioner Sneary moved to table the resolution. Motion seconded by Commissioner Bassitt. The roll was called and the resolution was tabled.

With no further business to come before the Board, Commissioner Reiff moved to adjourn. Commissioner Bassitt seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

Kelli A. Singhaus
Clerk of the Board

Greg Sneary

W. Dan Reiff

Sam Bassitt